



**ADOPTED OPERATING BUDGET
FISCAL YEAR 2016-2017**

Submitted to
The Mayor and City Council
by
John N. Ogburn III, City Manager

Adopted June 29, 2016



Mission Statement

“To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all.”



A Brief History of Asheboro

- 1780 Citizens demand that the county seat be relocated from Johnstonville to a place more convenient for citizens of Randolph County. Asheboro, named for former governor Samuel Ashe, came into being on land owned by Jesse Henley.
- 1793 First session of court held in Asheboro.
- 1796 Asheboro received its charter from the State Legislature on Christmas Day.
- 1805 Large two-story frame building housed the court. The town began to take form on a 50-acre tract with the focal point as the courthouse on Main Street. For almost the first century of the town's existence, court-related business was the primary business of town.
- 1814 Asheboro designated a post office.
- 1824 Jonathan Worth, a 22-year-old lawyer, took up residence in Asheboro and became the town's most prominent citizen. After serving six terms in the Legislature and two terms as state treasurer, he served two terms as governor, from 1865 to 1868.
- 1829 Formal government created. The town petitioned the legislature to reincorporate and appoint new commissioners so that improvements can be made.
- 1834 The first church in Asheboro, the Methodist Episcopal Church, was built.
- 1836 Lawyer and Editor Benjamin Swaim published the town's first newspaper, Southern Citizen, weekly from 1836-1844. In one of his editions, Swaim called Asheboro an "uncommonly healthy and pleasant" village of about 100 inhabitants.
- 1850-51 The Fayetteville and Western Plank Road section through Asheboro was completed. At this time, Asheboro had 32 households totaling 154 people, including 11 free blacks. By this time, much of the wealth of the town resulted from gold mining operations nearby.
- 1876 A period of stagnation followed the Civil War. In 1876, Asheboro's population had grown to about 200. Asheboro still had only two churches and two academies, one for males and one for females. Two hundred bales of cotton were sold at the Asheboro market that year.
- 1889 The High Point, Randleman, Asheboro, and Southern Railroad arrived in Asheboro, marking the beginning of a period of prosperity and growth. Competition came in 1896 with the arrival of the Montgomery Railroad, from Star to Asheboro. The railroad depots and a disastrous fire caused the center of town to shift Main Street to Sunset Avenue.
- 1890 Population was 510
- 1897 The Bank of Randolph and Asheboro Telephone Company were established.
- 1900 Population was 992
- 1908 Acme Hosiery Mills was chartered on December 19, 1908. The original product was cotton stockings.

- 1909 County courthouse completed on Worth Street at a cost of \$34,000
- 1910 Population was 1,865
- 1911 Asheboro Fire Department was organized
- 1912 There were already about 30 stores in Asheboro plus two roller mills, two chair manufacturers, a lumber plant, hosiery mill, wheelbarrow factory and foundry.
- 1920 Population was 2,559
- 1930 Population was 5,021
- 1950s The business tempo of the 1920s was smothered by The Great Depression and World War II, but the aftermath of World War II resulted in a flurry in industrial plants to augment the cluster of hosiery plants here.
- 1979 North Carolina Zoo opens its first permanent exhibit



Taken from L. Barron Mills, Jr.'s History of Asheboro, compiled for the 1996 Bicentennial.

Geographic Characteristics

Location

Asheboro is at the geographic center of Randolph County and is the county seat. The terrain is more rolling than that usually found in the Piedmont because of the Uwharrie Mountains to the southwest. Randolph County has an area of 787 square miles and Asheboro contains approximately 16.69 square miles.

Climate

The climate is typical of central North Carolina with moderate winters and ninety-degree summers, tempered by adequate rainfall for crops. The average rainfall is 45.43 inches per year. The current mean temperature in June is 77; and in January the current mean temperature is 44. Asheboro's central location within the State, climate and terrain provide the ideal location for the North Carolina Zoological Park.

Population

The 2010 Census indicates Asheboro had a population of 25,284 people and the population of Randolph County was counted to 142,466. Asheboro is within fifty miles of the fast growing Piedmont Triad region of the state. Charlotte, the state's largest city, is less than 75 miles to the southwest and the State Capitol is 75, miles to the east.



