

**AGENDA  
REGULAR MEETING  
CITY COUNCIL, CITY OF ASHEBORO  
THURSDAY, NOVEMBER 5, 2015, 7:00 PM**

1. Call to order.
2. Silent prayer and pledge of allegiance.
3. The Honorable Darrell Frye, Chairman of the Randolph County Board of Commissioners, will present a resolution adopted by the Randolph County Board of Commissioners in support of the naming of a section of NC Highway 49 in honor of Mayor Pro Tempore Talmadge Baker.
4. Tammy O'Kelley, Director of the Heart of North Carolina Visitors Bureau, will present the annual report on Asheboro tourism activities.
5. Chief of Police Jody Williams and City Manager John Ogburn will recognize retired Police Captain Todd Swaney for his service to the City of Asheboro.
6. Consent agenda:
  - (a) Approval of the meeting minutes for the City Council's regular meeting on October 8, 2015.
  - (b) Approval of the meeting minutes for the City Council's special meeting on October 22, 2015.
  - (c) Acknowledgment of the receipt from the Asheboro ABC Board of the meeting minutes for the local alcoholic beverage control board's meeting on September 14, 2015.
  - (d) Approval of an ordinance titled "ORDINANCE TO AMEND THE GENERAL FUND FY 2015-2016."
  - (e) Approval of the temporary closure from 7:00 p.m. to 8:30 p.m. on Friday, December 4, 2015, of the streets indicated on the enclosed parade permit application and map for the Asheboro /Randolph Chamber of Commerce Christmas Parade.
  - (f) Approval of the temporary closure from 6:00 p.m. to 9:00 p.m. on Friday, December 11, 2015, of the streets indicated on the enclosed parade permit application and map for the annual "Christmas on Sunset" event sponsored by the Asheboro/Randolph Chamber of Commerce Downtown Development Committee.

- (g) Approval of a technical corrections ordinance to amend out-of-date provisions in Sections 37.01, 37.02, 51.04, and 113.06 of the Code of Asheboro.
  - (h) Approval of a resolution awarding to a retiring officer of the Asheboro Police Department his service weapon.
7. Trevor Nuttall, Community Development Director, will present the following items from the community development division:
- (a) Discussion of the parking issues on Amelia Court that were first brought to the City Council's attention during the regular meeting on October 8, 2015, and that were scheduled for further discussion during the regular November 2015 meeting.
  - (b) Zoning Case RZ-15-08: A legislative zoning hearing on the application filed by the City of Asheboro to apply city zoning (I2 – General Industrial) to the parcel of land recently annexed by the city and located south of 879 McDowell Road.
  - (c) Zoning Case RZ-15-09: A legislative zoning hearing on the application filed by Michael Foley and Margie M. Trogdon to rezone property located at 1801, 1827, and 1831 South Fayetteville Street from Medium-Density Residential (R10) and Conditional Use Commercial (CU-B2) to General Commercial (B2).
  - (d) In furtherance of a community development block grant funding application, consideration of a resolution authorizing Mayor Smith to sign a combined Notice of Finding of No Significant Impact and Notice of Intent to Request Release of Funds for the Technimark Rail Project.
  - (e) Consideration of a request to extend the time allowed between the preliminary and final plat subdivision reviews for Waterford Villas.
  - (f) Status report on the 2015 Urgent Repair Program, including an extension of the application period until Friday, November 20, 2015.
8. Public comment period.
9. Fire Chief Roy Wright will present a request for authorization to purchase a used aerial platform fire truck from the Franconia Volunteer Fire Department in Virginia in compliance with the sole source provisions authorized under North Carolina's purchasing laws.

10. Michael Rhoney, PE, Water Resources Director, will present a resolution authorizing Asheboro's entry into a 20-year water purchase agreement with the City of Randleman.
11. Michael Leonard, PE, City Engineer, will present the following items pertaining to the Asheboro Regional Airport:
  - (a) Consideration of authorizing the city to enter into a Ramp Rehabilitation Design/Bid Phase Services Agreement, totaling \$109,000.00, with W. K. Dickson & Co. Inc. and to use Federal Non-Primary Entitlement Funds at a ratio of 90% federal and 10% local match. The work will be in accordance with the Contract for Professional Services dated July 14, 2011.
  - (b) Presentation of the proposed fixed base operator lease agreement with Cardinal Air, LLC. The only action requested for this agenda item is to authorize, by resolution, city staff to facilitate the publication of the required legal notice that the governing board will take final action on the proposed lease agreement during the City Council's regular meeting in December 2015.
12. David Hutchins, Public Works Director, will present an update on the city's recycling program.
13. Debbie Reaves, Finance Director, will present an update on The Asheboro Housing Authority (AHA) Rapid Rehousing grant program which provides assistance to homeless families and individuals. Portions of this grant allow AHA to assist the participating families and individuals with utility deposits as well as utility payments.
14. Upcoming events:
  - (a) The annual Veterans Day parade will be held on Wednesday, November 11, 2015, at 4:00 p.m.
  - (b) City offices will be closed in observance of the Thanksgiving holiday on Thursday, November 26, 2015, and Friday, November 27, 2015.
15. Discussion of items not on the agenda.
16. Adjournment.

## Minutes of the meeting of the Asheboro Alcoholic Beverage Control Board held on September 14, 2015

The Asheboro ABC Board met on September 14, 2015, at 5:30 PM, in the Board office, 700 South Fayetteville Street, Asheboro, NC.

Present were Chair Brooke Schmidly, Board Member Steve Knight and General Manager Rodney Johnson (GM). Board Member Bob Morrison attended via telephone conference call. A quorum being present, the Chair called the meeting to order for the transaction of business and business transacted as follows:

The Chair inquired as to any known conflict of interest, appearance of a conflict of interest, or objections concerning agenda items before the Board; after the Chair and both Board members voiced having no conflict, and there being no objection, the agenda was adopted.

The Board reviewed and there being no objection, approved the Minutes from the August 3, 2015, Board meetings.

Steve Knight and the GM reviewed Board finances and reported all finances remain consistent. The 2014-2015 Annual Audit as required by 18B-702 (c) and completed by Lewis & Lewis CPAs, PLLC, was presented to the Board. After review, Steve Knight moved the audit be received and accepted. The Board approved the motion. A copy of the audit is attached hereto and incorporated herein by reference as the "Audited Financial Statements June 30, 2015 and 2014."

Asheboro City Council Resolution Number 22 RES 7-15 reappointing Robert Morrison to a three-year term on the Board was reviewed with the Board. ABC law requires all Board members complete an approved ethics training class within 12 months of an appointment or reappointment to the Board.

The Board reviewed applications for available 3<sup>rd</sup> and 4<sup>th</sup> Quarter 2015 Alcohol and Drug Education Grant Funds. Two applications were received, one from Alcohol and Drug Services and one from Randolph Fellowship Homes. After discussion, Brooke Schmidly moved and the Board approved awarding Alcohol and Drug Services \$6,079 and awarding all remaining 3<sup>rd</sup> and 4<sup>th</sup> Quarter 2015 funds to fund Randolph Fellowship Home's grant request.

The Board heard reports from the General Manager concerning the following issues:

1. Asheboro ABC sales statistics comparing:
  - August 2015 sales with the previous month indicate:
    - An overall -4% change (all sales and tax collections)
  - August 2015 sales with sales from the same month last year indicate:
    - Retail Sales +0.2% (\$220,682.15)
    - Mixed Beverage Sales: -0.4% (\$27,140.35)

- Sales Tax Collections: +0.6% (\$15,455.21)
- Overall Collections: +0.2% (\$263,277.71)
- August 2015 bottle sales with bottle sales from the same month last year indicate:
  - Retail Bottle Sales: +1.1% (21,045 bottles)
  - Mixed Beverage Bottle Sales: -6.8% (1,257 bottles)
  - Overall Bottle Sales: +0.6% (22,302 bottles)

Charts reflecting sales histories were handed out to Board members for review and discussion.

The next regular Asheboro ABC Board meeting will be held Monday, October 5, 2015, at 5:30 p.m.

There being no further business, the meeting was adjourned.

Prepared by Rodney Johnson, GM, and Approved by the Board \_\_\_\_\_

GM

*J. Bruce Schmidt*  
*Stephen R. Knight*  
*Robert Morrison*

**ASHEBORO BOARD  
OF ALCOHOLIC BEVERAGE CONTROL  
ASHEBORO, NORTH CAROLINA**

**AUDITED FINANCIAL STATEMENTS**

**JUNE 30, 2015 and 2014**

Board of Directors

Chairman  
Brooke Schmidly

Board Member  
Stephen Knight

Board Member  
Robert Morrison

Finance Officer  
Rodney Johnson

Prepared By  
**LEWIS & LEWIS CPAs PLLC  
LUMBERTON, NORTH CAROLINA  
ROCKINGHAM, NORTH CAROLINA**

# Asheboro Board of Alcoholic Beverage Control

(A component unit of The City of Asheboro)

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Henry G. Lewis, CPA  
Durham E. Lewis, CPA



Henry "Hank" Lewis, Jr., CPA

## *Lewis & Lewis CPAs, PLLC*

*Member AICPA • Member NCACPA*

### **Independent Auditor's Report**

Board of Directors  
Asheboro Board of Alcoholic Beverage Control  
Asheboro, NC

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Asheboro Board of Alcoholic Beverage Control, a component unit of the City of Asheboro, which comprise the Statement of Net Position as of June 30, 2015 and 2014, and the related Statement of Revenues, Expenses and Changes in Net Position, and Statement of Cash Flows for the years then ended and the related notes to the financial statements.

#### **Management's responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Asheboro Board of Alcoholic Beverage Control as of June 30, 2015 and 2014, and the respective changes in financial position, and where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

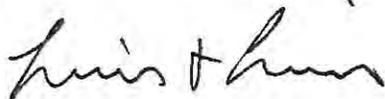
### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Schedule of Proportionate Share of Net Pension Liability (Asset) For the Years Ended June 30, 2015 and 2014 and the Schedule of Board Contributions to Retirement Plan For the Years Ended June 30, 2015 and 2014 as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Other Information

Our audits were conducted for the purpose of forming opinions on the financial statements as a whole. The Schedule of Store Expenses, Administrative Expenses, and Schedule of Revenues and Expenditures – Budget and Actual are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Expenses by Store, Administrative Expenses, Warehouse Expenses and Schedule of Revenues and Expenditures – Budget and Actual are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.



Lewis & Lewis CPAs PLLC  
August 25, 2015

## Management's Discussion and Analysis

This section of the Asheboro Board of Alcoholic Beverage Control (*the Board*) financial report represents our discussion and analysis of the financial performance of the Board for the year ended June 30, 2015. This information should be read in conjunction with the audited financial statements included in this report.

### *Financial Highlights*

- Working capital was approximately \$493,763
- A total of \$301,500 voluntary distributions were made by the board to the City of Asheboro during the year.

### *Overview of the Financial Statements*

The audited financial statements of the ABC Board consist of 3 components. They are as follows:

- *Management's Discussion and Analysis*
- *Basic Financial Statements*
- *Additional Information Required by the ABC Commission*

The *Basic Financial Statements* are prepared using the full accrual basis of accounting. They consist of three statements. The first statement is the **Statement of Net Position**. Assets and liabilities are classified between current and long-term. This statement provides a summary of the Board's investment in assets and obligations to creditors. Liquidity and financial flexibility can be evaluated using the information contained in this statement.

The next statement is the **Statement of Revenues, Expenses, and Changes in Net Position**. This statement is used in evaluating whether the Board has recovered all of its costs through sales. Its information is used in determining credit worthiness.

The final required statement is the **Statement of Cash Flows**. This statement reports cash inflows and outflows in the following categories: operating, investing, and financing activities. Based on this data, the user can determine the sources of cash, the uses of cash, and the change in cash.

The notes to the financial statements provide more detailed information and should be read in conjunction with the statements.

The ABC Commission requires some schedules in addition to the information required by generally accepted accounting principles. They include a **Schedule of Store Expenses**, a **Schedule of Administrative Expenses**, a **Schedule of Warehouse Expenses** and a **Schedule of Revenues and Expenditures – Budget and Actual**.

### **Financial Analysis of the ABC Board**

Net position is an indicator of the fiscal health of the Board. Assets exceeded liabilities by \$598,054 in 2015. The largest components of net assets were cash and inventory. Together they totaled 95% of the total net assets. Following is a summary of the Statement of Net Assets:

**Condensed Statements of Net Position**

	2015	2014	2013	\$ Change	% Change
Current assets	\$ 673,742	\$ 562,567	\$ 493,042	\$ 111,175	20%
Non-current assets	104,964	88,911	97,426	16,053	18%
Total assets	\$ 778,706	\$ 651,478	\$ 590,468	\$ 127,228	20%
Deferred outflows of resources	\$ 7,197				
Current liabilities	\$ 156,946	\$ 80,811	\$ 81,587	\$ 76,135	94%
Non-current liabilities	-	-	-	-	0%
Total liabilities	\$ 156,946	\$ 80,811	\$ 81,587	\$ 76,135	94%
Deferred inflows of resources	\$ 30,903	\$ -	\$ -	\$ -	0%
Net invested in capital assets	\$ 104,854	\$ 88,801	\$ 97,316	\$ 16,053	18%
Restricted net position	94,634	113,529	85,202	(18,895)	-17%
Reserved for capital improvement	40,147				
Unrestricted net position	358,419	368,337	326,363	(9,918)	-3%
Total net position	\$ 598,054	\$ 570,667	\$ 508,881	\$ (12,760)	-2%

Net position increased by 4.8% from the prior year. Income from operations increased by 12.5% from the prior year. Following is a summary of the changes in net position:

**Table 2  
Condensed Statements of Revenues, Expenses, and Changes in Net Position**

	2015	2014	2013	\$ Change	% Change
Operating revenues	\$ 3,199,253	\$ 2,999,287	\$ 2,896,748	\$ 199,966	7%
Less: Taxes on gross sales	738,764	694,801	670,736	43,963	6%
Net sales	\$ 2,460,489	\$ 2,304,486	\$ 2,226,012	\$ 156,003	7%
Cost of sales	1,657,518	1,554,670	1,504,972	102,848	7%
Gross profit	\$ 802,971	\$ 749,816	\$ 721,040	\$ 53,155	7%
Less: Operating expenses	435,721	423,404	406,732	12,317	3%
Income from operations	\$ 367,250	\$ 326,412	\$ 314,308	\$ 12,104	4%
Non-operating revenues and expenses	524	340	270	184	54%
Change in net assets before distributions	\$ 367,774	\$ 326,752	\$ 314,578	\$ 41,022	13%
Distributions	334,740	264,966	257,736	69,774	26%
Change in net position	\$ 33,034	\$ 61,786	\$ 56,842	\$ (28,752)	-47%
Net position, beginning	570,667	508,881	452,039	61,786	12%
Restatement	(5,647)	-	-	-	0%
Net position, ending	\$ 598,054	\$ 570,667	\$ 508,881	\$ 27,387	5%

Following is a breakdown of sales by source:

	2015	2014	2013	\$ Change	% Change
Retail Liquor Sales	\$ 2,840,801	\$ 2,637,730	\$ 2,555,788	\$ 81,942	3%
Mixed Beverage Sales	345,429	351,318	330,188	21,130	6%
Retail Wine Sales	13,023	10,239	10,772	(533)	-5%
<b>Total Sales</b>	<b>\$ 3,199,253</b>	<b>\$ 2,999,287</b>	<b>\$ 2,896,748</b>	<b>\$ 102,539</b>	<b>3%</b>

**Capital Asset and Debt Administration**

**Capital Assets**

Investment in capital assets as of June 30, 2015 totals \$104,855 (net of accumulated depreciation).

Major capital asset transactions during the year include the following:

Purchase of upgrades to the security system of \$3,467

Purchase of new point of sale hardware and software of \$31,690

Retirement of fully depreciated assets in the amount of \$32,618

**Table 3**  
**Summary of Changes in Capital Assets (net of depreciation)**

	2015	2014	2013	\$ Change	% Change
Leasehold Improvement	\$ 212	\$ 274	\$ 336	\$ (62)	
Equipment	104,643	88,527	96,980	16,116	18.20%
<b>Total</b>	<b>\$ 104,855</b>	<b>\$ 88,801</b>	<b>\$ 97,316</b>	<b>\$ 16,054</b>	<b>18.20%</b>

**Economic Factors**

An improving economy has resulted in a large increase in sales, income from operations, and net assets. The Board anticipates continued growth which should match or exceed the current year's financial position.

