

**NOTICE OF A SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF ASHEBORO**

MEETING DATE: THURSDAY, APRIL 27, 2017

MEETING TIME: 6:00 P.M.

LOCATION: RANDOLPH COUNTY SENIOR ADULTS ASSOCIATION'S EVENT HALL IN THE HARRY AND JEANETTE WEINBERG ADULT RESOURCE AND EDUCATION CENTER, 347 WEST SALISBURY STREET, ASHEBORO, NORTH CAROLINA 27203

Notice is hereby given that a special meeting of the Asheboro City Council will be held at the date, time, and location stated above. During this special meeting, the following items will be brought before the council for consideration and action:

1. An Asheboro day of prayer proclamation by Mayor Smith.
2. A proposed Duke Energy Progress, LLC easement across city property.
3. A discussion about the human resources department leadership transition.
4. A proposed agreement with North Carolina Wellness Consultants, LLC.
5. A resolution pertaining to the Downtown Associate Community Program.
6. Reports on current economic development projects, current fiscal year capital projects, and upcoming fiscal year 2017-2018 capital projects.

This notice is issued on the 20th day of April, 2017.

/s/ David H. Smith
David H. Smith, Mayor
City of Asheboro, North Carolina

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**SPECIAL MEETING
ASHEBORO CITY COUNCIL
EVENT HALL AT 347 WEST SALISBURY STREET
THURSDAY, APRIL 27, 2017
6:00 P.M.**

This being the time and place for a special meeting of the Asheboro City Council, a meeting was held with the following elected officials and city management team members present:

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|-------------------|-----------------------------|
| David H. Smith |) – Mayor Presiding |
| Clark R. Bell |) |
| Edward J. Burks |) |
| Linda H. Carter |) |
| Walker B. Moffitt |) – Council Members Present |
| Jane H. Redding |) |
| Katie L. Snuggs |) |
| Charles A. Swiers |) |
- John N. Ogburn, III, City Manager
Holly H. Doerr, CMC, NCCMC, City Clerk/Paralegal
Michael L. Leonard, PE, City Engineer
Trevor L. Nuttall, Community Development Director
Deborah P. Reaves, Finance Director
Jonathan M. Sermon, Recreation Services Superintendent
Jeffrey C. Sugg, City Attorney
Tammy M. Williams, Deputy City Clerk

1. Call to Order

Mayor Smith called the meeting to order for the transaction of business, and business was transacted as follows.

2. Asheboro Day of Prayer Proclamation

In recognition of the upcoming National Day of Prayer, Mayor Smith issued and entered into the record the following proclamation:

PROCLAMATION

WHEREAS, National Days of Prayer have been part of our country's heritage since the first one was declared by the Continental Congress in 1775; and

WHEREAS, Leaders of our nation have relied upon the power of prayer throughout American history; and

WHEREAS, May 4, 2017, marks the 66th consecutive observance of the National Day of Prayer, as mandated by both houses of Congress and by our President in Public Law 100-307; and

WHEREAS, It is good that we acknowledge that we are all God's handiwork and that it is appropriate to call upon Him in prayer; and

WHEREAS, "For Your Great Name's Sake! Hear Us...Forgive Us...Heal Us!" is the theme for the 2017 National Day of Prayer;

NOW, THEREFORE, I, David H. Smith, Mayor of Asheboro, North Carolina, do hereby proclaim the day of May 4, 2017, as a "**DAY OF PRAYER**" in Asheboro, North Carolina, and urge our citizens to join together in their homes, places of work, and places of worship to pray for the unity of the hearts of all mankind, and to continue in prayer for our State and our Nation.

Given under my hand on this 27th day of April in the year of our Lord two thousand and seventeen.

/s/David H. Smith
Mayor of Asheboro

3. Duke Energy Progress, LLC Easement across City-Owned Property

Community Development Director Trevor Nuttall presented and recommended approval of a proposed Duke Energy Progress, LLC easement across city-owned property located at 241 Sunset Avenue, Asheboro, North Carolina. City staff is recommending that the proposed easement be granted in order to enhance in a safe manner power availability in the downtown area where significant redevelopment activities are occurring.

Part of this power supply enhancement requires the location of underground infrastructure, no power poles, along a 10-foot wide area that is outside of the street right-of-way and that crosses the city-owned property where the cultural and recreation services offices are located.

Mr. Bell moved to grant the requested easement and to authorize the execution of the easement instrument prepared by Duke Energy Progress, LLC. Ms. Carter seconded the motion. The motion was approved unanimously by the council members. A copy of the easement instrument is on file in the city clerk's office.

4. Discussion about Transitions in the City's Human Resources Operations

Prior to addressing changes in the human resources department itself, Mr. Ogburn introduced Ms. Tammy Williams as the city's new Deputy City Clerk and informed the council of the retirement of Mr. Mark Porter from the water/sewer maintenance department.

Mr. Ogburn also announced the passing of both Mr. J. Phillips, a former firefighter with the City of Asheboro, and Mr. Thomas "Tommy" Lemonds, who had a distinguished career in the fire service and was a member of the city's Redevelopment Commission.

Subsequent to the above announcements, Mr. Ogburn discussed the following:

(a) Leadership Transitions in the Human Resources Department

Human Resources Director Stacy Griffin has announced that she will be resigning from her current position with the City of Asheboro effective May 31, 2017. This upcoming job vacancy has been announced and a formal selection process will be undertaken in the near future. The projected hire date for a new human resources director is July 2017.