City Council

David Smith, Mayor

Walker Moffitt, Mayor Pro Tempore

Clark Bell, Council Member

Eddie Burks, Council Member

Linda Carter, Council Member

Jane Redding, Council Member

Charles Swiers, Council Member

Katie Snuggs, Council Member

City Manager

John N. Ogburn, III

City Attorney

Jeff Sugg

Department Heads

Debbie Reaves, Finance and Utility Billing & Collection

Jeff Sugg, Legal Services

Todd Stout, Information Technology

Trevor Nuttall, Community Development/Planning & Zoning/Marketing

Jody Williams, Police

Roy Wright, Fire

Randy Purvis, Building Inspections

Tony Fruitt, Fire Inspections

David Hutchins, Operations

Jeff Fox, Fleet Maintenance

Dwain Maness, Street Maintenance

Michael Leonard, Engineering

Dwain Maness, Environmental Services / Transfer Station

Stacy Griffin, Human Resources

Jonathan Sermon, Recreation Services / Arts & Cultural Services

Jimmy Cagle, Facilities Maintenance

Andrew Connor, Water & Sewer Maintenance and Water Meter Operations

Michael Rhoney, Water Resources Division

Bryan Lanier, Water Plant

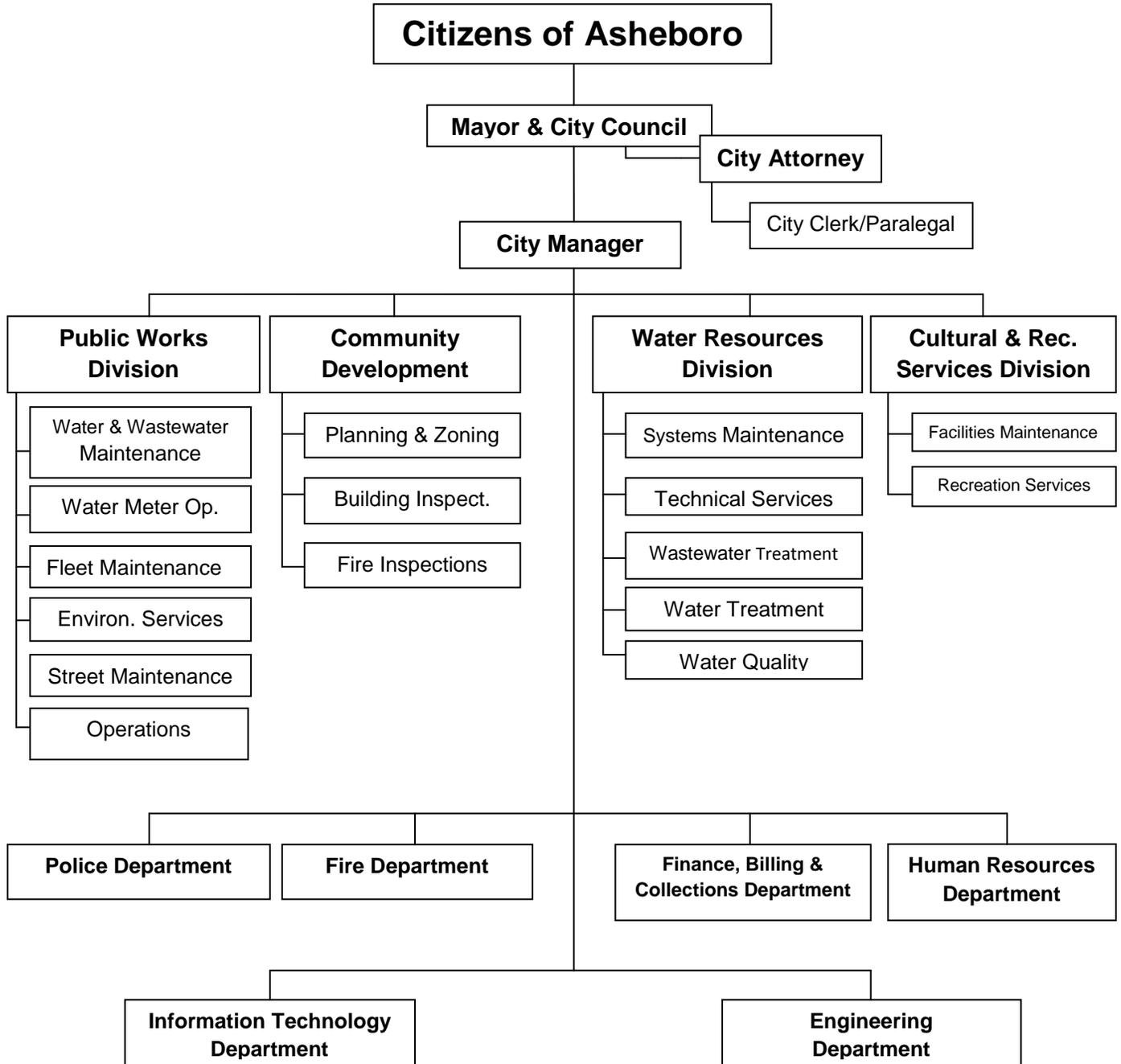
Michael Wiseman, Wastewater Treatment Plant

Jeff Cagle, Systems Maintenance

Michele Dawes, Technical Services

Bernadine Wardlaw, Water Quality

Organizational Chart City Divisions & Departments



Authority, Board, Commission & Committee Members

Airport Authority

Steve Knight, *Chair*

Murray March, Jr.