**Requests for Information**

This report is intended to provide a summary of the financial condition of the ABC Board. Questions or requests for additional information should be addressed to:

Rodney Johnson, Finance Officer  
Asheboro Board of Alcoholic Beverage Control  
700 S Fayetteville Street  
Asheboro, NC 27203

**Asheboro Board of Alcoholic Beverage Control**  
**(A component unit of the City of Asheboro)**  
**Statements of Net Position**  
**as of June 30, 2015**  
**and June 30, 2014**

	2015	2014
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 333,260	\$ 314,062
Investments	40,147	\$ -
Inventories	277,303	235,807
Prepaid Expenses	10,353	12,698
Net Pension Asset	12,679	-
Total Current Assets	\$ 673,742	\$ 562,567
<b>NON-CURRENT ASSETS</b>		
Property Plant and Equipment (net of accumulated depreciation)	\$ 104,854	\$ 88,801
Utility Deposits	110	110
Total Non-Current Assets	\$ 104,964	\$ 88,911
<b>TOTAL ASSETS</b>	<b>\$ 778,706</b>	<b>\$ 651,478</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred Outflows of Pension Plan Resources	\$ 7,197	\$ -
Total Deferred Outflows of Resources	\$ 7,197	\$ -
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts Payable	\$ 124,897	\$ 58,398
Payroll Taxes Payable	748	1,122
Accrued Liabilities	22,213	18,377
Distributions Payable	9,088	2,913
Total Current Liabilities	\$ 156,946	\$ 80,811
Total Liabilities	\$ 156,946	\$ 80,811
<b>DEFERRED INFLOWS OF PENSION RESOURCES</b>		
Deferred Inflows of Pension Resources	\$ 30,903	\$ -
Total Deferred Inflows of Resources	\$ 30,903	\$ -
<b>NET POSITION</b>		
Net Investment in Capital Assets	\$ 104,854	\$ 88,801
Restricted for Working Capital	94,634	113,529
Reserve for Capital Improvement	40,147	-
Unrestricted	358,419	368,337
Total Net Position	\$ 598,054	\$ 570,667

The accompanying notes are an integral part of the financial statements.

**Asheboro Board of Alcoholic Beverage Control**  
**(A component unit of the City of Asheboro)**  
**Statements of Revenues, Expenses and Changes in Net Position**  
**For the Years Ended June 30, 2015**  
**and June 30, 2014**

	2015	2014
<b>OPERATING REVENUE</b>		
Liquor Sales - Regular	\$ 2,840,801	\$ 2,637,730
Mixed Beverage Sales	345,429	351,318
Wine Sales	13,023	10,239
<b>Total Gross Sales</b>	\$ 3,199,253	\$ 2,999,287
<b>DEDUCT TAXES ON GROSS SALES</b>		
State Excise Tax	\$ 691,334	\$ 648,108
Mixed Beverage Tax - NCDHHR	32,536	3,240
Mixed Beverage Tax - NCDOR	3,253	32,405
Rehabilitation Tax (Bottle)	10,740	10,310
Sales & Use Tax	901	738
<b>Total Taxes</b>	\$ 738,764	\$ 694,801
<b>NET SALES</b>	\$ 2,460,489	\$ 2,304,486
<b>DEDUCT COST OF SALES</b>		
Cost of Liquor Sold	\$ 1,648,175	\$ 1,547,639
Cost of Wine Sold	9,343	7,031
<b>Total Cost of Sales</b>	\$ 1,657,518	\$ 1,554,670
<b>GROSS PROFIT ON SALES</b>	\$ 802,971	\$ 749,816
<b>DEDUCT OPERATING EXPENSES</b>		
Store Expenses	\$ 357,045	\$ 339,977
Warehouse & Delivery Expenses	37,298	37,354
Administrative Expenses	22,275	23,970
Depreciation Expense	19,103	22,103
<b>Total Operating Expenses</b>	\$ 435,721	\$ 423,404
<b>INCOME FROM OPERATIONS</b>	\$ 367,250	\$ 326,412
<b>Non-operating Revenues (Expenses)</b>		
Interest Income	\$ 524	\$ 340
<b>CHANGE IN NET POSITION BEFORE DISTRIBUTION</b>	\$ 367,774	\$ 326,752
<b>DEDUCT DISTRIBUTIONS</b>		
Law Enforcement	\$ 13,850	\$ 11,994
Alcohol Education & Rehab	19,390	16,972
<b>Change in Net Position Before Profit Distributions</b>	\$ 334,534	\$ 297,786
Profit Distributions - City of Asheboro	\$ 301,500	\$ 236,000
<b>CHANGE IN NET POSITION</b>	\$ 33,034	\$ 61,786
<b>NET POSITION - JULY 01</b>	570,667	508,881
<b>RESTATEMENT</b>	(5,647)	-
<b>NET POSITION - JUNE 30</b>	\$ 598,054	\$ 570,667

The accompanying notes are an integral part of the financial statements.

**Asheboro Board of Alcoholic Beverage Control**  
**(A component unit of the City of Asheboro)**  
**Statements of Cash Flows**  
**For the Years Ended June 30, 2015**  
**and June 30, 2014**

	2015	2014
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from customers	\$ 3,199,253	\$ 2,999,287
Cash payments to suppliers for goods & services	(1,636,286)	(1,561,410)
Cash payments to employees for services	(231,705)	(221,064)
Operating Expenses	(176,235)	(175,054)
Taxes paid	(732,483)	(697,076)
Net Cash Provided By Operating Activities	\$ 422,544	\$ 344,683
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
Acquisition of capital assets	\$ (35,157)	\$ (13,589)
Net Cash (Used) by Capital and Related Financing Activities	\$ (35,157)	\$ (13,589)
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>		
Law Enforcement & Alcohol education distributions	\$ (27,065)	\$ (35,575)
Profit Distributions to Asheboro	(301,500)	(236,000)
Net Cash (Used) by Non-Capital Financing Activities	\$ (328,565)	\$ (271,575)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Earned on Investments	\$ 524	\$ 340
<b>NET (DECREASE) IN CASH</b>	\$ 59,346	\$ 59,859
CASH - Beginning of Year	314,061	254,202
CASH - End of Year	\$ 373,407	\$ 314,061
<b>Reconciliation of Income from Operations to Net Cash Provided by Operating Activities</b>		
Net Income from Operations	\$ 367,250	\$ 314,308
Adjustments to reconcile income from operations to net cash provided by operating activities		
Depreciation	19,104	22,819
Changes in Assets and Liabilities		
(Increase) Decrease in Inventory	(41,497)	(16,078)
(Increase) Decrease in Prepaid Expenses	(828)	(718)
Increase (Decrease) in Liquor Taxes Payable	5,341	(1,732)
Increase (Decrease) in Accounts Payable	68,397	(1,731)
Increase (Decrease) in Payroll Taxes Payable	(374)	(304)
Increase (Decrease) in Accrued Liabilities	3,836	(416)
Increase (Decrease) in Liquor Sales Taxes Payable	1,315	840
Net Cash Provided by Operating Activities	\$ 422,544	\$ 316,988

The accompanying notes are an integral part of the financial statements.

**Asheboro Board of Alcoholic Beverage Control**  
**(A component unit of the City of Asheboro)**  
**Notes to the Financial Statements**  
**June 30, 2015**

**Note 1. Summary of Significant Accounting Policies**

**A. Principles used in determining the scope of the entity for financial reporting:**

The Asheboro Board of Alcoholic Beverage Control (ABC Board), a component unit of the City of Asheboro, is a corporate body with powers outlined by General Statutes [Chapter 18B-701]. The governing body of the City of Asheboro appoints the members of the ABC Board.

The ABC Board is required by State Statute to distribute its surpluses to the general fund of Asheboro, which represents a benefit to the City. Therefore, the ABC Board is reported as a discretely presented component unit in the City's financial statements.

**B. Organizational History**

The ABC Board was organized after a city wide election held July 29, 2008. The Asheboro City Council appointed three individuals to serve on the ABC Board with terms of three years, two years and one year. The Asheboro ABC Store opened for business November 18, 2008.

**C. Basis of Presentation**

All activities of The ABC Board are accounted for within a single proprietary (enterprise) fund. Proprietary funds are used to account for operations that are (a) financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that the periodic determination of revenues earned, expenses incurred, and/or the change in net assets is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**D. Basis of Accounting**

The financial statements have been prepared on the accrual basis of accounting. All sales are made for cash (or credit card) and recorded at the time of sale; revenues are recorded when earned, expenses are recognized when incurred. As permitted, the ABC Board has elected to apply only applicable FASB Statements and Interpretations issued before November 30, 1989, in its proprietary operation, unless those pronouncements conflict with or contradict GASB pronouncements.

E. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make certain estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the statement of net assets date, and reported amounts of revenues and expenses during the reporting period. Estimates are used to determine depreciation expense, the allowance for doubtful accounts and certain claims and judgment liabilities, among other accounts. Actual results may differ from those estimates.

F. Pensions

For purposes of measuring the net pension asset, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Local Governmental Employees' Retirement System (LGERS) and additions to/deductions from LGERS' fiduciary net position have been determined on the same basis as they are reported by LGERS. For this purpose, plan and member contributions are recognized in the period in which the contributions are due. The ABC Board's employer contributions are recognized when due and the ABC Board has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of LGERS. Investments are reported at fair value.

G. Assets, Liabilities, and Net Position

(1) Deposits

All deposits of the ABC Board are made in board-designated official depositories and are collateralized as required by State law [G.S. 159-31]. The ABC Board may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the ABC Board may establish Time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

All the ABC Board's deposits are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the ABC Board's agent in the ABC Board's name. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the ABC Board, these deposits are considered to be held by the ABC Board agent in the ABC Board's name. The amount of the pledged collateral is based on an approved averaging method for non-interest bearing deposits and the actual current balance for interest bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their

pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the ABC Board or the escrow agent. Because of the inability to measure the exact amount of collateral pledged for the ABC Board under the Pooling Method, the potential exists for under collateralization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method.

At June 30, 2015, the ABC Board's deposits had a carrying amount of \$368,639 and a bank balance of \$393,121. The bank balance was covered by federal depository insurance on the first \$250,000 with the remainder covered by the pooling method.

(2) Investments

State law [G.S. 159-30(c)] authorizes the ABC Board to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and banker's acceptances; and the North Carolina Capital Management Trust (NCCMT), an SEC registered (2a-7) money market mutual fund.

(3) Cash and Cash Equivalents

For purposes of the statement of cash flows, the ABC Board considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

(4) Accounts Receivable

All retail transactions are point of sale and the ABC board does not sell any items on credit. Claims receivable is the amount of breakage incurred by the store but still unreimbursed by the distiller.

(5) Inventories

Inventories are valued at the lower of cost (FIFO) or market.

(6) Property Plant and Equipment

Property and equipment are stated at cost and are being depreciated over their useful lives on a straight-line basis as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
<b>Capital assets being depreciated</b>				
Leasehold improvements	\$ 620	\$ -	\$ -	\$ 620
Equipment	202,497	35,157	32,618	205,036
Total capital assets being depreciated	<u>\$ 203,117</u>	<u>\$ 35,157</u>	<u>\$ 32,618</u>	<u>\$ 205,656</u>
<b>Less accumulated depreciation for:</b>				
Leasehold improvements	\$ 346	\$ 62	\$ -	\$ 408
Equipment	113,969	19,041	32,618	100,394
Total accumulated depreciation	<u>\$ 114,315</u>	<u>\$ 3,749</u>	<u>\$ 32,618</u>	<u>\$ 100,802</u>
<b>Capital Assets, net</b>	<u>\$ 88,802</u>	<u>\$ 31,408</u>	<u>\$ -</u>	<u>\$ 104,854</u>

When an asset is disposed of, the cost of the asset and the related accumulated depreciation are removed from the books. Any gain or loss on disposition is reflected in the earnings for the period.

(7) Net Position

Net position consists of the following:

- a. Restricted for law enforcement – this applies only when the ABC Board employs its own ABC officer.
- b. Restricted for capital improvements – State Law [G.S. 18B-805 (d)] requires approval of the appointing authority to establish this account. The ABC Board has received approval from the Asheboro City Council to establish an account to accumulate funds for future capital projects. At June 30, 2015, this account had a balance of \$40,147.
- c. Restricted for working capital – North Carolina Alcoholic Beverage Control Commission Rule [.0902] defines working capital as the total of cash, investments, and inventory less all unsecured liabilities. An ABC Board shall set its working capital requirements at not less than two weeks' average gross sales of the last fiscal year nor greater than three months' average gross sales of the last fiscal year. Average gross sales means gross receipts from the sale of alcoholic beverages less distributions required by State Law [G.S. 18B-805 (b) (2), (3) and (4)].

- d. Net Invested in capital assets – this component of net position consists of capital assets, including any restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of invested in net capital assets. Rather, that portion of the debt is included in the same assets component as the unspent proceeds.
- e. Unrestricted net position – this component of net position consists of net position which does not meet the definition of restricted or net investment in capital assets debt.

**Note 2. Stewardship, Compliance and Accountability**

Compliance with N.C. General Statutes

- A. The Asheboro ABC Board was in compliance with the General Statutes of North Carolina at June 30, 2015.

**Note 3. Detail Notes on All Funds**

Pension Plan Obligations

A. Local Government Employees' Retirement System

*Plan Description.* Local Government Employees' Retirement System. The ABC Board contributes to the statewide Local Government Employees' Retirement System (LGERS), a cost sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS provides retirement and disability benefits to plan members and beneficiaries. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Local Government Employees' Retirement System is included in the Comprehensive Annual Report (CAFR) for the state of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing the office of the State Controller, 1410 Mail Service Center, Raleigh, NC 27699-1410, or by calling (919) 981-5454, or at [www.osc.nc.gov](http://www.osc.nc.gov).

*Benefits Provided.* LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service,

at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service. Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate benefit for life or a return of the member's contributions.

The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

*Contributions.* Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. The ABC Board employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The ABC Board's contractually required contribution rate for the year ended June 30, 2015, was 7.41% of compensation for law enforcement officers and 7.07% for general employees, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the ABC Board were \$13,172 for the year ended June 30, 2015.

*Refunds of Contributions* – Board employees, who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60 day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by LGERS.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2015, the ABC Board reported an asset of \$12,679 for its proportionate share of the net pension asset. The net pension asset was measured as of June 30, 2014. The total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2013. The total pension liability was then rolled forward to the measurement date of June 30, 2014 utilizing update procedures incorporating the actuarial assumptions. The ABC Board's proportion of the net pension asset was based on a projection of the ABC Board's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2014, the ABC Board's proportion was 0.00215%, which was an increase of 0.00045% from its proportion measured as of June 30, 2013.

For the year ended June 30, 2015, The ABC Board recognized pension expense of \$15,772. At June 30, 2015, the ABC Board reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 1,385
Changes of assumptions	-	-
Net difference between projected and actual earnings on pension plan investments	-	29,518
Changes in proportion and differences between contributions and proportionate share of contributions	7,197	
ABC Board's contributions subsequent to the measurement date		
Total	<u>\$ 7,197</u>	<u>\$ 30,903</u>

\$7,197 reported as deferred outflows of resources related to pensions resulting from ABC Board contributions subsequent to the measurement date will be recognized as an increase of the net pension asset in the year ended June 30, 2016. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:		
	2016	\$ (5,923)
	2017	(5,923)
	2018	(5,923)
	2019	(5,937)
	2020	
Thereafter		
Total		<u>\$ (15,723)</u>

*Actuarial Assumptions.* The total pension liability in the December 31, 2013 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases	4.25 to 8.55 percent, including inflation and productivity factor
Investment rate of return	7.25 percent, net of pension plan investment expense, including inflation

The plan currently uses mortality tables that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2013 valuation were based on the results of an actuarial experience study for the period January 1, 2005 through December 31, 2009.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2014 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed Income	36.0%	2.5%
Global Equity	40.5%	6.1%
Real Estate	8.0%	5.7%
Alternatives	6.5%	10.5%
Credit	4.5%	6.8%
Inflation Protection	4.5%	3.7%
Total	100%	

The information above is based on 30 year expectations developed with the consulting actuary for the 2013 asset liability and investment policy study for the North Carolina Retirement systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.19%. All rates of return and inflation are annualized.

A new asset allocation policy was finalized during the fiscal year ended June 30, 2014 to be effective July 1, 2014. The new asset allocation policy utilizes different asset classes, changes in the structure of certain asset classes, and adopts new benchmarks. Using the asset class categories in the preceding table, the new long-term expected arithmetic real rates of return are: Fixed Income 2.2%, Global Equity 5.8%, Real Estate 5.2%, Alternatives 9.8%, Credit 6.8% and Inflation Protection 3.4%.

*Discount rate.* The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the ABC Board's proportionate share of the net pension asset to changes in the discount rate.* The following presents the ABC Board's proportionate share of the net pension asset calculated using the discount rate of 7.25%, as well as what the ABC Board's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage lower (6.25 percent) or one percentage point higher (8.25 percent) than the current rate:

	1% Decrease (6.25%)	Discount Rate (7.25%)	1% Increase (8.25%)
ABC Board's proportionate share of the net pension liability(asset)	\$ 40,040	\$ (12,680)	\$ (59,593)

*Pension plan fiduciary net position.* Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the state of North Carolina.

#### Note 4. Leases

The ABC Board has an operating lease for its single facility at 700 South Fayetteville Street Asheboro, NC. The lease is a 10 year lease expiring November 30, 2023.

##### Lease Payment Schedule:

FYE June 30, 2016	\$64,800
FYE June 30, 2017	\$64,800
FYE June 30, 2018	\$64,800
FYE June 30, 2019	\$64,800
FYE June 30, 2020	\$64,800
Thereafter	\$226,800

The Lessor is responsible for building insurance and property taxes. The table above is a summary of the lease obligations of the ABC Board according to the lease that was in place on June 30, 2015.

**Note 6. Related Party Transactions**

There were no related party transactions for the fiscal year ended June 30, 2015.

**Note 7. Vacation and Sick Leave Compensation**

ABC Board policy is to give full time employees paid vacation days ranging from six days per year to twenty one days per year depending on length of employment. The amount of accrued vacation at year end was \$16,348.