(b) Health Management Agreement with North Carolina Wellness Consultants, LLC

Mr. Ogburn presented and recommended approval of a two-year agreement with North Carolina Wellness Consultants, LLC ("NCWC"). The proposed agreement calls for NCWC to staff, supervise, and operate the city's on-site clinic that is located within the public works facility. The clinic's primary purpose is to offer convenience to the city's eligible employees and covered dependents and to improve the health of the employees and the covered dependents for reduced long-term health care costs.

After in depth discussion about the complexities associated with designing and managing a health/wellness program, Mr. Burks moved to approve the proposed agreement and to authorize the city manager to execute the agreement as presented. Ms. Redding seconded the motion to approve. The proposed agreement was approved on a 5-2 vote. Council members Bell, Burks, Moffitt, Redding, and Swiers voted in favor of the motion. Council members Carter and Snuggs voted no.

A copy of the approved health management agreement is on file in the city clerk's office.

5. Downtown Associate Community Program

Community Development Director Trevor Nuttall discussed an initiative, the Downtown Associate Community Program, from the North Carolina Main Street Center. This center is part of the North Carolina Department of Commerce.

The Downtown Associate Community Program (the "Program") is part of the process through which North Carolina communities can become affiliated with the North Carolina Main Street Center and thereby receive downtown revitalization services. Selection for participation in the Program will be made by means of a competitive application process.

Communities selected for participation in the Program will receive up to three years of downtown revitalization technical assistance services from the North Carolina Main Street Center. Additionally, selected communities may have the opportunity to move up to Main Street designation upon successful completion of the Program.

Mr. Nuttall then requested approval of a resolution of commitment that will enable the city to apply to the Downtown Associate Community Program for selection to participate in the program. Mr. Bell moved to adopt the resolution by reference, and Mr. Swiers seconded the motion. The council members voted unanimously in favor of the motion and thereby adopted the following resolution:

RESOLUTION NUMBER 14-RES 4-17

CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA

**RESOLUTION OF COMMITMENT TO THE NORTH CAROLINA MAIN STREET
AND RURAL PLANNING CENTER TO PARTICIPATE IN THE
DOWNTOWN ASSOCIATE COMMUNITY PROGRAM**

WHEREAS, the City of Asheboro (the "City") ***desires to be selected*** as a community participating in the Downtown Associate Community program administered by the North Carolina Main Street and Rural Planning Center; and

WHEREAS, the City and its governing board, the Asheboro City Council (the "Council"), embrace the concept of downtown revitalization as ***economic development within the context of historic preservation*** and wish to ensure the ongoing vitality of the City's downtown business district; and

WHEREAS, the City and its Council understand that the Downtown Associate Community program will ***focus on the organizational development process for up to three years*** in order to create a sustainable downtown organizational structure to implement a vision, develop strategies, and produce action plans; and

WHEREAS, the City is dedicated to ***utilizing the foundation of the National Main Street Center's Main Street Four-Point Approach®*** to downtown revitalization and the principles of Organization, Design, Promotion, and Economic Vitality; and

WHEREAS, the City recognizes the nationwide success of the principles of the Main Street Program for creation of new businesses, significant private sector capital investment that increases the property tax base, and a significant increase in net employment; and

WHEREAS, the City *will propose to budget up to \$5,000 for fiscal year 2017-2018* in order to reimburse the North Carolina Main Street and Rural Planning Center for travel related expenses at the current IRS rate as well as meals and lodging at the state per diems when applicable and for travel and training of the designated coordinator for the local Downtown Associate Community program; and

WHEREAS, the City acknowledges that if *selected to participate in the Downtown Associate Community program, the City will sign a Memorandum of Understanding (MOU) with the North Carolina Department of Commerce, North Carolina Main Street and Rural Planning Center* outlining the requirements for participation in the Downtown Associate Community program; and

WHEREAS, the City agrees and acknowledges that, if selected to participate in the Downtown Associate Community program, *selection does not guarantee future designation as a North Carolina Main Street community*; and

WHEREAS, the City and its Council understand that the foundation of a successful local Downtown Associate Community program is based in the knowledge that both the public and private sectors have a vital interest in the success of the downtown business district and must partner together in order for it to succeed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Asheboro that the *Council endorses the City of Asheboro's* application to the North Carolina Department of Commerce, North Carolina Main Street and Rural Planning Center for participation in the Downtown Associate Community program; and

BE IT FURTHER RESOLVED by the City Council of the City of Asheboro that the City and its Council commit up to 20 hours of Community Development Division staff time to the administration of the local Downtown Associate Community program.

The City Council of the City of Asheboro adopted this resolution in open session during a special meeting that was held on the 27th day of April, 2017.

/s/ David H. Smith
David H. Smith, Mayor
City of Asheboro, North Carolina

ATTEST:

/s/ Holly H. Doerr
Holly H. Doerr, CMC, NCCMC, City Clerk
City of Asheboro, North Carolina

6. Update on Economic Development Projects and Capital Projects

Mr. Ogburn used a visual presentation to update the mayor and council members on the status of current, pending, and proposed economic development and capital projects. No action was requested of the council, and none was taken. A copy of the visual presentation utilized by Mr. Ogburn is on file in the city clerk's office.

Mr. Ogburn concluded his comments during this meeting with a discussion of the upcoming events for May 2017. There being no further business, the meeting was adjourned at 7:48 p.m.

Tammy M. Williams, Deputy City Clerk

David H. Smith, Mayor