Jim Rich

Curtis Williams

Bob Crumley

Alcoholic Beverage Control Board

J. Brooke Schmidly, *Chair*

Stephen R. Knight

Robert E. Morrison

Planning Board/ Board of Adjustment

Van Rich, *Chair*

James Lindsey, *Vice Chair*

Ritchie Buffkin

Lynnette Garner

David Henderson

Dave Whitaker

Thomas Rush

Redevelopment Commission

Linda Carter, *Chair*

Cynthia Bailey, *Vice Chair*

Tommy Lemonds

Ann McGlohon

Katie Snuggs

Roger Spoon

David Jarrell

Jonna Libbert

John N. Ogburn, III
City Manager
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CITY OF ASHEBORO

146 North Church Street
Post Office Box 1106
Asheboro, NC 27204-1106

June 8, 2016 revised
May 20, 2016

To: Mayor David Smith
Council Member Walker Moffitt, Mayor Pro Tem
Council Member Clark Bell
Council Member Eddie Burks
Council Member Linda Carter
Council Member Jane Redding
Council Member Katie Snuggs
Council Member Charles Swiers

From: John N. Ogburn III, City Manager

Subject: 2016-2017 Annual Budget

THE CITY OF ASHEBORO 2016-2017 ANNUAL OPERATING BUDGET

1. Introduction

In accordance with the North Carolina General Statutes Article 159-11, I present the 2016-2017 annual budget representing the financial and operational plan for the upcoming fiscal year. The fiscal year 2016-2017 budget is balanced at \$38,205,401.

2. General Fund Revenues

I recommend that the property tax rate be remain at \$0.665 cents per \$100.00 value for this budget year.

Aside from ad valorem tax revenues, our other main sources of revenue consist of Sales Tax, Powell Bill (gas tax) and Utilities Franchise Tax. Although the economy is showing signs of improvement, these revenue sources, which are consumer driven, remain relatively flat in comparison to last few years.

Prior to the economic recession, Sales Tax revenue grew at a rate of 3%-4%. In budget year 2007-2008, there was a zero percent increase in sales tax revenue followed by a 9% decrease in 2008-2009. Considering an average growth rate of 3.5% prior to the recession, the City of Asheboro has lost over \$701,000 in sales tax revenue that would have been available to support operations over the past few years if there had not been a recession. While fiscal year to date, sales tax revenue has increased about 4% in comparison to this time last year, we are expecting it to level off and remain as flat with 2015-2016 in fiscal year 2016-2017.

Powell Bill revenue is generated from the gas tax paid by consumers at the gas pump and is distributed by the State of North Carolina to municipalities across the state to support maintenance and repair of the road / highway system. Distribution is primarily based on city limit population and street miles. We expect Powell Bill revenue for 2016-2017 to remain flat / consistent with current year revenue.

3. Water & Sewer Fund Revenues

The City of Asheboro Water & Sewer fund is fully supported by revenues generated from its operations. The major sources of revenue from water and sewer fund operations come from water and sewer charges, sampling and monitoring fees, surcharges and septic tank discharge fees. Water and sewer charges are paid by all users – individuals, businesses and industry. All other major sources noted above are paid by businesses and industry.

I am recommending the minimum water bill inside city limits remain at \$13.91 and the minimum bill for sewer services inside city limits remain at \$17.18. I am also recommending the water consumption rate remain at \$2.74 per 100 cf. over first 150 cf. usage and the sewer consumption rate remain at \$2.81 per 100 cf over first 150 cf usage. For an inside water & sewer city limit customer, the minimum water & sewer bill is only \$31.09 per month or \$1.02 per day.

4. **Fund Allocations:**

Fund allocations are as follows:

General Fund:	\$25,578,369
Water and Sewer Fund:	<u>\$12,627,032</u>
<u>Total:</u>	\$38,205,401

CITY OF ASHEBORO FISCAL YEAR 2016-2017 BUDGET HIGHLIGHTS

General Fund Property Tax Rate

- Property tax rate of \$0.665 per \$100.00 value.

General Fund Departmental Expenditure allocations are as follows:

General Government:

Mayor & Governing Body	\$139,485
City Manager's Office	205,460
Finance Office	460,304
Legal & City Clerk	170,152
Information Technology	188,537
Planning & Zoning	619,192
Marketing & Communication	66,782
Municipal Building	133,050
Fleet Maintenance	1,236,872
Human Resources	483,345
Total	<u>\$3,703,179</u>

Public Safety

Police	7,867,918
Fire	4,156,965
Building Inspection	158,144
Fire Inspection	184,769
Total	<u>\$12,367,796</u>

Transportation	
Operations	992,925
City Engineer	195,236
Airport Authority	78,250
Total	<u>\$1,266,411</u>