Employees are not limited in the amount of sick leave that can be accumulated. Sick leave does not vest but unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. Since the Board has no obligation for accumulation of sick leave until it is actually taken, no accrual for sick leave has been made.

**Note 8. Debt**

The ABC Board has no debt as of June 30, 2015.

**Note 9. Distributions of Income**

As of June 30, 2015, the ABC Board had not exceeded the maximum working capital requirement and was not required to make a profit distribution to the City of Asheboro. The ABC Board did however elect to make voluntary profit distributions to the City during the year totaling \$301,500.

State law [G.S. 18B-805] requires that the minimum distribution set aside in (c)(1) and any profit remaining after deducting amounts required for law enforcement and alcohol education and retaining proper working capital, be paid quarterly to the appointing authority.

**Note 10. Law Enforcement and Alcohol Education Expenses**

The ABC Board is required by law to expend at least 5% of its profits for law enforcement and 7% of its profits for the treatment of alcoholism or substance abuse, or for research or education on alcohol or substance abuse. Profits are defined by law for these calculations as income before law enforcement and education expenses, less 3 ½% markup provided in G.S. 18B-804 (b) (5) and the bottle charge provided for in G.S. 18B-804 (b) (6b). The following schedule summarizes the ABC Board's expenditures for these items during 2015:

Income before required distributions	\$	367,774
Less 3 1/2% tax & bottle charge		90,775
Profit subject to expense percentages	\$	<u>276,999</u>
Law Enforcement Expenditures	\$	13,850
Actual % of Profit		5%
Provision for Alcoholic Education & Rehabilitation	\$	19,390
Actual % of Profit		7%

**Note 11. Disbursement of Taxes Included in Selling Price**

A state excise tax, at the rate of 30% on the retail (net sales) price is charged monthly on liquor sales (excluding wine sales).

Transactions for this account for the years are summarized as follows:

	<u>2015</u>	<u>2014</u>
Taxes payable – beginning of year	\$ 50,338	\$ 51,588
Taxes collected during the year	691,333	625,569
Taxes remitted to the Department of Revenue	<u>687,678</u>	<u>626,819</u>
Taxes payable – end of year	<u>\$ 53,993</u>	<u>\$ 50,338</u>

The excise tax is computed in accordance with G.S. 18B-805 (i).

The accrued North Carolina excise tax at June 30, 2015, was remitted to the North Carolina Department of Revenue on July 15, 2015.

A bottle charge of one cent on each bottle containing 50 milliliters or less and five cents on each bottle containing more than 50 milliliters is collected and distributed monthly to the county commissioners for alcohol education and rehabilitation. For the year ended June 30, 2015, payments to the county were based on the following bottle sales:

For the year ended June 30, 2015			
Regular Bottles	181,920	@.05	\$ 9,096
Mixed Beverage Bottles	16,899	@.05	845
Miniature Bottles	79,912	@.01	<u>799</u>
Total Payment for the year ended June 30, 2015			<u>\$ 10,740</u>

A "mixed beverage tax" at the rate of \$20.00 per 4 liters is charged on the sale of liquor to be resold as mixed beverages. One-half of the mixed beverage tax is submitted monthly to the North Carolina Department of Revenue. Five percent of the mixed beverage tax is submitted monthly to the NC Department of Human Resources.

The mixed beverage taxes for the years ended June 30, 2015 and 2014 was:

	<u>2015</u>	<u>2014</u>
NC Department of Revenue (50%)	\$ 32,531	\$ 31,159
NC Department of Human Resources (5%)	3,253	3,116
Profit Retained (45%)	<u>29,278</u>	<u>28,043</u>
Total	<u>\$ 65,062</u>	<u>\$ 62,318</u>

At June 30, taxes payable were:

	<u>2015</u>	<u>2014</u>
NC Department of Revenue - Excise Tax	\$ 53,993	\$ 50,338
NC Department of Revenue - Mixed Beverage Tax	2,671	2,493
NC Department of Human Resources - Mixed Beverage Tax	267	249
Randolph County - Bottle Tax	<u>852</u>	<u>812</u>
Total	<u>\$ 57,783</u>	<u>\$ 53,892</u>

**Note 12. Surcharge Collected**

The total amount of surcharge collected for the fiscal year was \$18,076. (The rate is increased May 01, 2015 from .80 per case to \$1.40 cents per case sold.)

**Note 13. Liquor Sales Tax**

The total amount of sales tax collected by the ABC Board and remitted to the Department of Revenue for the fiscal year was \$198,370. The current sales tax rate is 7%.

**Note 14. Retail Outlets**

The Asheboro Board of Alcoholic Beverage Control operated with one retail outlet:

Asheboro, North Carolina	
Gross Sales	\$3,199,253
Changes in Net Position	\$ 33,034

**Note 15. Working Capital**

The ABC Board is required by the Alcoholic Beverage Control Commission rule [.0902] to set its working capital requirements at not less than two weeks average gross sales of the last fiscal year. (Gross sales are gross receipts from the sale of alcoholic beverages less distributions as defined in G.S. 18B-805(b)(2), (3), and (4)).

The ABC Board's position on this requirement is as follows:

Minimum Amount	\$	94,634
Maximum Amount	\$	615,122
Actual Amount	\$	493,763

The ABC Board has met the minimum amount of working capital.

**Note 16. Breakage Expense**

Breakage expense absorbed by the ABC Board for the year was \$-0-.

**Note 17. Subsequent Events**

Subsequent events have been evaluated through August 31, 2015, which is the date the financial statements were available to be issued.

**Note 18. Risk Management**

The ABC Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The ABC Board has property, general liability, liquor legal liability insurance and worker's compensation coverage and employee health coverage.

There have been no significant reductions in insurance coverage from coverage in the prior year and settled claims have not exceeded coverage in any of the past three fiscal years.

In accordance with G.S. 18B-700(i), each board member is bonded in the amount of \$50,000 secured by a corporate surety.

In accordance with G.S. 18B-803(b) and (c), the store manager(s) is bonded for \$50,000. All other employees who have access to funds are bonded under a blanket bond for \$50,000.

**SUPPLEMENTARY INFORMATION**

Asheboro Board of Alcoholic Beverage Control  
 Proportionate Share of Net Pension Liability (Asset)  
 Required Supplementary Information  
 For the Years Ended June 30 2015 and 2014\*

Local Government Employees' Retirement System

	2015	2014
Board's proportion of the net pension liability (asset)(%)	0.03%	0.03%
Board's proportion of the net pension liability (asset)(\$)	\$ (12,680)	\$ 20,492
Board's covered - employee payroll	\$ 186,305	\$ 170,640
 Board's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	 -6.81%	 12.01%
Plan fiduciary net position as a percentage of the total pension liability**	7.11%	7.14%

\* The amount presented for each fiscal year were determined as of the prior year ending June 30.

\*\*This will be the same percentage for all participant employers in the LGERS plan.

See Auditor's Report

Asheboro Board of Alcoholic Beverage Control  
 Board's Contribution  
 Required Supplementary Information  
 For the Years Ended June 30 2015 and 2014

Local Government Employees' Retirement System

	<u>2015</u>	<u>2014</u>
Contractually required contribution	\$13,172	\$12,064
Contributions in relation to the contractually required contribution	\$13,172	\$12,064
Contribution deficiency (excess)	\$	\$ -
Board's covered - employee payroll	\$186,305	\$170,640
Contributions as a percentage of covered-employee payroll	7.07%	7.07%

See Auditor's Report

**Asheboro Board of Alcoholic Beverage Control**  
**Schedule of Store Expenses**  
**For the Years Ended June 30, 2015**  
**and June 30, 2014**

	<u>2015</u>	<u>2014</u>
Salaries & Wages	\$ 235,541	\$ 220,836
Payroll Tax	18,000	18,345
Group Insurance	1,442	6,089
Retirement	15,772	12,064
Cash Short / Over	-	83
Utilities	4,898	4,507
Repairs & Maint - Bldg	1,128	236
Repairs & Maint - Equip	1,148	550
Janitorial Service	63	149
Store Supplies	4,908	5,260
Insurance - General	12,830	11,661
Bank Card Fees	28,428	26,659
Rent	32,400	32,847
Drug Testing Expense	220	220
Training	267	471
Total Store Expenses	<u>\$ 357,045</u>	<u>\$ 339,977</u>

**Asheboro Board of Alcoholic Beverage Control**  
**Schedule of Administrative Expenses**  
**For the Years Ended June 30, 2015**  
**and June 30, 2014**

	<u>2015</u>	<u>2014</u>
Telephone	\$ 3,752	\$ 5,054
Board Members Fees	3,600	3,400
Office Supplies	2,059	2,438
Dues & Subscriptions	450	430
Travel	127	188
Internet Services	1,225	1,220
Postage	490	244
Maintenance Agreements	4,829	4,434
Bank Service Charges	214	155
Misc Expense	96	253
Professional Fees	4,264	4,179
Alarm Service	1,169	1,975
 Total Administrative Expenses	 <u>\$ 22,275</u>	 <u>\$ 23,970</u>

**Asheboro Board of Alcoholic Beverage Control**  
**Schedule of Warehouse Expenses**  
**For the Years Ended June 30, 2015**  
**and June 30, 2014**

	<u>2015</u>	<u>2014</u>
Utilities	\$ 4,898	\$ 4,507
Rent	32,400	32,847
<b>Total Warehouse Expenses</b>	<u>\$ 37,298</u>	<u>\$ 37,354</u>

**Asheboro Board of Alcoholic Beverage Control  
Schedule of Revenue and Expenditures – budget and Actual  
Year Ended June 30, 2015**

	2015 Original Budget	2015 Revised Budget	2015 Actual	Variance Positive (Negative)
<b>Revenues</b>				
<b>Operating Revenues:</b>				
Sales	\$ 3,179,000	\$ 3,350,000	\$ 3,199,253	\$ (150,747)
<b>Non-operating Revenues:</b>				
Interest	300	300	524	224
<b>Total Revenues</b>	<u>\$ 3,179,300</u>	<u>\$ 3,350,300</u>	<u>\$ 3,199,777</u>	<u>\$ (150,523)</u>
<b>Expenditures:</b>				
Taxes based on revenue:	\$ 898,525	\$ 938,200	\$ 738,764	\$ 199,436
Cost of Goods Sold	1,558,951	1,667,000	1,657,518	9,482
<b>Operating Expenses:</b>				
Salaries and Benefits	250,500	260,000	247,833	12,167
Payroll Taxes	20,150	20,150	18,000	2,150
Rent	64,800	64,800	64,800	-
Utilities	16,725	16,725	15,942	783
Repairs & Maintenance	6,500	6,500	7,105	(605)
Office Store Supplies	11,500	11,500	7,616	3,884
Insurance - general & bonds	14,050	14,050	12,830	1,220
Travel	3,100	3,100	127	2,973
Professional fees	9,250	9,250	4,751	4,499
Dues and subscriptions	1,250	1,250	450	800
Bank fees and charges	30,000	30,000	28,642	1,358
Contingencies	7,000	7,000	-	7,000
Capital Outlay	25,000	37,000	35,157	1,843
<b>Total Expenditures</b>	<u>\$ 2,917,300</u>	<u>\$ 3,086,525</u>	<u>\$ 2,839,535</u>	<u>\$ 246,990</u>
<b>Distributions</b>				
Law enforcement	\$ 15,000	\$ 15,000	\$ 13,850	\$ 1,150
Alcohol education & rehab	21,000	21,000	19,390	1,610
City of Asheboro	186,000	187,775	301,500	(113,725)
Reserved for Capital Improvement	40,000	40,000	40,000	-
<b>Total</b>	<u>\$ 262,000</u>	<u>\$ 263,775</u>	<u>\$ 374,740</u>	<u>\$ (110,965)</u>
<b>Total Expenditures &amp; Distributions</b>	<u>\$ 3,179,300</u>	<u>\$ 3,350,300</u>	<u>\$ 3,214,275</u>	<u>\$ 136,025</u>
<b>Revenues over Expenditures and other Financing (Uses)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (14,498)</u>	<u>\$ (14,498)</u>
<b>Reconciliation from budgetary basis (modified accrual) to full accrual:</b>				
<b>Reconciling items:</b>				
Pension			8,522	
Reserve for Capital Improvement			40,000	
Depreciation			19,103	
Capital Outlay			35,157	
<b>Change in net position</b>			<u>\$ 33,034</u>	

**City of Asheboro  
Finance Office**

**To:** John N. Ogburn, III, City Manager  
**From:** Debbie Reaves, Finance Director  
**Date:** October 28, 2015  
**Re:** Ordinance to amend General Fund 2015-2016

---

Attached is an ordinance to amend the General Fund for consideration at the November 5, 2015 council meeting.

As typical during any operating year, there are adjustments to various budgeted line items associated with changes in / reprioritizing needs. Budget amendments allow for movement of funds between departments necessary to be in compliance with the adopted 2015-2016 Budget Ordinance and generally accepted accounting principles. Although it is early in the budget year, I am requesting an amendment to the General Fund budget to account for the following changes in expenditure line items in comparison to what was planned at the time the Budget was passed June 2015.

- Summey Engineering contract for McCrary Ballpark grand stand  
(work authorized in prior fiscal year but completed & billed in current year)
- Summey Engineering contract for Dixie Land Acres drainage study (Phase 1)  
Approved at September Council Meeting
- Engineering Assistant Position allocated for Public Works Department- new

Per our discussion, I am requesting to pay for these expenditures by not filling a vacant Program Manager position in the Cultural & Recreation Services area of operation and not filling the vacancy that will remain in Fire Inspection Department after the retirement of Mike Jones, Chief Fire Inspector. I am requesting that budget allocations in the various line items be moved around as noted on the attached budget amendment to cover the above new needs as well as address a budgetary shortfall in the supplies and materials line item in the Recreation Services budget.

ORDINANCE TO AMEND  
THE GENERAL FUND  
FY 2015-2016

WHEREAS, The City Council of the City of Asheboro desires to amend the budget as required by law to adjust for changes in expenditures in comparison to the current fiscal year adopted budget, and;

WHEREAS, the City Council of the City of Asheboro wants to be in compliance with all generally accepted accounting principles, and;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA:

Section 1: That the following Expense line item be increased / (decreased):

<u>Account #</u>	<u>Expense Description</u>	<u>increase / (decrease)</u>
10-615-0200	Salaries & Wages	(21,000)
10-615-0702	FICA/ Medicare	(1,606)
10-615-0704	Medical Insurance	(7,154)
10-615-0705	Retirement	(1,485)
10-620-0200	Salaries & Wages	(16,550)
10-620-0702	FICA /Medicare	(1,224)
10-620-0705	Retirement	(1,131)
10-620-0400	Professional Services	13,600
10-620-3400	Supplies & Materials	37,000
10-575-0400	Professional Services	13,500
10-545-0200	Salaries & Wages	(33,156)
10-550-0200	Salaries & Wages	12,592
10-550-0702	FICA/ Medicare	964
10-550-0704	Medical Insurance	4,750
10-550-0705	Retirement	900
	Increase / (Decrease)	0

Adopted this 5<sup>th</sup> day of November, 2015

\_\_\_\_\_  
David H. Smith, Mayor

ATTEST:

\_\_\_\_\_  
Holly H. Doerr, CMC, NCCMC, City Clerk

CITY OF  
**ASHEBORO**  
NORTH CAROLINA

Item 6 (e)

**APPLICATION FOR PARADE PERMIT**

In accordance with the Asheboro City Code, Section 97.04, application is hereby made for a parade permit. This permit must be received fourteen (14) days prior to the day of the parade.

Contact Name: Linda Brown Christmas Parade  
Address: 137 S. Fayetteville Street, Asheboro 27203  
Phone: 336-626-2626 E-mail: lbrown@asheboro.com

Organization: Asheboro / Randolph Chamber of Commerce  
Address: 137 S. Fayetteville Street, Asheboro 27203  
Phone: (336) 626-2626

Date of Parade: 12/04/15 Start Time: 7:00 pm End Time: 8:30 pm  
Number of Persons: ? Number of Vehicles: 100+

Streets Involved: South Fayetteville, Sunset Avenue, Church Street  
Walker Avenue, Kivett Street  
Special officials and/or guests: TV Personalities + Elected Officials

Insurance Company & Policy Number: Cincinnati Insurance ECP/EBA 028163

Any additional information: \_\_\_\_\_

The undersigned agrees to hold the City of Asheboro and its officers, employees and agents free and harmless from and against any and all claims, losses, damages and settlements arising out of or relating to this parade. The undersigned agrees to investigate and provide defense for and defend any such claims at his/her (?) sole expense and agrees to bear all other costs and expenses related thereto, even if the claims are groundless or false.

Signature of Authorized Representative: Linda Brown

Internal Use Only

Police Department Recommendation: \_\_\_\_\_

City of Asheboro Approval By: \_\_\_\_\_ Date: August 3, 2015



137 South Fayetteville Street  
Asheboro, NC 27203  
(336)626-2626  
www.chamber.asheboro.com



July 29, 2015

John Ogburn  
City of Asheboro  
146 North Church Street  
P.O. Box 1106  
Asheboro, NC 27204-1106

Dear John:

It's time again to start planning for the Asheboro Christmas Parade and Christmas On Sunset. This year the parade will take place on Friday, December 4 and Christmas on Sunset will take place on Friday, December 11. The parade will begin at 7:00 p.m. and last approximately eighty minutes and Christmas on Sunset will be held 6-9 p.m.