Culture and Recreational	
Arts & Cultural Services	602,359
Recreation Services	1,056,952
Municipal Golf Course	202,313
Library	113,450
Facilities Maintenance	1,791,729
Total	<u>\$3,766,803</u>

Public Services	
Environmental Services	1,902,434
Recycling Transfer Station	185,681
Street Maintenance	2,386,065
Total	<u>\$4,474,180</u>

Water & Sewer Fund Rates

Water and Sewer Rate recommended as follows:

- The minimum bill for all customers includes 150 cf usage.
- Inside City Limits: water minimum bill \$13.91 and sewer minimum bill \$17.18
- Inside City Limits water consumption fee of \$2.74 per 100 cf over minimum
- Inside City Limits sewer consumption fee of \$2.81 per 100 cf over minimum
- Outside City Limits- water minimum bill \$34.78 and sewer minimum bill \$42.95
- Outside City Limits water consumption fee of \$6.85 per 100 cf over minimum
- Outside City Limits sewer consumption fee of \$7.03 per 100 cf over minimum

Water & Sewer Fund Departmental Expenditure allocations are as follows:

Billing & Collection	380,459
Water Meter Operations	733,305
Water Maintenance	1,527,799
Wastewater Maintenance	1,286,239
Water Resources Division	
Water Supply & Treatments	2,783,363
Wastewater Treatment	3,799,665
Technical Services	199,291
Systems Maintenance	1,257,967
Water Quality	658,944
Total	<u>\$12,627,032</u>

The 2016-2017 fiscal year budget was presented at a special meeting of the Asheboro City Council on Tuesday May 24, 2016. The Council will convene a public hearing at the regular council meeting on June 9, 2016. The budget adoption is scheduled for 12:30 pm on Wednesday June 29, 2016. A copy of the proposed budget will be available in the City Clerk's office for public inspection during regular business hours.

In closing, on behalf of the Department Heads and staff, Asheboro is exactly where we want to be!

Respectfully Submitted,

s/ John N. Ogburn III

John N. Ogburn, III
City Manager

CITY OF ASHEBORO BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Asheboro, North Carolina in session assembled:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
10-410	Mayor and Governing Body	139,485
10-420	City Manager's Office	205,460
10-440	Finance Office	456,304
10-450	Legal & City Clerk	170,152
10-480	Information Technology	188,537
10-490	Planning/Community Development	619,192
10-495	Marketing & Communication	66,782
10-500	Municipal Building Headquarters	133,050
10-510	Police Department	7,867,918
10-530	Fire Department	4,156,965
10-540	Building Inspections Department	158,144
10-545	Fire Inspections Department	184,769
10-550	Operations Division - Public Works	992,925
10-555	Fleet Maintenance	1,236,872
10-565	Street Maintenance	2,386,065
10-575	City Engineer Office	195,236
10-580	Environmental Services	1,902,434
10-585	Recycling Transfer Station	185,681
10-590	Human Resources	483,345
10-615	Arts & Cultural Services	602,359
10-620	Recreation Services	1,056,952
10-625	Municipal Golf Course	202,313
10-630	Library	117,450
10-640	Facilities Maintenance	1,791,729
10-650	Airport Authority	78,250
	Total Appropriations	25,578,369

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Ad Valorem Taxes (Real & Vehicle)	14,710,174
Tax Penalties & Interest	53,000
Penalties & Interest- vehicles	10,081
Tax on Short Term Rental Vehicles	28,803
ABC Board Revenue	197,000
Beer & Wine Tax Revenue	100,000
Time Warner Cable TV Franchise	29,000
Concessions and Merchandise	55,700
Contracted Maintenance NCDOT	32,000
Utilities Franchise Tax - State	2,100,000
Powell Bill Allocation - State	675,000
Local Sales Tax & Hold Harmless Funds	4,560,000
Building Permits	50,000
Inspection Fees	45,000
Rezoning, Stone, Burial Fees & Cemetery Fees	20,000
Court Costs, Fees & Charges, parking fees	5,000
Charges for Services - Refuse Collection	1,820,000
Recycling Revenues	13,000
Recreation Program Revenues	330,200
Sales of Fixed Assets / Materials	10,000
Proceeds of Lease Purchase Financing	331,331
Reimbursement from Asheboro City Schools –SRO Officers	240,000
All Other Revenues	163,080
Fund Balance Allocation	0
 Total Estimated Revenues	 25,578,369

Section 3: There is hereby levied a tax at the rate of sixty six and a half cents (\$.665) per one hundred (\$100) valuation of property as listed for taxes as of January 1 for the purpose of raising the revenue listed as " Current Year's Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$2.2 billion, and an estimated rate of collection of 97.0%.

Section 4: The following General Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2016.

Sanitation Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
90 Gallon Residential Garbage Can / per month	\$12
90 Gallon Commercial Can / per month	\$12
90 Gallon Residential Recycle Can / per month	\$2
90 Gallon Commercial Recycle Can / per month	\$2
Residential Dumpster / per pick-up	\$31
Commercial Dumpster / per pick-up	\$31
Above Dumpsters billed <u>monthly</u> based on annualized collection schedule	
Missed Residential Dumpster / per pick-up	\$40
Missed Commercial Dumpster / per pick-up	\$44
Compaction Dumpster / per pick-up	\$44
Missed Compaction Dumpster / per pick-up	\$54
Dumpster Rent / per month	\$21
Dumpster Clean / Replace / each	\$100
Cardboard Dumpster / per pick-up	\$20
Recycling Dumpster / per pick-up	\$20
Yard Waste Collection per scoop	
First and Second scoop*	\$0
Each scoop thereafter*	\$12
*Applicable to brush that is within specifications	
Waste left in ditch, curb or street per scoop	\$24
Waste out of Specs per scoop	\$24
Waste after hours / emergency collection- cost per scoop	\$50
Tires Collection / each	\$5
C&D /Building Materials / per scoop	\$20
Curb side pick-up	\$10
Electronics Collection	\$10
White Goods Collection	\$10

Recycling Transfer Station Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Tipping Fee per Ton	\$48

Planning Department Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Rezoning	\$200
Text Amendment (Ordinance, use list)	\$200
Map of CU district Only	\$200
SU/CU Permit or amendments	\$350
BOA: Appeal	\$0
Variance	\$250
Interpretation	\$250
Watershed Permit	\$25
Flood Zone Permit	\$75
Zoning Compliance Permits:	
SF Res	\$25
Duplex	\$100
MF Res	\$250
Commercial	\$250
Industrial / Institutional	\$250
SF Accessory Structure	\$25
Accessory Structure Commercial	\$50
Accessory Structure Industrial	\$50
Accessory Structure Institutional	\$50
Soil Evaluation	\$10
Change Occupancy	\$25
Change Use	\$250
Sign / sign type	\$25
Land Disturbance Permit	\$50
Temp Produce/Seasonal Sales Permit	\$50
Limited Duration Event Permit	\$50
Certificate of Zoning Compliance:	
SF Res	\$25
Duplex	\$25
MF Res	\$50
Commercial	\$100
Industrial	\$100
Change use	\$100
Subdivision	
Sketch	\$100
Preliminary	\$200
Final	\$200 + \$25 per lot

Planning Department Fees (cont):

Subdivision	
Minor	\$100
Zoning Verification Official Letter	
Residential	\$25
Non-Residential	\$75

Inspection Department Permit Fees:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Building Permit	\$5/\$1000 up to \$150,000; \$1.50/\$1,000 thereafter
Minimum Permit	\$30
Minimum Sign	\$30
Non-bid Jobs (new)	\$40/ sq. ft
Habitable Space	\$20/ sq. ft
Mobile Home	\$100
Swimming Pool	\$100
Demolition	\$60
Relocate Structure	\$120
Plumbing Permit	\$5 per fixture, \$30 minimum
Sewer Line: House	\$30
Sewer Line: Commercial/Large	\$100
Heating/ AC Permit	
Boiler	\$0.0005/BTU
Gas Line-Residential	\$30
Gas Line-Commercial	\$50
Gas Furnace/Gas Pack	\$50
Gas Furnace / Gas Pack and AC up to 5 tons	\$100
Additional per ton over 5	\$10
Heat Pump	\$50
Mini Split	\$30
Oil Furnace	\$50
Refrigeration Units	
Minimum Permit	\$30
Per additional unit over 3	\$10

Inspection Department Permit Fees (continued):

CHANGE OUTS

Unit Change out (no duct work)	
Residential	\$25
Commercial	\$50
Commercial Grease Hood	\$50
Mobile Home Heating/ AC Unit	\$40
Gas Appliances	\$10 ea
Minimum Permit	\$30

Electrical Permits

Temporary service	\$30
Residential	\$50
Commercial	\$100 first 5000 sq ft \$5/1000 sq ft thereafter
Service Change	\$30
Electric Repair	
Residential	\$30
Commercial	\$50
Generator Installation	\$30
Mobile Home Service	\$50
Sign	\$30
Duplex	\$100
Apartments (each)	\$40
Minimum Permit	\$30
*Fee for work started without permit	\$100 maximum

*The Inspection Department permit fee for work started without required permit(s) shall be double the amount above, up to a maximum of \$100, per project notwithstanding the number of permits required.

** A \$35 re-inspection fee may be assessed for a second and any subsequent failed inspections.

Fire Inspection Department Penalties:

Penalties

Non-Life Safety / offense /day until corrected before re-inspection	\$50
Non-Life Safety/offense/day until corrected after re-inspection	\$100
Non-Occupancy Life Safety / offense /day until corrected before re-inspection	\$150
Non-Occupancy Life Safety/offense/day until corrected after re-inspection	\$300
Occupancy Life Safety / person over limit	\$100
Exit Life Safety/ locked, blocked, obstructed exit	\$500

*The Fire Inspection Department permit fee for work started without required permit(s) shall be double the amount above, up to a maximum of \$100, per project notwithstanding the number of permits required.