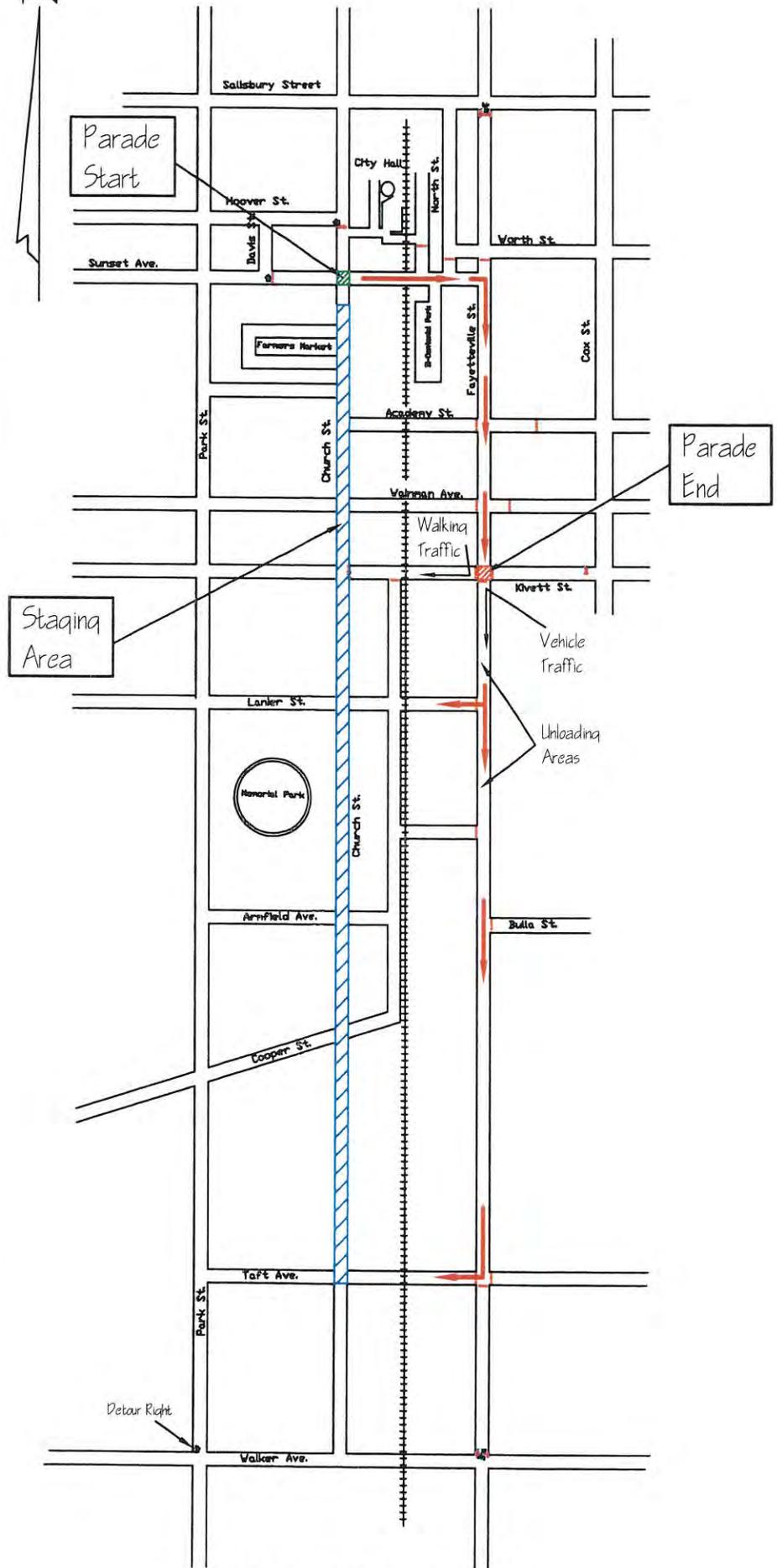
For the parade, we request that the City of Asheboro block off South Church Street, Walker Avenue, Kivett Street, South Fayetteville Street and Sunset Avenue. **We will need the streets blocked off by 6:00 p.m. that evening. (If possible, we would like to request that Church Street be closed off by 5:30 p.m. for the parade entrants to line up.)** It is very hazardous for vehicles to be traveling on Church Street unless they are in the parade because of congestion and many young kids trying to find their organization's float or line up numbers. We have also had issues with people trying to drive onto Church Street from Kivett Street and Academy Street so if we could have Asheboro Police Department representation at these intersections starting at 6:00 p.m., that would help with crowd control and improve safety.

For Christmas On Sunset, we request that the City of Asheboro block off Church Street, Sunset Avenue, Fayetteville Street (From Worth Street to Academy Street) and Worth Street (From Cox to Fayetteville Street).

Attached is the appropriate paperwork. Thank you for your support and assistance. If you have any questions, please contact me at your convenience.

Sincerely,

Linda Brown  
President



CHRISTMAS PARADE ROUTE

CITY OF  
**ASHEBORO**  
NORTH CAROLINA

Item 6 (f)

**APPLICATION FOR PARADE PERMIT**

In accordance with the Asheboro City Code, Section 97.04, application is hereby made for a parade permit. This permit must be received fourteen (14) days prior to the day of the parade.

Contact Name: Linda Brown Christmas on Sunset  
Address: 137 S. Fayetteville Street, Asheboro 27203  
Phone: (336) 626-2626 E-mail: lbrown@asheboro.com

Organization: Asheboro / Randolph Chamber of Commerce  
Address: 137 S. Fayetteville Street, Asheboro 27203  
Phone: (336) 626-2626

Date of Parade: 12/11/15 Start Time: 6:00pm End Time: 9:00pm  
Number of Persons: 2,000 + Number of Vehicles: N/A

Streets Involved: Church Street, Sunset Avenue, Fayetteville Street,  
North Street  
Special officials and/or guests: Santa + Friends!

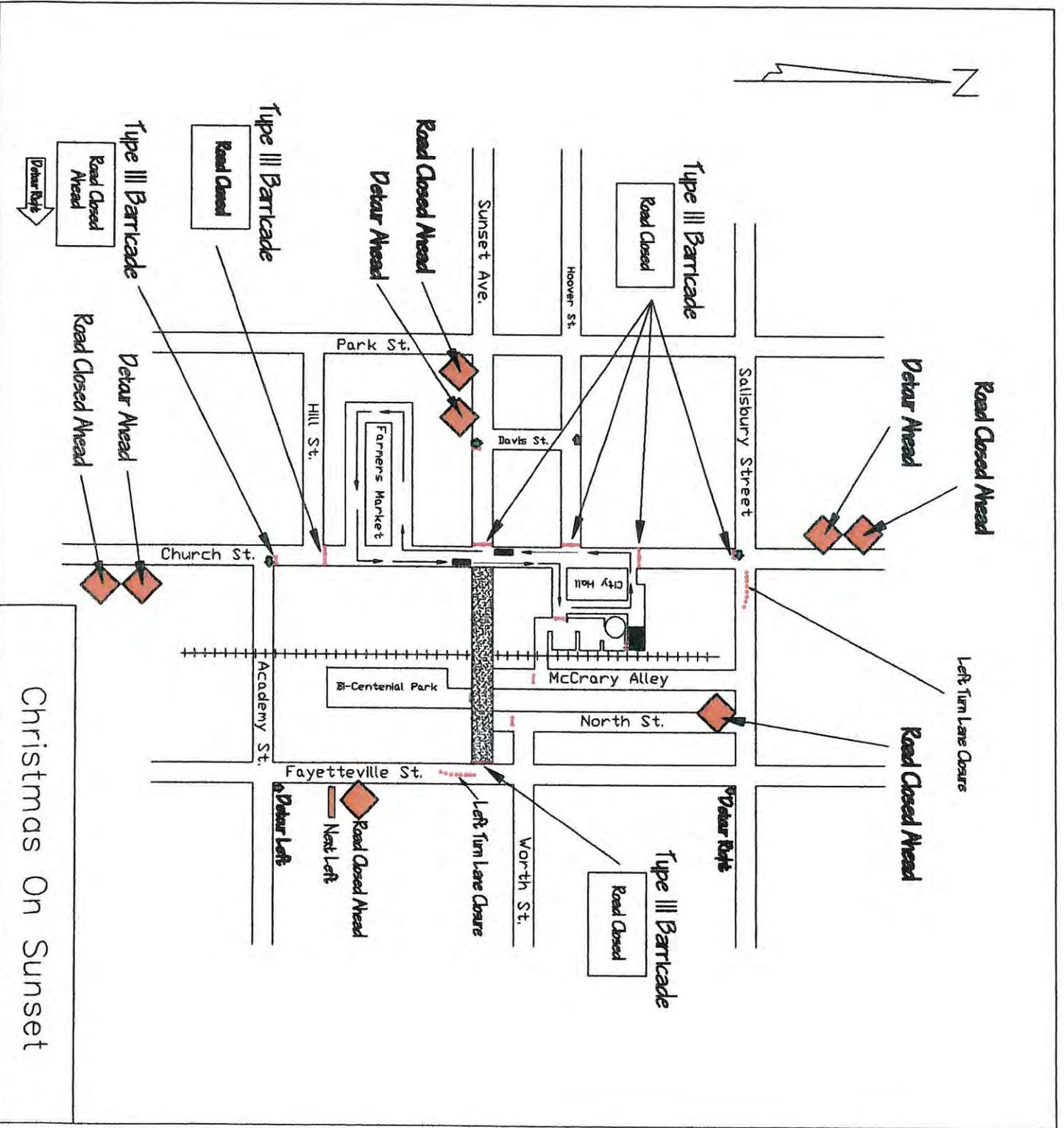
Insurance Company & Policy Number: Cincinnati Insurance ECP/EBA 0281631  
Any additional information: \_\_\_\_\_

The undersigned agrees to hold the City of Asheboro and its officers, employees and agents free and harmless from and against any and all claims, losses, damages and settlements arising out of or relating to this parade. The undersigned agrees to investigate and provide defense for and defend any such claims at his/ner (?) sole expense and agrees to bear all other costs and expenses related thereto, even if the claims are groundless or false.

Signature of Authorized Representative: Linda Brown

**Internal Use Only**

Police Department Recommendation: \_\_\_\_\_  
City of Asheboro Approval By: [Signature] Date: Aug 3, 2015



Christmas On Sunset



**Report concerning on-street parking issues on Amelia Court continued from  
the October 8, 2015 City Council meeting**

CITY OF  
**ASHEBORO**  
COMMUNITY DEVELOPMENT DIVISION

TO: City Council  
FROM: Trevor L. Nuttall, Community Development Director  
DATE: 10-30-15  
RE: On-street parking issues on Amelia Court



Amelia Court is a residential cul-de-sac located in the Parkside subdivision. This year, staff became aware of on-street parking occurring in areas that hindered both the delivery of public services and the ability of at least one property owner to enter and exit a driveway. Public services hindered include the maintenance and clearing of a storm drain located at the terminus of the street and snow removal during this past winter's inclement weather. Staff also has concerns with the timely provision of emergency services, including medical and fire, due to the manner in which vehicles park that could limit the ability of vehicles to efficiently turn and maneuver in the cul-de-sac.

In an effort to improve the situation, in April staff notified property owners and residents on Amelia Court of the city's intent to apply pavement markings to identify areas on the street not suitable for on-street parking. After receiving no calls or communication in response to this notification, the markings were applied in May 2015. Since that time they have been ignored and partially defaced requiring city personnel to spend additional resources to re-apply them.

In September, staff informed property owners and residents that City Council would receive a report on the above referenced issues at its October meeting. A petition and a statement were received from property owners regarding this matter and are included with this memo. Also included are pictures, aerial photographs, and the correspondence sent by staff. **Due to only one property owner being present at the October meeting, Council continued discussion of this issue to its November meeting. Petition signees have been notified of the continuance to November 5, 2015.**

C: John Ogburn, City Manager  
David Hutchins, Public Works Director

# **AERIAL PHOTOGRAPHS**

# Aerial Photograph - 2015 Google Imagery

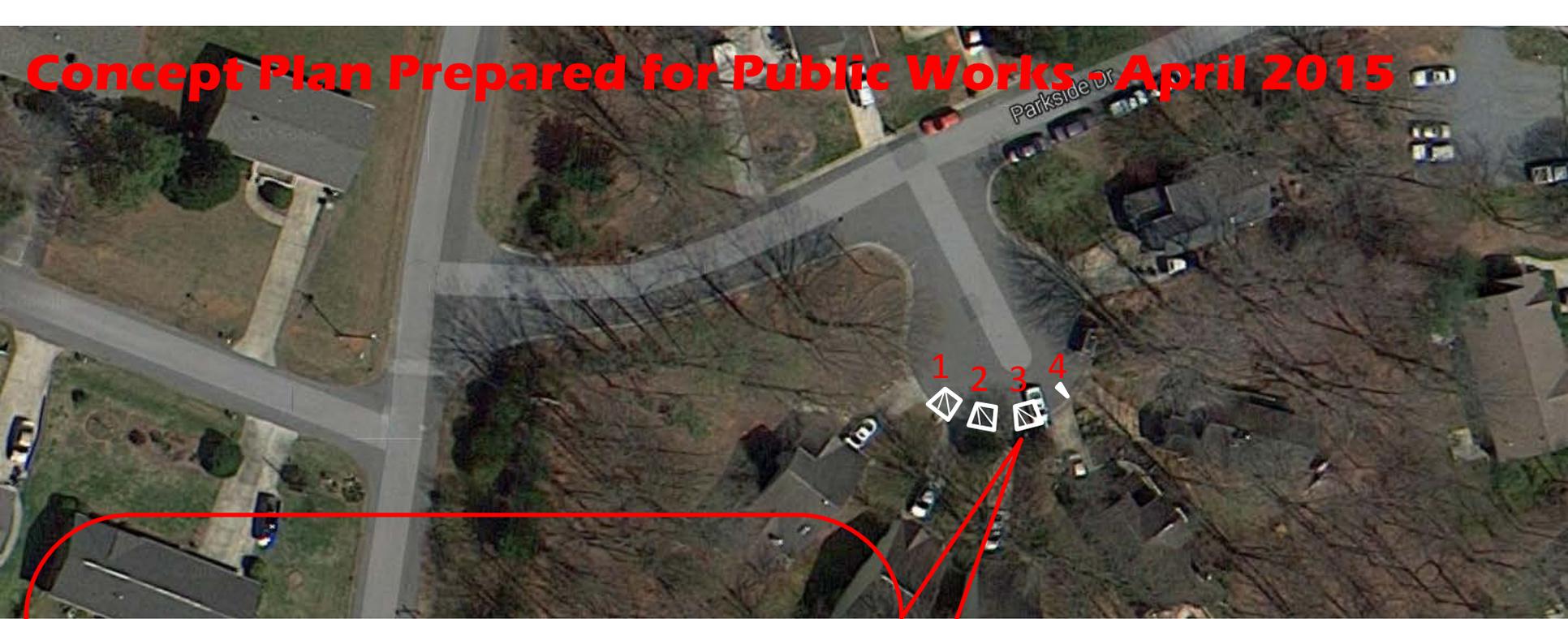


**Location of  
storm drain**

# Aerial Photograph - 2014



# Concept Plan Prepared for Public Works - April 2015



# PICTURES

**Photograph - May 2015**



**Photograph - May 2015**



**Photograph - August 2015**



**Photograph - August 2015**



**Photograph - August 2015**



**STAFF  
CORRESPONDANCE**

# City of Asheboro

146 North Church Street  
P O Box 1106  
Asheboro, N. C. 27204-1106



Tel: 336-626-1201

Fax: 336-626-1218

October 12, 2015

Harding, Donald B Jr  
Harding, Rhonda D  
103 Roxboro Ct  
New Bern, NC 28562

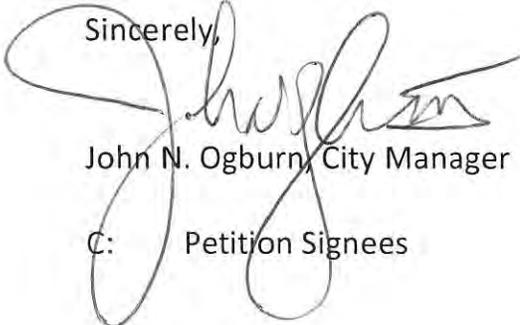
Dear Property Owner:

At its regular meeting on October 8, 2015 the Asheboro City Council received a staff report and took public comments regarding on-street parking on Amelia Court. All written correspondence received, including your letter and petition, related to this matter were included in the report provided by staff.

In order to ensure all parties have an opportunity to appear and speak before the City Council, no action was taken at the October 8 meeting and the matter was continued to the Council's regular meeting which will be held November 5, 2015 at 7 p.m. at Asheboro City Hall

I encourage you and others who have an interest in this matter to appear or have a representative appear at the November 5 meeting.

Sincerely,

  
John N. Ogburn, City Manager

C: Petition Signees



September 25, 2015

Current Resident(s)  
1834 Amelia Ct.  
Asheboro, NC 27203

Dear Resident:

This letter is to inform you that on Thursday, October 8, 2015 the Asheboro City Council is scheduled to receive a report on on-street parking issues which city staff have identified as hindering the efficient delivery of city services, including potentially emergency services. The meeting will begin at 7:00 p.m. in the Council Chambers at Asheboro City Hall located at 146 N. Church Street.