Parks & Recreation Fees:

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Lake Lucas:			
	Daily Fishing Permit	\$3	\$4
	Annual Fishing Permit	\$35	\$50
	Daily Jon Boat Rental	\$8	\$12
	Daily Canoe / Kayak Rental	\$6	\$10
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Daily launch fee	\$7	\$9.50
	Annual launch fee	\$100	\$135
	Kayak Rental Spaces	\$30	\$50
	Boat Rental Spaces	\$75	\$125
Lake Reese:			
	Daily launch fee	\$7	\$9.50
	Daily Kayak/Canoe Launch	\$2.50	\$3.50
	Annual Kayak/Canoe Launch	\$35	\$50
	Annual launch fee	\$100	\$135
	Daily Duck hunting (per boat)	\$12.50	\$16

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Baseball/Softball Field Rental:			
	Rental per Hour (no lights)	\$15	\$20
	Light Fee per hour	\$10	\$15
	Tournament rental per weekend		
	One Field	\$175	\$255
	Two Fields	\$300	\$400
	Concession Stand/Restroom	\$50	\$65
	Additional Maintenance	\$45	\$60
Youth Sports Fees:			
	Registration fee	\$30	\$50
	Late fee applied after registration deadline	\$10	\$10
Sunset Theatre Rentals- Applies to All			
	Security Deposit	\$100	
	Dark/Rehearsal	\$60	
	Non-Profit- Single Day	\$175	
	General Meeting/Party Rental (4 hour max)	\$100	
	Private Event	\$300	
	Commercial/ For Profit	\$450	
Rotary Pavilion at Bicentennial Park Rental			
	Security Deposit	\$75	\$75
	Daily Rate	\$325	\$400
	Non-Profit Government Rate	\$225	\$225
Skate Park			
	Daily admission	\$1	\$2
	15 admissions pass	\$10	\$25
	1 year unlimited pass	\$150	\$300
Room Rental (Skate Park & Sunset Theatre annex)			
	1 hour	\$20	\$25
	½ day	\$60	\$75
	Full day	\$100	\$125
Shelter Rental			
	Memorial Park: 10am-3pm; 3:30pm-dark	\$18	\$35
	Full day	\$35	\$70
	All other Parks: 10am-3pm; 3:30pm-dark	\$10	\$20
	Full day	\$20	\$40
Tennis Courts			
	Lights per hour per court	\$3	\$4

<u>Facility/Activity</u>	<u>Service</u>	<u>City Resident</u>	<u>Non-Resident</u>
Pools:			
Public Swim (day)			
	2 years & under w/ paying adult	\$0	\$0
	3 years & older	\$2.50	\$3.25
	Groups (15+)	\$2	\$2.75
Public Swim (night)			
	2 years & under w/ paying adult	\$0	\$0
	3 years & older	\$2	\$2.75
Public Lap Swim		\$1	\$1.75
Public Senior Swim		\$1	\$1.75
Swimming lessons (group)		\$25	\$30
Swimming lessons (private)		\$50	\$60
Swim Pass (15 admissions)		\$30	\$40
Pool Rental (2 hr min) 0-49		\$150	\$225
Pool Rental (2 hr min) 50+		\$200	\$300
Golf Course:			
Walking Only		\$8	\$10
Riding 9 holes- w/ green fees		\$15	\$18
Riding 18 holes- w/ green fees		\$21	\$25
Twilight (after 3pm) 18 holes w/ green fees		\$16	\$20
Membership Fees			
	Junior (Summer June-August)	\$75	\$125
	Individual	\$365	\$465
	Senior	\$290	\$390
	Senior Couple	\$475	\$575
	Family	\$600	n/a
Member Cart Fees			
	Nine holes	\$6	\$7
	Eighteen holes	\$11	\$13
Disk Golf Course			
	Tournament Rental per day (8 hrs)	\$100	\$175

**City Resident/Non-Resident rates are established according to the residence of the individual. City Residents need to obtain a REC card to receive the City Resident Rate.

Downtown Farmer's Market	Member	Additional Space
Daily Fee	\$5	\$10

Running / Walking Events	Non-Profit Fee	Event Fee
Bicentennial Park Certified 5K Course	\$225.00	\$300.00
Memorial Park Certified 5K Course	\$300.00	\$400.00
Memorial Park Certified 10K Course	\$375.00	\$500.00
Non Conforming Courses (need approval)	\$525.00	\$700.00

Running / Walking Event fees are in addition to the Facility Rental Fees of each park.

Section 5: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this City:

<u>ACCOUNT</u>	<u>DEPARTMENT OR FUNCTION</u>	<u>APPROPRIATION</u>
30-720	Billing and Collecting	380,459
30-810	Water Meter Operations	733,305
30-820	Water Supply and Treatment	2,783,363
30-830	Wastewater Treatment	3,799,665
30-840	Water Maintenance	1,527,799
30-850	Wastewater Maintenance	1,286,239
30-860	Technical Services	199,291
30-870	Systems Maintenance	1,257,967
30-880	Water Quality	658,944
	Total Appropriations	12,627,032

Section 6: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Sale of Water	6,578,162
Sewer Charges	5,136,000
Sampling and Monitoring Fees	25,000
Surcharges	100,000
Septic Tank Discharges	43,000
Water and Sewer Connection Fees	43,000
Late & Return Check Fees	365,500
Other Revenues	178,300
Retained Earnings	158,070
 Total Estimated Revenues	 12,627,032

Section 7: The following Water & Sewer Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2016.

Water and Sewer Billing Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Monthly Cost		
Water Minimum Fee	\$13.91	\$34.78
Sewer Minimum Fee	\$17.18	\$42.95
Above referenced minimum bill includes 150 cubic ft usage		
Consumption Fee- above min. for all above referenced customers		
Water-per 100 cu. ft. over 150 cu. ft.	\$2.74	\$6.85
Sewer-per 100 cu. ft.	\$2.81	\$7.03
Water Only Service (metered)		
Minimum fee (includes 150 cf. usage)	n/a	\$34.78
Consumption Fee per 100 cf over min	n/a	\$6.85
Sewer Only Service (metered)		
Minimum fee (includes 150 cf. usage)	\$17.18	\$42.95
Consumption Fee per 100 cf over min	\$2.81	\$7.03

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Sewer Only Service (non-metered)	\$22.80	\$45.60
Deposit for Service	\$140	\$160
Deposits on accounts are applied to final bill upon termination of service		
Low Pressure Sewer System (per pump)	\$10	
Fees:		
Return Check/Draft Fee	\$35	\$35
Partial Payment Fee	\$10	\$10
Tamper Fee- First Occurrence	\$150	\$150
Tamper Fee- Second Occurrence	\$500	\$500
Late payment charge* - tier 1	\$10	\$10
Late payment charge* - tier 2	\$20	\$20
Cleaning / Inspection connection	\$10	\$10

* Payments must be received by 5:00 pm on the due date to avoid the late payment charge. Payments “in route” are subject to the late fee as they are not yet received.

Water and Sewer Maintenance Department

<u>SERVICE</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Water Tap Rates		
¾" Complete Service	\$2,000	\$3,000
1" Complete Service	\$2,450	\$3,675
1 ½" Complete Service	\$4,100	\$6,150
2" Complete Service	\$4,200	\$6,300
¾" New Tap	\$1,000	\$1,500
1" New Tap	\$1,225	\$1,838
1 ½" New Tap	\$2,050	\$3,075
2" New Tap	\$2,100	\$3,150
¾" New Meter, Setter, Box	\$1,000	\$1,500
1" New Meter, Setter, Box	\$1,225	\$1,838
1 ½" New Meter, Setter, Box	\$2,050	\$3,075
2" New Meter, Setter, Box	\$2,100	\$3,150
¾" New Meter, existing svc.	\$250	\$375
1" New Meter, existing svc.	\$400	\$600
1 ½" New Meter, existing svc.	\$600	\$900
2" New Meter, existing svc.	\$750	\$1,125
Services not listed	Cost	Cost plus 50%
Sewer Tap Rates		
4" Complete Service	\$1,300	\$3,250
6" Complete Service	\$1,700	\$4,250
Services not listed	Cost	Cost plus 100%

Grinder Pump Station Install for low pressure sewer system inside City Limits: \$8000

Water Resources Division Fees

WATER/WASTEWATER PARAMETER ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Acidity	\$8.00	Nitrite Nitrogen	\$15.00
Alkalinity	\$10.00	Total Kjeldahl Nitrogen	\$18.00
Ammonia Nitrogen	\$18.00	Phosphorus - Total	\$15.00
BOD (5-day)	\$25.00	Phosphorus - Ortho	\$12.00
Chlorine	\$10.00	pH & Temperature	\$8.00
ULR Chlorine	\$15.00	Total Solids	\$10.00
Chloride	\$15.00	Total Suspended Solids	\$10.00
COD	\$20.00	Settleable Solids	\$8.00
Conductivity	\$10.00	Sulfate	\$15.00
Cyanide	\$30.00	TOC	\$30.00
Dissolved Oxygen	\$8.00	Turbidity	\$10.00
DOC	\$40.00	UV254	\$25.00
Fluoride	\$15.00	Fecal Coliform	\$30.00
Hardness - Total	\$12.00	E-coli (P/A)	\$25.00
Hardness - Calcium	\$12.00	Total Coliform (P/A)	\$25.00
Hardness - Magnesium	\$10.00	Heterotrophic Plate Count	\$25.00
Nitrate Nitrogen	\$20.00	Source Water (Quanti-Tray)	\$30.00