In April 2015, letters were sent to all owners and residents on Amelia Court informing them that due to the manner in which on-street parking was occurring, pavement markings would be applied to identify areas not suitable for on-street parking. These markings were applied in May 2015 and unfortunately, they have been ignored at times and partially defaced requiring city personnel to spend additional resources to re-apply them.

It is possible that the City Council will direct staff to prepare an ordinance regulating on-street parking on Amelia Court that would be enforced by the Asheboro Police Department. As a resident or property owner on Amelia Court, it is important that you have an opportunity to offer comments on this matter. You may do so by providing written comments to the City Manager's Office using the PO Box at the bottom of this letter or by attending the meeting and speaking during the allotted time.

Sincerely,

A handwritten signature in black ink, appearing to read "Trevor L. Nuttall".

Trevor L. Nuttall, Community Development Director

C: John Ogburn, City Manager  
David Hutchins, Public Works

CITY OF  
**ASHEBORO**  
COMMUNITY DEVELOPMENT DIVISION

April 15, 2015

Resident  
1836 Amelia Ct  
Asheboro, NC 27203

Dear Resident:

This letter is to inform you that that recently City of Asheboro personnel have observed vehicles parked on Amelia Court in a manner that could hinder the efficient delivery of emergency services. In order to best ensure that emergency services can be provided in a timely manner, Public Works Department staff soon will be taking steps to identify areas on the street, through the use of pavement markings, that are not suitable for on-street parking.

All property owners and residents on Amelia Court are receiving this letter. Please help us to ensure public safety by observing the pavement marking and refraining from parking in identified areas after the markings are located.

Thank you in advance for your assistance. You may contact me at 626-1201 ext. 223 if you have any questions.

Sincerely,



Trevor L. Nuttall, Community Development Director

C: John Ogburn, City Manager  
David Hutchins, Public Works Director

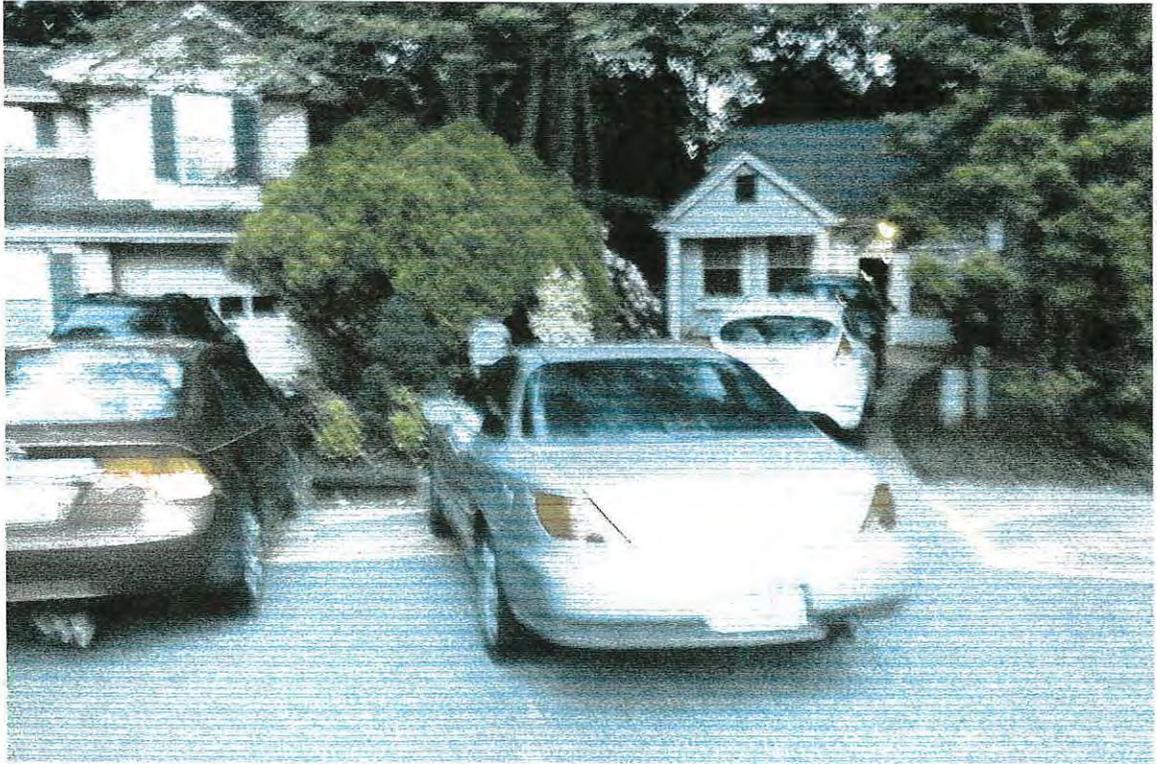
**CORRESPONDENCE  
RECEIVED**

# Received from Property Owner of 1834 Amelia Ct

To whom it may concern,

This letter is in regards to the parking situation on Amelia Ct. We have our house on the market currently but still feel that this issue needs to be addressed from our end. We have been blocked numerous times by people who lived and visited with our neighbors. We spoke with each family that has occupied this home and asked to please not block the driveway, to which offered no resolution to the problem. The police have been called twice, due to visitors to the same home, completely blocking our driveway to the point where there is absolutely no entrance or exit. At that point our only option was to contact the city about posting no parking in areas that prohibit safe entry/exit to driveways in the cul-de-sac. To which also offered no resolution to the problem. All residents of Amelia Ct. have a right of way to their property, which is why this should be an enforceable law that will detour people from blocking others. There is an overflow parking lot on Parkside Dr. for visitors of all of the Parkside development to use. As well as spots that are not marked at the entrance of the cul-de-sac. Thank you for all time, and we hope that this issue will be resolved soon.

Charles T. Prevatt Charles T. Prevatt 10-3-15  
Felicia P. Prevatt Felicia P. Prevatt 10-3-15



## Trevor Nuttall

---

**From:** John Ogburn  
**Sent:** Monday, March 30, 2015 9:21 AM  
**To:** Trevor Nuttall  
**Subject:** FW: parking issues

fyi

*John*

John Ogburn ICMA-CM  
City Manager  
City of Asheboro  
PO Box 1106  
Asheboro, NC 27204-1106  
jogburn@ci.asheboro.nc.us  
(336) 626-1200 ext.213

---

**From:** Charles Prevatt [mailto:prevatt@ymail.com]  
**Sent:** Friday, March 27, 2015 1:38 PM  
**To:** John Ogburn  
**Subject:** parking issues

I had spoke to you in the past about a parking issue in my neighborhood. I am going to give you a copy of the email that I just sent to the mayor as you are the city manager in this town and have some pull on things that go on plus I feel you need to be informed on things that happen inside the city. I did not write the email to the mayor to get you or any one else in your office in trouble I just really want some help on this issue. I feel like I have not received a good solution to the problem. I just want to be heard and if their is not a law or ordinance for this then I would like to get one passed so that we can make stuff like this better not only for me but for others dealing with the same exact thing. I have been told so many different things I just want to know the facts and if nothing is out their to keep this from happening then lets figure something out so that this city can be a great place to live for everyone. Thank you for your time.

Here is a copy of the email.

I am writing you because I have had trouble in my neighborhood with parking. I have been blocked out of my own driveway at times and have to dodge vehicles that one day if I am off just a little I could end up hitting them. I shouldn't have to go through this ordeal and wonder can I squeeze past that car or truck? Last email I sent to you about this issue the city manager addressed it. He told me that I needed to talk to a lady that I don't even know that lives down the street from me and that maybe the homeowners association that is not active could take care of it that she had the information. Homeowners association out here has been inactive for years. A parking problem is a

street issue( this is a city street 1834 amelia ct is my address) This is not a state county maintained road so it is a city issue. None of us homeowners own this street so there is nothing that I or any of them can do about it. This cul de sac should have never been approved to have been built in the first place with these driveways the way they are. I didn't realize that people would be so disrespectful to others until I moved into this neighborhood especially with parking. It has become a bigger problem in the last year or so being as a house is being rented and they park however they want but as people come and go it will continue to be a issue in the future because the problem is not all people are not going to be respectful of where they park anything unless a law or something is in place to protect people from stuff like this. No one out here is going to be interested in getting a homeowners association started up that has been inactive for so long. There would never be enough signatures or support for that so basically that was like saying nothing will be done about your problem when he sent me to that. Plus even if one got started then they would not be able to enforce this. Speaking to people who do things like this is like speaking to a brick wall. They don't take the homeowners around them in consideration nor care what they have to say. Then I was going to just give up on it after I looked into that . I should not have to live wondering if I can get pass something that is in the street. There are 6 houses in this tiny cul de sac. There is not room for people to be parking in the street. I am not a quitter though and do care about the issue and others around me so have since changed my mind. I think the issue needs to be resolved and if there is not a law for this then one should be made and enforced. I tried to call the city office today to talk to you was told you were in a meeting then I asked about the city manager and she said he was gone but would be back and that the city manager would call me. She made it sound like he would be back shortly and like I would get to talk to someone about the issue. I ended up calling back because he never called and I wanted to see if he would be calling today as I have things that I need to do and have errands to run. I can't just sit and wait on a phone call all day and when I called back it sounded like he will be too busy to call me. In the past when I was trying to get information on this issue told me she would send me out some information on getting a no parking sign out here but I never received it. Then I questioned her today and she says its only for businesses that can get the sign. I am not writing the email to get anyone in trouble. I am writing this email to let you know that this is a real problem that real working people have to face in this city and you are the mayor of this town and obviously you care about things that happen to people who live here or you would not have ran for office. I come to you with this point that I would like to make. If I live in this city and the road is not maintained by the county or state then the road is maintained by the city then this is a city issue and maybe their is no rule or ordinance for residential areas in this city to help them get no parking enforced I don't know the law on that but I am sure that you do. It's like this if their is no law on this then maybe one should be made and enforced in this city. Not just here in my neighborhood but in any neighborhood that has to deal with stuff like this. I am sure that there are other people out there who have to go through the same thing and if the ordinance or law was written and done correctly then it may could even be a source for either the city or police department to make some money off of it. I don't know what the current law is on the matter of parking issues in residential city streets. In my opinion this needs to be addressed so that people can freely get in and out of their driveways

without having to dodge people that should keep their stuff in their driveways or having to wonder what if I hit that car. If we all behaved the way that some do when parking in areas of this cul de sac then it would be chaos. I refuse to add to the problem to prove a point. My cars will remain in my driveway and I will move them as needed. I have more respect than to park in a road that does not have a lot of room to move around as it is. I am very disappointed at the lack of information that I received in this matter and if there is nothing to protect city residents from stuff like this occurring then maybe there should be something done so that there can be something to protect the citizens that live here. I will not live here forever eventually we will save up our money and get into a better neighborhood with lots of land so this kind of thing can't happen but I would like to see something done for the future people who will live in this cul de sac as well as the other roads/neighborhoods in this city that the same thing happens in. Something should be available to protect people that live here. All calling the police is going to do is to make the person move the vehicle and then it will happen again and again. I refuse to call the police on it every time. What a waste of taxpayers dollars to have to get a police officer out here to tell someone something that is common sense to not block others or make it hard for others to get out of their own property without a headache of am I going to hit that car the entire time they are trying to get out of there driveway. Not to mention the mailman can't get to the mailbox if a vehicle is parked there or if a vehicle is parked there the storm drain can't get cleaned off when the street sweepers come through. I called the police once on it but it has happened so many times I have lost count. I don't see wasting the police officers time on this. They need to be out taking care of drugs and bigger issues. This issue needs something done. I propose that you at least consider what I am saying and try to do something about it and not just let it continue to be a issue for me but for others that live in the city of asheboro. If there is nothing in place to protect people from this kind of thing then lets come up with something that can and get a law or ordinance passed to make the city of asheboro a great place to live for everyone. Felicia Prevatt

# Received from Property Owner of 1836 Amelia Ct

This petition is to have the city of Asheboro remove "no parking signs" and markings that have recently been placed on the street, directly in front of residents homes. This community finds these markings to be tacky and undesirable particularly from a resale perspective. We, the homeowners and residents of Park Place request these signs/markings to be immediately removed by the city of Asheboro.

1. Jaye Kenner - 1833 Amelia Ct. Ashe -
2. ~~Christina~~ Beckwith 1842 Amelia Ct, Asheboro NC 27203
3. Helen + Perena Settle 414 Parkside Dr. Asheboro NC 27203
4. Teela Schenck 408 Parkside 27203
5. Thomas Eschenck 408 " 27203
6. Mark + Karen Hall 404 Parkside Dr. 27203

## **REPEAL THE USE OF PAVEMENT MARKINGS AT AMELIA COURT**

2 Oct 2015

Asheboro City Council,

This letter is to address the Community Development Division's report on on-street parking issues and to implore Asheboro City Council to repeal the pavement markings that have been selectively placed in front of our property. Due to current medical conditions, we are temporarily staying with our son in New Bern, North Carolina, and unavailable to attend the October 8, 2015 meeting. As a result, we are submitting this letter to inform Asheboro City Council that we are unequivocally opposed to pavement markings of any kind being placed in front of the homes at Amelia Court.

We have lived at Amelia Ct. for more than 25 years. During that time, there has never been an occasion where emergency vehicles or city services couldn't attain access to any home within our cul-de-sac. To our knowledge, there is no documented record of complaints by city services, emergency services, or any other entity that would legitimately support any claim of hindered access or justify placing these unsightly markings in front of our homes. As such, for the Community Development Division to suggest the "Potential" of "hindered services" is simply unfounded, unsupported and speculative at best.

We are aware of an unfortunate disagreement amongst certain residents that began when one resident parked in another resident's parking space. This issue has since been resolved by old-fashioned communication. We are surprised at how easy it was for one neighbor to escalate this seemingly trivial issue, to a point where the city was convinced to put these markings in place. We submit to the council that a complaint of one resident should not dictate the fate of all homeowners, many of whom, have been living peacefully at Amelia Ct. for many years.

If the city of Asheboro does find that the claim of "hindered access" is indeed valid and the markings are necessary for public services and safety, then our suggestion is to consider placing these markings in front of every home in Asheboro to prevent any potential hindrance of access. A good starting point would be to put these markings in the entire Parkside Community rather than specifically targeting the residents of Amelia Court. After all, with regard to the potential for access hindrance, there is no difference from Amelia Ct. and any other residential area or cul-de-sac in Asheboro. Our guess is that this course of action would not go over well with the citizens of Parkside or Asheboro due to very obvious implications of decreased re-sale value and cosmetic curb appeal. To think that this solution would be acceptable to any homeowner is incomprehensible. Please ask yourselves this question; "Would I want these markings in front of my home?"

We are firm believers that it is our responsibility as residents to propose solutions rather than just problems. With that said, we propose the following courses of action as possible solutions to this issue:

1. Create and enforce city ordinance that will allow police to ticket any resident that impedes on the delivery of city services. This does not require special markings on the pavement. Rather, it would require enforcing a law that simply states; "if the mailman can't deliver the mail or the sanitation department can't pick up the trash...you can be fined".

OR

2. Simply refuse city services if access is hindered. If the mailman can't deliver the mail or the sanitation department can't pick up the trash, then the resident will not receive those services. We are convinced that this course of action would not take long to be effective.

In conclusion, we find it down right unjust, unethical and immoral that our city taxes are being applied to decrease the value of the home that we have spent a lifetime paying off and raising our family in. We strongly urge Asheboro City Council to consider repealing the use of pavement markings in front of residential homes at Amelia Court.

Donald and Rhonda Harding  
1836 Amelia Ct.  
Asheboro, NC  
336-963-1012



**RZ-15-08: Rezone from Randolph County Zoning (LI Light Industrial) to  
City of Asheboro Zoning (I2 General Industrial)**

(City of Asheboro: South of 879 McDowell Road (REMC property))

**Planning Board Recommendation and Staff Report**

## Planning Board Recommendation & Comments to City Council

**NOTE: Have applicant Certify to Council mailings to all adjoining property owners.**

**Case #** RZ-15  
-08

**Date** 10/5/2015 Planning  
Board

**Applicant** City of Asheboro

**Legal Description**

The property of Randolph Electric Membership Corporation, located immediately south of 879 McDowell Road, totaling approximately 17.53 acres and more specifically identified by a portion of Randolph County Parcel Identification Number 7659184659 (formerly designated as Tract 2 on plat recorded in PB. 60, PG. 40).

**Requested Action** Rezone from Randolph County Light Industrial (LI) to City of Asheboro zoning (I2 General Industrial)

**Existing Zone** Randolph County- Light Industrial (LI)

**Land Development Plan** See rezoning staff report

**Planning Board Recommendation**

Approve

**Reason for Recommendation**

The Planning Board concurred with staff reasoning.

**Planning Board Comments**

# Rezoning Staff Report

RZ Case # **RZ-15-08**

Date 10/5/2015 PB  
11/5/2015 City Council

## General Information

**Applicant** City of Asheboro  
**Address** 146 North Church Street  
**City** Asheboro NC 27203  
**Phone** 336-626-1201  
**Location** South of 879 McDowell Road

**Requested Action** Rezone from Randolph County (LI- Light Industrial) zoning to I2 (General Industrial)

**Existing Zone** Randolph Co. Zoning      **Existing Land Use** Public Use Facility  
**Size** 17.53 acres (+/-)      **Pin #** 7659184659

## Applicant's Reasons as stated on application

This rezoning was filed in anticipation of the property being annexed into the City of Asheboro. The proposed zoning reflects the most appropriate district supported by the Land Development Plan. NC General Statutes require that the City designate zoning property within 60 days of annexation.

## **Surrounding Land Use**

**North** Commercial      **East** I-73/I-74 (US 220 Bypass)  
**South** Undeveloped      **West** Undeveloped

**Zoning History** November, 2000: RZ-01-12: The property was rezoned from R40 to B2  
January, 2013: Property released from City ETJ (see #4 below)

## **Legal Description**

The property of Randolph Electric Membership Corporation, located immediately south of 879 McDowell Road, totaling approximately 17.53 acres and more specifically identified by a portion of Randolph County Parcel Identification Number 7659184659 (formerly designated as Tract 2 on plat recorded in PB. 60, PG. 40).

## **Analysis**

1. A portion of the subject property has frontage on McDowell Road, a state-maintained minor thoroughfare. The property also has frontage on I-73/I-74 (US 220 Bypass), an interstate highway.
2. City water is being installed to provide service to a new structure on the property. The property also has access to city sewer via a private pump station, which pumps to a city maintained pump station on the east side of I-73/I-74.
3. The area includes a mix of commercial, residential, and institutional/governmental uses.
4. The property was previously within the City of Asheboro's extraterritorial zoning jurisdiction and zoned B2 (General Commercial). The City relinquished this property from its ETJ on January 1, 2013. Once the property was placed within Randolph County's Zoning jurisdiction, the County applied LI (Light Industrial) zoning.
5. The property was recently annexed into the City, effective on September 17, 2015. State statutes require that the City apply zoning to the property within sixty (60) days of its annexation.
6. The property is located in the I-73/I-74 Overlay zone (formerly called US 220 Bypass Overlay zone), which has supplemental landscaping requirements along the frontage of I-73/I-74. Recent amendments to the zoning ordinance allow staff review of developments for compliance with Overlay Zone requirements.

# Rezoning Staff Report

RZ Case # RZ-15-08

Page 2

## Consistency with the 2020 LDP Growth Strategy designations

*In reviewing this request, careful consideration is given to each Goal and Policy as outlined in the Land Development Plan. Some Goals and Policies will either support or will not support the request, while others will be neutral or will not apply. Only those Goals and Policies that support or do not support the request will be shown.*

**Proposed Land Use Map Designation** Industrial  
**Small Area Plan** Southwest  
**Growth Strategy Map Designation** Economic Development

## LDP Goals/Policies Which Support Request

**Checklist Item 1:** Rezoning is compliant with the Proposed Land Use Map.

**Checklist Item 3:** The property on which the rezoning district is proposed fits the description of the Zoning Ordinance. (*Article 200, Section 210, Schedule of Statements of Intent*)

**Checklist Item 4:** The proposed rezoning is compatible with surrounding land uses.

**Checklist Item 5:** The request is compliant with the Growth Strategy Map.

**Checklist Item 7:** The proposed rezoning is compatible with the applicable Small Area Plan.

**Goal 2.2:** Development that is located in appropriate locations

**Checklist Items 12, 13, and 14:** 12.) Property is located outside of watershed 13.) The property is located outside of Special Hazard Flood Area. 14.) Rezoning is not located on steep slopes of greater than 20%.

# Rezoning Staff Report

RZ Case # RZ-15-08

Page 3

## LDP Goals/Policies Which Do Not Support Request

**Checklist Item 15:** Rezoning is not located on poor soils. Note: This is due to a small amount of its western boundary being located in a wetlands area as identified by U.S. Fish and Wildlife Service.

The LDP also indicates a small western portion of the property (in the same general location) has poor soils.

## Recommendation **Approve**

### Reason for Recommendation

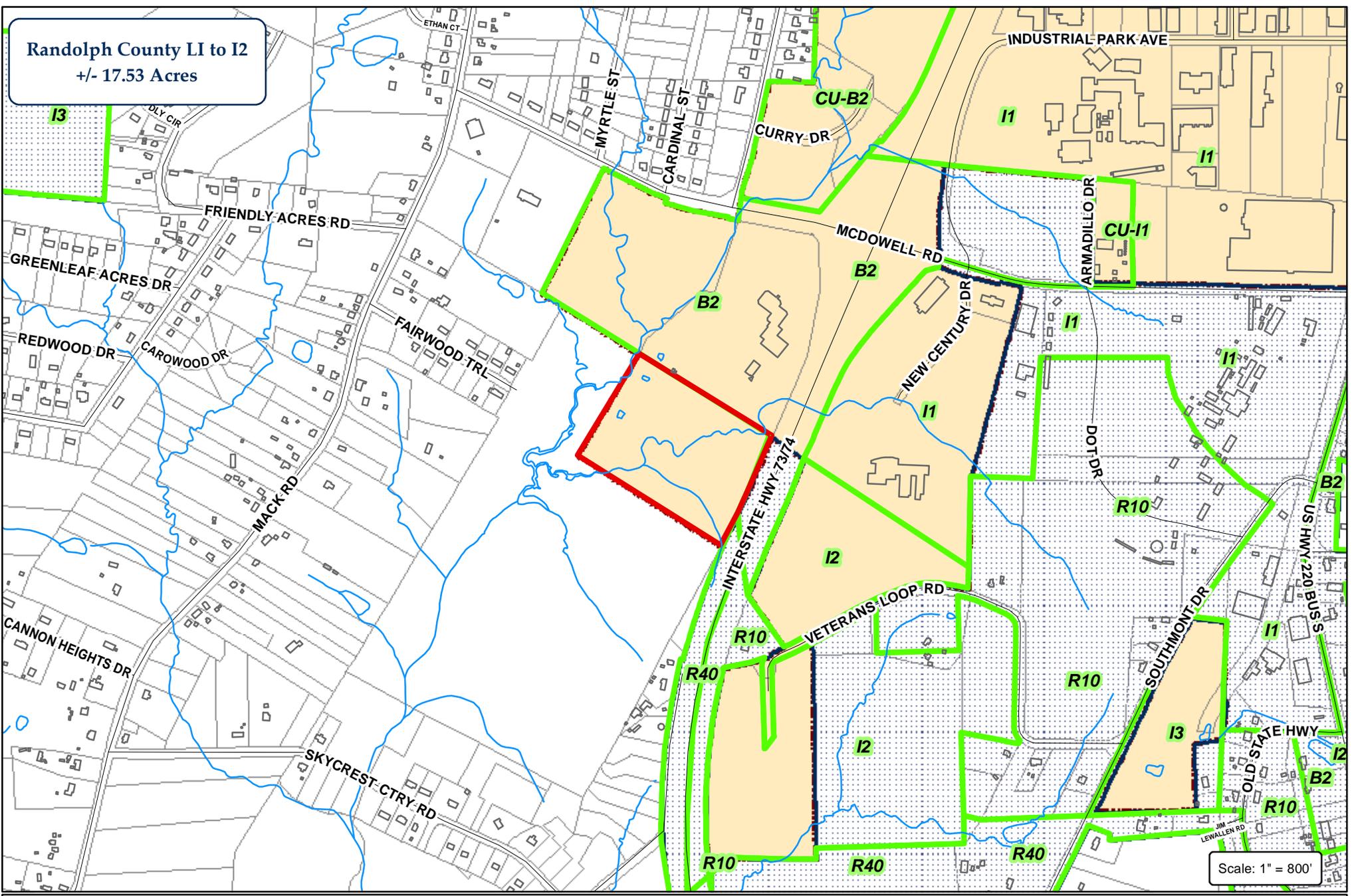
The proposed I2 zoning district reflects the Land Development Plan's designation of the property for industrial use, making the proposed I2 General Industrial district the most appropriate designation of the property.

The I2 district allows both industrial and commercial activities, which are generally compatible with surrounding properties and the growth strategy map's designation of the property for economic development. The Southwest small area plan also supports industrial uses and economic development activities at appropriate locations on the Interstate corridor consistent with the I2 designation.

### Evaluation of Consistency with Adopted Comprehensive Plans/Reasonableness and Public Interest

Considering the above factors detailed in the recommendation above, staff believes the General Industrial (I2) designation is in the public interest by allowing a reasonable use of the property and ensuring consistency with the LDP.

Randolph County LI to I2  
 +/- 17.53 Acres

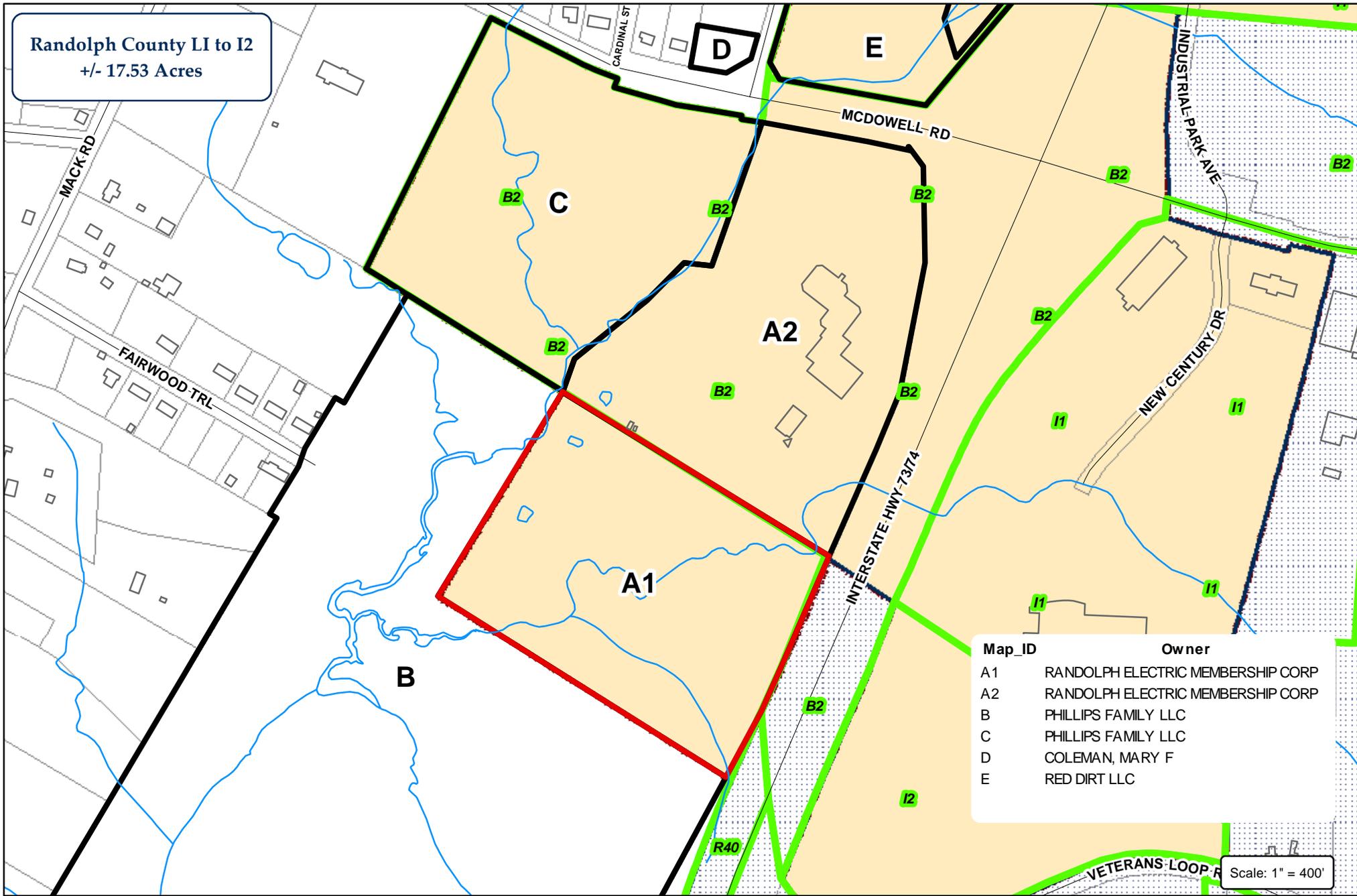


City of Asheboro  
 Planning & Zoning Department  
 Rezoning Case: RZ-15-08  
 Parcels: 7659197181 (pt.)

-  Subject Property
-  Zoning
-  City Limits
-  ETJ



Randolph County LI to I2  
 +/- 17.53 Acres



Map_ID	Owner
A1	RANDOLPH ELECTRIC MEMBERSHIP CORP
A2	RANDOLPH ELECTRIC MEMBERSHIP CORP
B	PHILLIPS FAMILY LLC
C	PHILLIPS FAMILY LLC
D	COLEMAN, MARY F
E	RED DIRT LLC

Scale: 1" = 400'

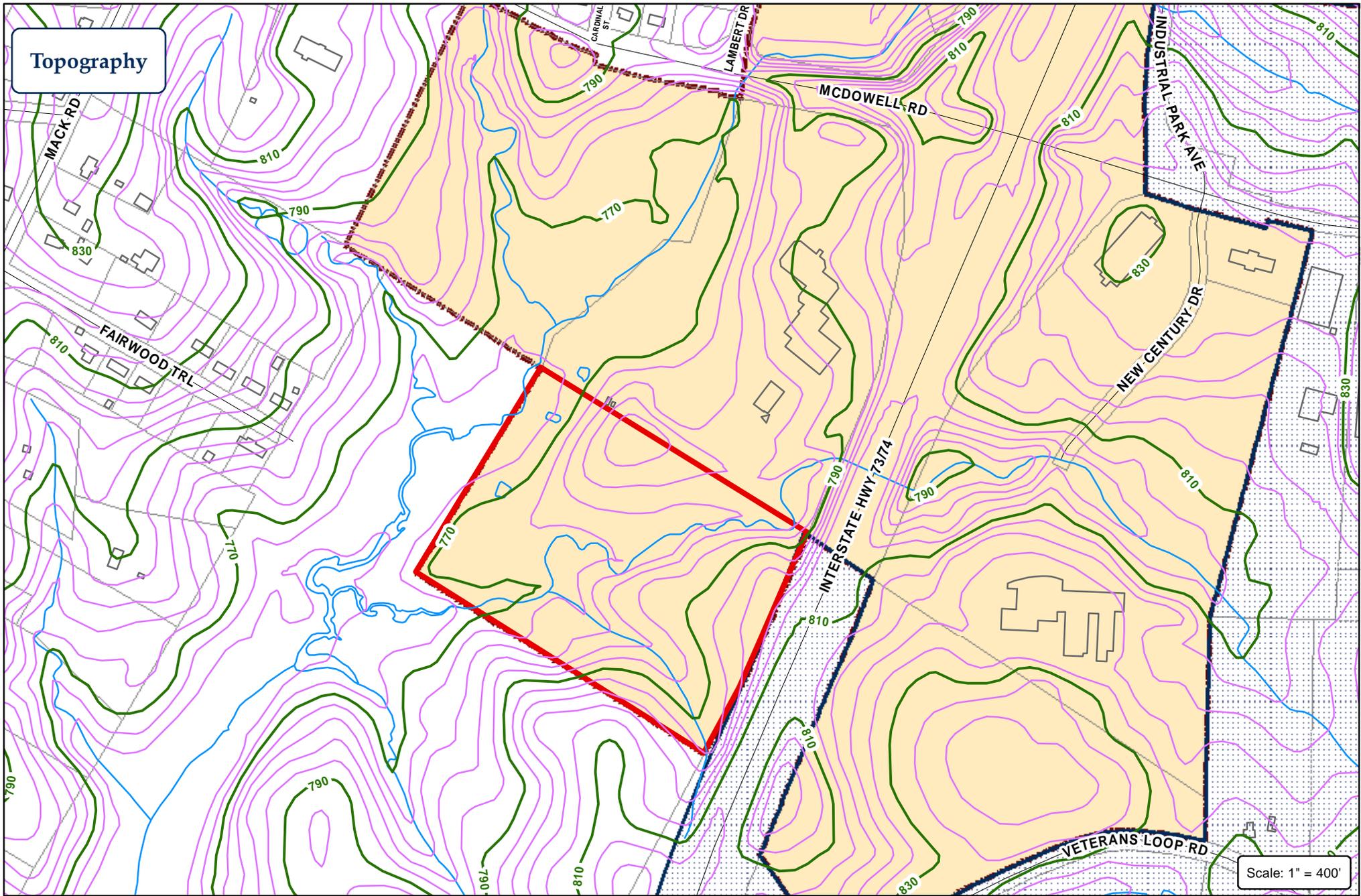
City of Asheboro  
 Planning & Zoning Department  
 Rezoning Case: RZ-15-08  
 Parcels: 7659197181 (pt.)



- Subject Property
- Zoning
- City Limits
- ETJ



Topography



City of Asheboro  
Planning & Zoning Department  
Rezoning Case: RZ-15-08  
Parcels: 7659197181 (pt.)

-  Subject Property
-  City Limits
-  ETJ



Aerial



City of Asheboro  
Planning & Zoning Department  
Rezoning Case: RZ-15-08  
Parcels: 7659197181 (pt.)

 Subject Property  
 Zoning





**RZ-15-09: Rezone from Medium-Density Residential (R10) and Conditional Use General Commercial (CU-B2) to B2 (General Commercial)**

(Margie Trogdon and Michael Foley: 1801, 1827, and 1831 South Fayetteville Street)

**Planning Board Recommendation and Staff Report**

## Planning Board Recommendation & Comments to City Council

**NOTE: Have applicant Certify to Council mailings to all adjoining property owners.**

**Case #** RZ-15  
-09

**Date** 10/5/2015 Planning  
Board

**Applicant** Michael Foley and Margie Trogdon

**Legal Description**

The property of Michael Foley located at 1801 S. Fayetteville St., totaling approximately 2.19 acres (+/-) & more specifically identified by a portion of Randolph Co. Parcel ID Number (PIN) 7750737415 & the property of Margie M. Trogdon and James P. Trogdon, located at 1827 and 1831 S. Fayetteville St. totaling approximately 1.86 acres & more specifically identified by a portion of Randolph Co. PIN 7750733691.

**Requested Action** Rezone from R10 (Medium-Density Residential) and CU-B2 (Conditional Use General Commercial) to B2 (General Commercial)

**Existing Zone** R10/CUB2

**Land Development Plan** See rezoning staff report

**Planning Board Recommendation**

Approve

**Reason for Recommendation**

The Planning Board concurred with staff reasoning.

**Planning Board Comments**

# Rezoning Staff Report

**RZ Case #** RZ-15-09

**Date** 10/5/2015 PB

11/5/2015 City Council

## General Information

**Applicant** Margie Trogdon and Michael Foley

**Address** 329 Newbern Ave. Asheboro, NC 27205 (Trogdon) and PO Box 7348 Greensboro, NC 27417 (Foley)

**City** SEE ABOVE

**Phone** 336-302-2630 (Trogdon); 336-314-5026 (Foley)

**Location** 1801, 1827, and 1831 South Fayetteville Street

**Requested Action** Rezone property from CU-B2 (Conditional Use General Commercial) and R10 (Medium-Density Residential) to B2 (General Commercial)

**Existing Zone** CUB2/R10

**Existing Land Use** Single-family residence/Indoor Commercial Recreation

**Size** 4.05 acres (total in both tracts)

**Pin #** 7750734715 & 7750733691

## Applicant's Reasons as stated on application

No errors- B2 zoning will allow more flexibility with marketing the property. B2 is a more appropriate zoning for this area and meets the intent of the Land Development Plan. This will reclassify this property as commercial which is consistent with the intent of the Land Development Plan. We believe that this will help market and occupy the property.

## **Surrounding Land Use**

**North** Commercial/Single- and Multi-family residential **East** Single-family residential/Industrial (manufacturing)

**South** Commercial

**West** Industrial/Commercial

**Zoning History** RZ-86-29 (1986): 1801 South Fayetteville Street was rezoned from RA6 (High Density Residential) to CUB2 (Conditional Use General Commercial) and a conditional use permit was issued for skating rink.

## **Legal Description**

The property of Michael Foley located at 1801 S. Fayetteville St., totaling approximately 2.19 acres (+/-) & more specifically identified by a portion of Randolph Co. Parcel ID Number (PIN) 7750737415 & the property of Margie M. Trogdon and James P. Trogdon, located at 1827 and 1831 S. Fayetteville St. totaling approximately 1.86 acres & more specifically identified by a portion of Randolph Co. PIN 7750733691.

## **Analysis**

1. The property is located outside of the city limits. City water and sewer are available to the existing structures. New development proposed to connect to city services will require the entire tax parcel(s) to be annexed.
2. South Fayetteville Street is a state-maintained major thoroughfare. Foster Street is a state-maintained road.
3. The existing B2 zoning on both parcels currently extends approximately 220' to 250' from the public right-of-way into the property.
4. The portion of the property located at 1827 South Fayetteville Street that is zoned B2 was previously used for a small child day care center and for single-family residential purposes. A separate structure on the property (1831 South Fayetteville Street) has been removed.
5. South Fayetteville Street consists of primarily commercial uses, with some industrial uses on the west side of the corridor. Residential uses (primarily single-family with some two- and multi-family dwellings) are to the east of the subject property.
6. The intent of the B2 district is "to serve the convenience goods, shoppers goods retail and service needs of the motoring public, both local and transient. This district should always be located with access directly to minor thoroughfares or higher classification streets, but never local residential streets."

# Rezoning Staff Report

RZ Case # RZ-15-09

Page 2

## Consistency with the 2020 LDP Growth Strategy designations

*In reviewing this request, careful consideration is given to each Goal and Policy as outlined in the Land Development Plan. Some Goals and Policies will either support or will not support the request, while others will be neutral or will not apply. Only those Goals and Policies that support or do not support the request will be shown.*

**Proposed Land Use Map Designation** Commercial  
**Small Area Plan** Central  
**Growth Strategy Map Designation** Adjacent Developed

## LDP Goals/Policies Which Support Request

**Checklist Item 1:** Rezoning is compliant with the Proposed Land Use Map.

**Checklist Item 3:** The property on which the rezoning district is proposed fits the description of the Zoning Ordinance. (*Article 200, Section 210, Schedule of Statements of Intent*)

**Checklist Item 7:** The proposed rezoning is compatible with the applicable Small Area Plan.

**Checklist Items 12, 13, 14, and 15:** 12.) Property is located outside of watershed 13.) The property is located outside of Special Hazard Flood Area. 14.) Rezoning is not located on steep slopes of greater than 20%. 15.) Rezoning is not located on poor soils

# Rezoning Staff Report

RZ Case # RZ-15-09

Page 3

## LDP Goals/Policies Which Do Not Support Request

**Recommendation** Approve

**Reason for Recommendation**

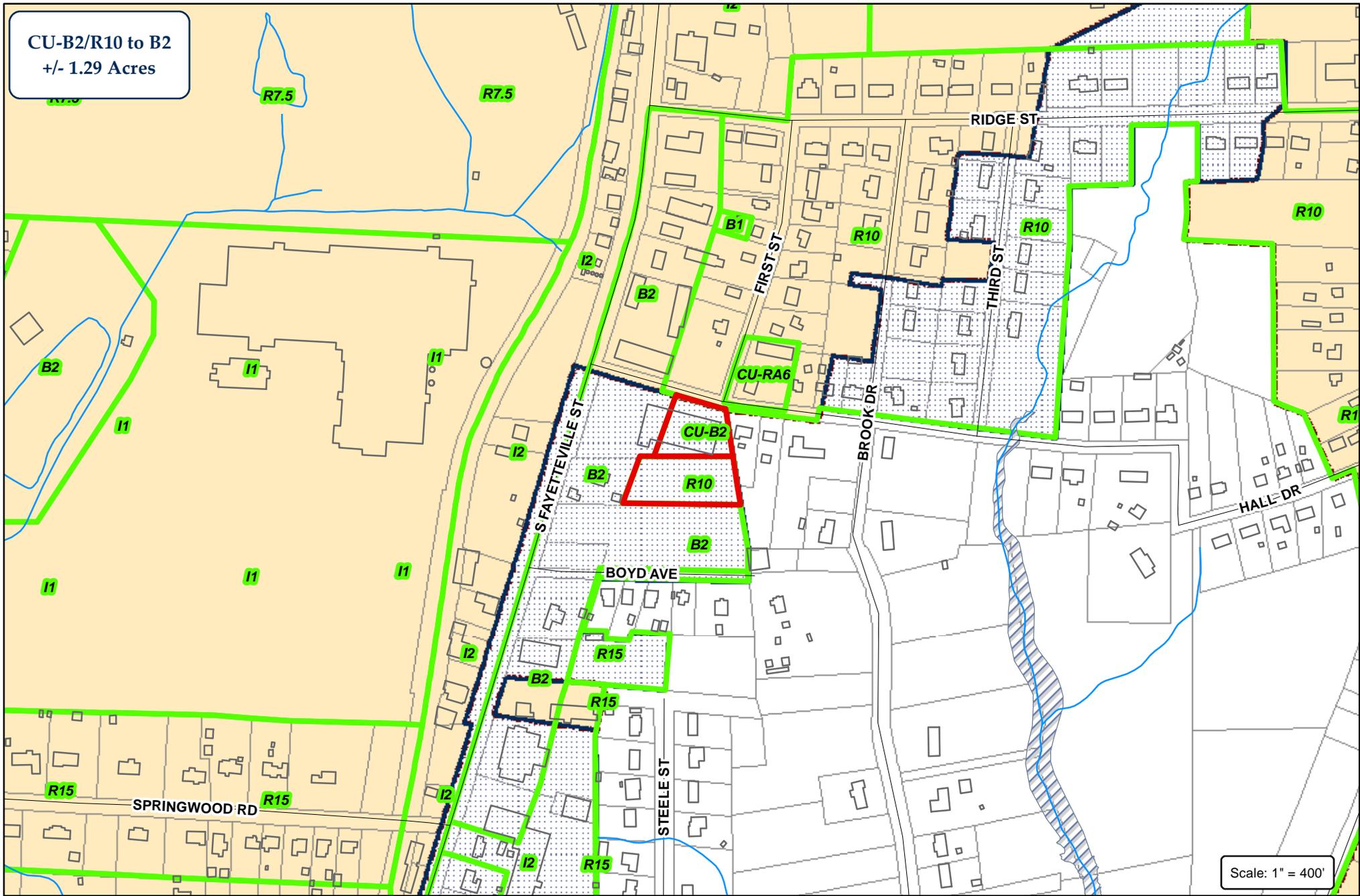
Several factors support the B2 (General Commercial) rezoning request. The Land Development Plan proposed land use map designates the property for commercial use. Much of the property is currently zoned B2 or CU-B2 (Conditional Use General Commercial) and has a history of non-residential use.

The property is located along South Fayetteville Street, which the Central Small Area Plan acknowledges is suited for commercial development. Furthermore, designating the property with one zoning district (B2) will allow greater flexibility to develop the property while buffer/screening requirements will ensure any potential negative impacts to adjoining residential properties are mitigated.

**Evaluation of Consistency with Adopted Comprehensive Plans/Reasonableness and Public Interest**

Considering the above factors detailed in the recommendation above, staff believes the General Commercial (B2) designation is in the public interest by allowing a reasonable use of the property and ensuring consistency with the LDP.

CU-B2/R10 to B2  
+/- 1.29 Acres



Scale: 1" = 400'

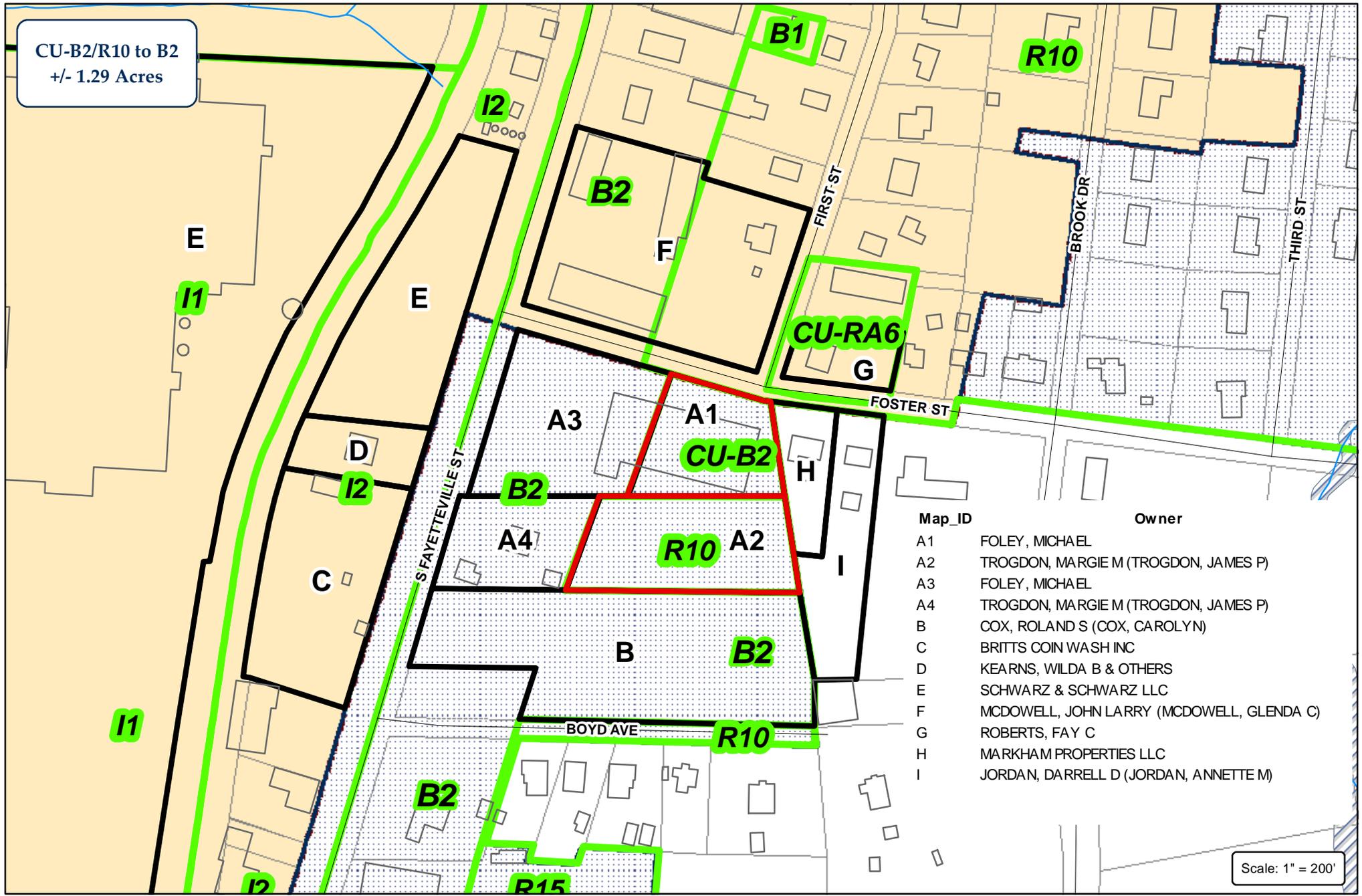


City of Asheboro  
Planning & Zoning Department  
Rezoning Case: RZ-15-09  
Parcels: 7750734715 (pt.) & 7750733691 (pt.)

- Subject Property
- Zoning
- City Limits
- ETJ



CU-B2/R10 to B2  
+/- 1.29 Acres



Map_ID	Owner
A1	FOLEY, MICHAEL
A2	TROGDON, MARGIE M (TROGDON, JAMES P)
A3	FOLEY, MICHAEL
A4	TROGDON, MARGIE M (TROGDON, JAMES P)
B	COX, ROLAND S (COX, CAROLYN)
C	BRITTS COIN WASH INC
D	KEARNS, WILDA B & OTHERS
E	SCHWARZ & SCHWARZ LLC
F	MCDOWELL, JOHN LARRY (MCDOWELL, GLENDA C)
G	ROBERTS, FAY C
H	MARKHAM PROPERTIES LLC
I	JORDAN, DARRELL D (JORDAN, ANNETTE M)

Scale: 1" = 200'



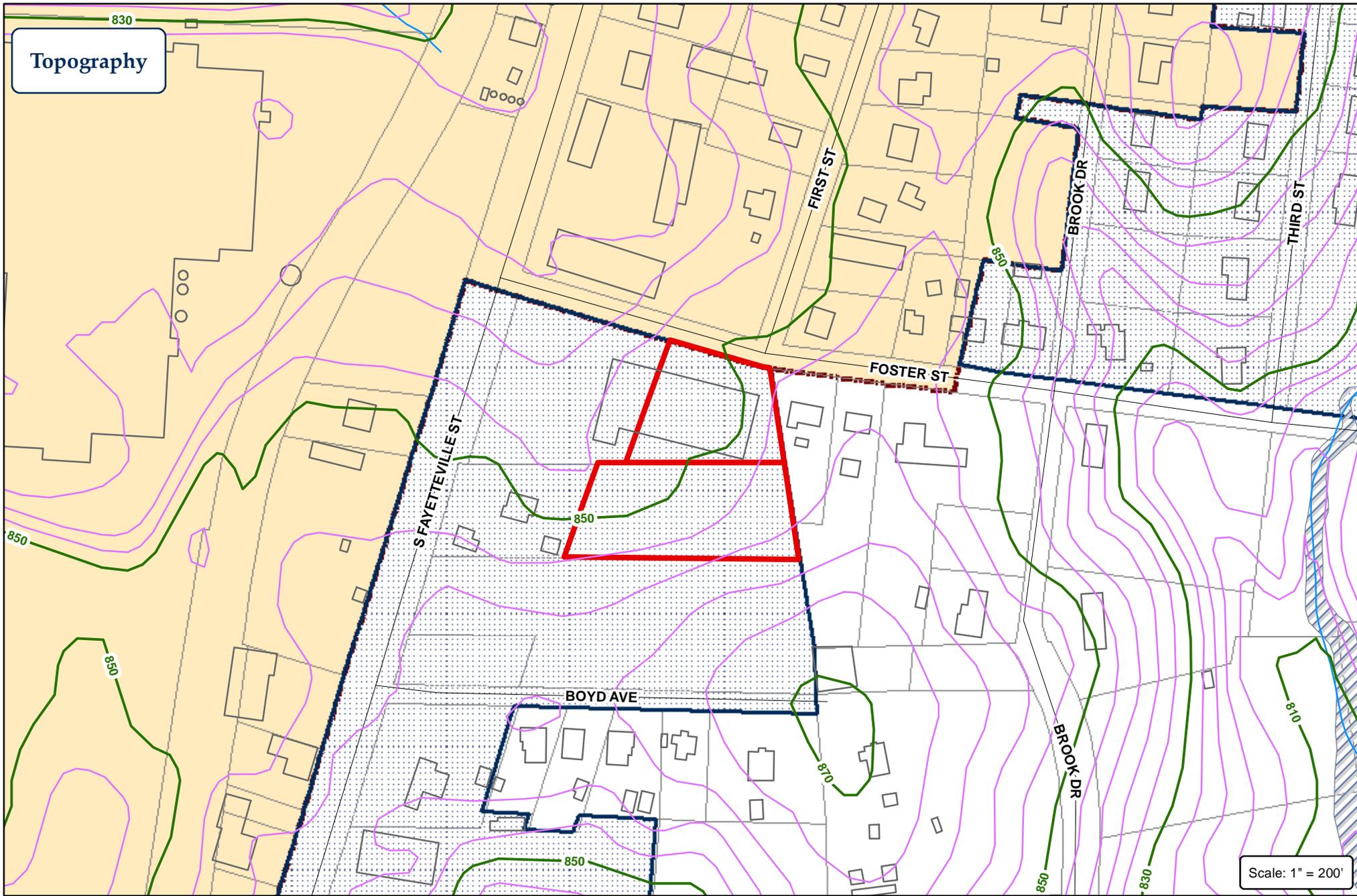
**City of Asheboro**  
**Planning & Zoning Department**  
**Rezoning Case: RZ-15-09**

Parcels: 7750734715 (pt.) & 7750733691 (pt.)

-  Subject Property
-  Zoning
-  City Limits
-  ETJ



Topography



Scale: 1" = 200'



City of Asheboro  
Planning & Zoning Department  
Rezoning Case: RZ-15-09  
Parcels: 7750734715 (pt.) & 7750733691 (pt.)

-  Subject Property
-  City Limits
-  ETJ



Aerial



City of Asheboro  
 Planning & Zoning Department  
 Rezoning Case: RZ-15-09  
 Parcels: 7750734715 (pt.) & 7750733691 (pt.)

 Subject Property  
 Zoning





**Consideration of a resolution authorizing Mayor David H. Smith to sign the combined notice of finding of no significant impact and notice of intent to request release of community development block grant funds for the Technimark Rail Project**

**A RESOLUTION AUTHORIZING THE COMBINED NOTICE OF FINDING OF NO  
SIGNIFICANT IMPACT AND NOTICE OF INTENT TO REQUEST RELEASE OF  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS  
FOR TECHNIMARK RAIL PROJECT**

Whereas, the City of Asheboro intends to enter into a Community Development Block Grant Agreement with the U.S. Department of Housing and Urban Development, providing for financial assistance to the City under Title I of the Housing and Community Development Act of 1974, as amended; and

Whereas, pursuant to the rules and regulations as promulgated by the U.S. Department of Housing and Urban Development, an environmental review has been processed for the hereinafter listed project to be financed with Community Development Block Grant funds; and

Whereas, a combined Notice of Finding of No Significant Impact and Intent to Request Release of Funds for said grant is scheduled to be posted on November 6, 2015 to commence the required eighteen (18) day public comment period; and

Whereas, any and all comments received as a result of such notice will be duly considered before proceeding with a Request for Release of Funds and Certification, and

Whereas, a Request for Release of Funds and Certification must be sent to the U.S. Department of Housing and Urban Development at the conclusion of the comment period.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEBORO, NORTH CAROLINA:

Section 1. That the Mayor of the City of Asheboro is hereby authorized and directed to execute a Request for Release of Funds and Certification for the following identified Community Development Block Grant project on or about November 30, 2015 and to submit to the U.S. Department of Housing and Urban Development:

Community Development Block Grant Project  
Economic Development Program: Technimark Rail Project

No funds will be committed prior to completion of a review for other related laws of 24 CFR 58.5, including Section 106, if required for site-specific projects that are currently unidentified.

Section 2. That the Mayor of the City of Asheboro is hereby authorized to consent to assume the status of a responsible federal official under the National Environmental Protection Act, insofar as the provisions of the said Act apply to the U.S. Department of Housing and Urban Development responsibilities for review, decision making, and action assumed and carried out by the City of Asheboro as to environmental issues.

Section 3. That the Mayor of the City of Asheboro is hereby authorized to consent personally, in his official capacity and on behalf of the City of Asheboro, to accept the jurisdiction of the federal courts if an action is brought to enforce responsibilities in relation to environmental review, decision-making and action.

This resolution was duly adopted by the Asheboro City Council in open session during a regular meeting held on the 5th day of November, 2015.

---

David H. Smith, Mayor

ATTEST:

---

Holly H. Doerr, City Clerk

**COMBINED NOTICE  
NOTICE OF FINDING OF NO SIGNIFICANT IMPACT  
AND NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS**

November 6, 2015  
City of Asheboro  
146 N. Church St.  
PO Box 1106  
Asheboro, NC 27204  
(336) 626-1201

TO ALL INTERESTED AGENCIES, GROUPS AND PERSONS:

**REQUEST FOR RELEASE OF FUNDS**

On or about November 30, 2015 the City of Asheboro will submit a request to the NC Department of Commerce (Commerce) Office of Community Investment for the release of Community Development Block Grant (CDBG) funds under Title I of the Housing and Community Development Act of 1974, as amended, for the following project:

Technimark Rail Project, involving construction of two rail spur tracks totaling 1,384 linear feet and related appurtenances to provide vital rail access to Technimark's new 156,500 square foot injection molding facility on W. Central Avenue, in Asheboro, Randolph County.

**PURPOSE OF NOTICE**

This notice is intended to meet two separate procedural requirements of 24 CFR Part 58: (1) to provide notice to the public that the City of Asheboro has determined that the request for release of funds for the above named project will not have a significant impact on the environment, and (2) to provide notice to the public that the City of Asheboro is requesting the release of funds for the above named project.

**FINDING OF NO SIGNIFICANT IMPACT**

The City of Asheboro has determined that the project will have no significant impact on the human environment. Therefore, an Environmental Impact Statement under the National Environmental Policy Act of 1969 (NEPA) is not required. Additional project information is contained in the Environmental Review Record (ERR) on file at Asheboro City Hall, Planning and Zoning Office, located at 146 N. Church Street in Asheboro, North Carolina and may be examined or copied upon request weekdays 8:30 A.M. to 5:00 P.M. No further environmental review of such project is proposed to be conducted prior to the request for release of Federal Funds.

**PUBLIC COMMENTS**

Any individual, group, or agency disagreeing with this determination or wishing to comment on the project may submit written comments to the City of Asheboro, Planning and Zoning Department, PO Box 1106 Asheboro, NC 27204. All comments received by November 30, 2015 will be considered by the City of Asheboro prior to authorizing submission of a request for release of funds. Comments should specify which Notice they are addressing.

**RELEASE OF FUNDS**

The City of Asheboro certifies to Commerce that Mayor David H. Smith, in his capacity as Mayor, consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. Commerce's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities, and allows the City of Asheboro to use Program funds.

## **OBJECTIONS TO RELEASE OF FUNDS**

Commerce will accept objections to its release of funds and the City of Asheboro's certification for a period of 15 days following November 30, 2015 or its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by Mayor David H. Smith; (b) the City of Asheboro has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the City of Asheboro has committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by Commerce; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to the Community Investment and Assistance at 100 East Six Forks Road, 4313 Mail Service Center, Raleigh, NC 27699-4313. Potential objectors should contact Community Investment and Assistance at 919-571-4900 to verify the actual last day of the objection period.

*This information is available in Spanish or any other language upon request. Please contact Trevor L. Nuttall at (336) 626-1201 ext. 223 or at Asheboro City Hall, 146 N. Church Street, Asheboro, North Carolina for accommodations for this request.*

*Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Trevor L. Nuttall al (336) 626-1201 ext. 223 o en Asheboro City Hall, 146 N. Church Street, Asheboro, North Carolina de alojamiento para esta solicitud.*

Mayor David H. Smith  
City of Asheboro

**North Carolina Department of Commerce**

**Request for Release of Funds and Certification**

**Environmental**

1. Recipient's Name:  City of Asheboro	2. Grant Agreement Number
	3. Project Number
4. Recipient's Address (Include Street, City, State, Zip Code)  PO Box 1106 Asheboro, NC 27204	5. Date of Request/Certification  November 30, 2015

6. REQUEST FOR RELEASE OF FUNDS. Release of approved grant funds for the following project is requested:

PROJECT: Technimark Rail Project - The project involves construction of two rail spur tracks totaling 1,384 linear feet and related appurtenances to provide vital rail access to Technimark's new 156,500 square foot injection molding facility.

7. CERTIFICATION: With reference to the above project, the undersigned officer of the recipient hereby certifies:

That the recipient has fully carried out its responsibilities for environmental review, decision-making, notice, publication, and action pertaining to the project names above; that the recipient has complied with the National Environmental Policy Act of 1969; that the recipient has complied with the environmental procedures, permit requirements and the statutory obligations under such laws cited in 24 CFR Part 58.5; that the recipient has taken into account the environmental criteria, standards, permit requirements and other obligations applicable to the project under the other related laws and authorities cited in 24 CFR Part 58; and that the recipient has complied with all applicable regulations of the North Carolina Department of Commerce; that the level of environmental clearance carried out by recipient in connection with this said project ( ) did () did not require the preparation and the dissemination of an environmental impact statement;

That the dates upon which all statutory and regulatory time periods for review, comment, or other response or action in regard to this clearance began and ended as indicated below; and that with the expiration of each of the time periods indicated below, the recipient is in compliance with the requirement of 24 CFR Part 58;

ITEM	Commence MO/DAY/YR	EXPIRE MO/DAY/YR
Notice of Finding of No Significant Environmental Impact Publication		
Same: Comment Period		
Notice of Finding of No Significant Environmental Impact and Notice of Intent to Request Release of Funds: Simultaneous Publication	11/06/15	11/30/15
Same: Comment Period		
Notice of Intent to File EIS: Publication		
Draft EIS: Comment Period		
Same: 90-Day Period (CEQ)		
Final EIS: 30-Day Period (CEQ)		
7-Day Notice of Intent to Request Release of Funds: Publication		
Request for Release of Funds: 15 Day DCA/CFC Comment Period	12/03/15	12/18/15
Other (Specify)		

That the undersigned officer is authorized to, and does consent to assume the status of responsible federal official under the National Environmental Policy Act of 1969 and each provision of law specified in 24 CFR 58 insofar as the provisions of these laws apply to DCA/CFC's responsibility for environmental review, decision-making and action assumed and carried out by the recipient; that by so consenting, assumes the responsibilities, where applicable, for the conduct of environmental review, decision-making and action as to environmental issues, preparation and circulation of draft, final and supplemental environmental impact statements, and assumption of lead agency for cooperating agency responsibilities for preparation of such statements on behalf of Federal and state agencies including HUD, when these agencies consent to such assumption;

That the undersigned officer is authorized to consent to, and does accept on behalf of the recipient and personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in his/her official capacity as certifying officer to the recipient.

---

Signature of Certifying Officer

---

Title

---

Agency and Address

Warning Section 1001 of Title 18 of the United States Code and Criminal Procedure shall apply to this certification. Title 18 provides among other things, that whoever knowingly and willfully makes or uses a document or writing containing any false, fictitious, or fraudulent statement or entry in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned not more than five years or both.



**Request for extension of time between Preliminary and Final Plat reviews for  
Waterford Villas subdivision**

Waterford RE, LLC  
Kevin Jessup, Manager  
802 Northern Shores Lane  
Greensboro, NC 27455

October 2, 2015

City of Asheboro  
Attn: John L. Evans  
Assistant Director  
Community Development Division  
146 N. Church Street  
Asheboro, NC 27203

Dear Mr. Evans:

On January 4, 2007, the City of Asheboro approved a preliminary plat for Waterford Villas (SUB-06-03).

We would respectfully request a twelve month extension of time to submit a final plat. As you may know, this project stalled due to the overall soft building market in North Asheboro and certain issues surrounding the financing of this project.

We have recently broken ground in "Phase I" on new units and would expect to continue the project as originally intended as market conditions seem to be improving and the financing issue has been solved.

Feel free to contact me at 336-202-0684 with any questions.

Sincerely,

Waterford RE, LLC  
By: Kevin Jessup, its Manager

**ASHEBORO REGIONAL AIRPORT  
Work Authorization #5**

**Ramp Rehabilitation  
Design/Bid Phase Services  
September 4, 2015**

**Contract for Professional Services  
Dated July 14, 2011**

**Project Description**

This work authorization includes the design/bid phase services for the Ramp Rehabilitation at the Asheboro Regional Airport. The design effort will include alternate pavement rehabilitation methods that will be summarized and presented to the owner. This may result in bids being taken for more than one repair method (multiple schedules of work).

All proposed costs are grant eligible and are reimbursable to the OWNER under Non-Primary Entitlement Funds at a ratio of 90% Federal and 10% Local Match. Work will be in accordance with Contract for Professional Services dated July 14, 2011 between the OWNER and the CONSULTANT.

**Scope of Services**

The CONSULTANT will provide the general Basic and Special Services listed below and in accordance with Section I & Section II of the General Provisions of the Contract for Professional Services, dated July 14, 2011.

**Basic Services  
Design/Bid**

1. Design / Contract Documents: The CONSULTANT will provide the following Services.
  - a. Prepare design plans/specifications and contract bid documents for rehabilitation of the existing ramp and taxiway pavements and address necessary repair to adjacent drainage infrastructure.



- b. Prepare and submit along with form 7460 to FAA a Safety and Phasing Plan. Review proposed phasing options with the owner in order to minimize impact to the airports operations during construction.
2. Bidding Assistance: The CONSULTANT will provide the following Services.
  - a. Includes preparation of a bid advertisement, pre-bid conference, bid opening (1) each, bid tabulation and analysis, submittal of bids for NCDOA review and concurrence for recommendation of award.
3. Permitting Assistance: The CONSULTANT will provide the following Services.
  - a. Erosion control design and submittal of a permit application to the Land Quality Section of NCDENR and to the North Carolina Division of Aviation Environmental Engineer.
4. Grant Administration: The CONSULTANT will provide the following Services.
  - a. Assist OWNER with grant document preparation and submittal, complete grant reporting forms & subsequent requests for reimbursement.

### **Special Services**

1. Project Formulation: The CONSULTANT will provide the following Services:
  - a. Preparation and coordination of work authorization agreement between the owner and the consultant to include NCDOA review and concurrence.
  - b. Preparation and submittal of initial grant documents and application forms, coordination of submittal with NCDOA and owner to establish grant set-up.
  - c. Preparation of sub-consultant contracts/coordination for survey and geotechnical services.
2. Field Surveys: Field surveys shall consist of topographic and location survey of existing conditions within the project area, including the existing apron edges, tie-down locations, identification/mapping of severe pavement cracks, and drainage features.



3. Geotechnical Investigations: Geotechnical investigations shall consist of coring of the existing ramp area to determine surface and base material types and thicknesses. Soil sampling of the subgrade for pavement design purposes.
  
4. Environmental Documentation (CATEX): The CONSULTANT will provide the following Services.
  - a. Prepare and submit required Documentation (CATEX) to NCDOA (NEPA and FAA SOP 500 compliant) for review and concurrence. The proposed work area and access/staging area(s) will be part of the CATEX coverage.

**Note:** Scope of Work does not include professional services for any construction phase services (they will be addressed in a separate work authorization). Should any delineation or mitigation be required for wetlands or archeological significant areas impacted by the proposed improvements they will be addressed in a separate agreement. The OWNER will be responsible for payment of all applicable review fees, permit fees and advertisements.

### **Deliverables**

1. The CONSULTANT will provide electronic copies to the OWNER, in pdf and/or AutoCAD format of drawings and renderings produced under this Work Authorization.
  
2. Copies of grant applications, agreements and reimbursements.
  
3. Environmental Documentation-CATEX (NEPA and FAA SOP 500 compliant)



**Fee Schedule**

The OWNER will pay, and the CONSULTANT agrees to accept as full compensation for services under this Work Authorization a fee of One Hundred Nine Thousand Dollars (\$109,000) as indicated.

**Basic Services**

1. Design/Contract Documents	Lump Sum	\$58,200
2. Bidding Assistance	Lump Sum	\$ 9,900
3. Permitting Assistance	Lump Sum	\$ 7,300
4. Grant Administration	Lump Sum	\$ 2,800

**Special Services**

1. Project Formulation	Lump Sum	\$11,775
2. Field Surveys	Cost	\$ 6,325
3. Geotechnical Investigations	Cost	\$ 5,600
4. Environmental Documentation (CATEX)	Lump Sum	\$ 7,100

Any Additional Services requested shall be approved by the Owner in writing and will be completed in accordance with the Rate Schedule in effect at the time of services.

**OWNER:**

**CONSULTANT:**

\_\_\_\_\_  
John N. Ogburn, III  
City Manager

\_\_\_\_\_  
*Brian L. Tripp*  
Brian L. Tripp, PE Vice President  
W.K. Dickson & Co., Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
*OCTOBER 5, 2015*  
Date

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Deborah P. Reaves, Finance Officer

City of Asheboro  
Ramp Rehabilitation (Design/Bid)  
WA #5