METALS ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Aluminum	\$25.00	Manganese	\$20.00
Arsenic	\$20.00	Mercury	\$30.00
Cadmium	\$20.00	Molybdenum	\$20.00
Chromium	\$20.00	Nickel	\$20.00
Copper	\$20.00	Selenium	\$20.00
Iron	\$20.00	Silver	\$20.00
Lead	\$20.00	Zinc	\$20.00

Analysis fees not specified herein will be provided by commercial laboratory at contracted cost

Water Resources Division Fees (continued)

LABORATORY/COMPOSITE SAMPLING CHARGES

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Thermometer Certification (NIST)	\$25.00	Annual Curve – Spec Parameter	\$100.00
Sampling Cost per day for sites requiring City provided flow proportional sampler	\$55.00	Sampling Cost per day for sites with customer provided flow proportional sampler	\$30.00

HAULED WASTEWATER CHARGE

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Any tanker truck size up to 2,500 gallons/load (excludes Recreational Vehicles)	\$65.00	Recreational Vehicle Tank	\$10.00

INDUSTRIAL SURCHARGES

All industrial users of the POTW are subject to industrial waste surcharges on discharges, which exceed the following levels:

Parameter	First Limit	Charges per Pounds In Excess
BOD	300 mg/l	\$0.15
COD	750 mg/l	\$0.06
TSS	300 mg/l	\$0.31
TKN	45 mg/l	\$0.92

Section 8: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He/she may transfer between line item expenditures within a department without limitation and without a report being required.
- b. He/she may transfer amounts between departments, within the same fund. He/she must make an official report on such transfers in excess of \$5,000 at the next regular meeting of the Governing Board.
- c. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 9: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board.

Section 10: Copies of this Budget Ordinance shall be furnished to the City Clerk, to the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds. A copy will also be available at the City of Asheboro website- www.asheboronc.gov or www.ci.asheboro.nc.us

TOTAL GROSS BUDGET	\$38,205,401
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Adopted this the 29th day of June 2016.

s/ David H. Smith

David H. Smith, Mayor

ATTEST:

s/ Holly H. Doerr

Holly H. Doerr, CMC, NCCMC, City Clerk

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2016-2017

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
INSTALLMENT	9/20/2012	\$1,200,000	2012-2013	\$128,571				\$1,071,429
PURCHASE		Rate: 1.86%	2013-2014	\$171,429				\$900,000
SUNSET THEATRE			2014-2015	\$171,429				\$728,571
	final pmt	9-20-19	2015-2016	\$171,429			\$0	\$557,142
			2016-2017		\$171,429	\$9,167	\$180,596	\$385,714
			2017-2018		\$171,429	\$5,979	\$177,407	\$214,285
			2018-2019		\$171,429	\$2,790	\$174,219	\$42,857
			2019-2020		\$42,857	\$199	\$43,057	\$0
TOTAL				\$642,858	\$557,143	\$18,135	\$575,278	
INSTALLMENT	5/13/2013	\$1,106,360	2012-2013	\$18,189	\$0		\$0	\$1,088,172
PURCHASE		Rate 1.26%	2013-2014	\$219,754				\$868,418
VEHICLES & EQUIPMENT			2014-2015	\$222,530				\$645,888
(510-30%, 550-5%, 555-4%,	final pmt		2015-2016	\$225,342				\$420,546
580-27%, 640-5%,	4-13-18		2016-2017		\$228,188	\$3,971	\$232,160	\$192,358
Water Fund 29%)			2017-2018		\$192,358	\$1,109	\$193,467	\$0
TOTAL				\$685,814	\$420,546	\$5,081	\$425,627	
INSTALLMENT	5/19/2015	\$690,040	2014-2015	\$11,247				\$678,793
PURCHASE		Rate: 1.61%	2015-2016	\$136,142				\$542,651
VEHICLES & EQUIPMENT			2016-2017		\$138,351	\$7,719	\$146,069	\$404,300
(530-62.05%, 565-23.50%,	final pmt		2017-2018		\$140,595	\$5,474	\$146,069	\$263,705
Police 14.45%)	4-27-2020		2018-2019		\$142,875	\$3,194	\$146,069	\$120,831
			2019-2020		\$120,831	\$893	\$121,724	\$0
TOTAL					\$542,651	\$17,281	\$559,932	
\$270,000								
INSTALLMENT	5/26/2016	\$270,000	2015-2016		\$4,670	\$325	\$4,996	\$265,330
PURCHASE			2016-2017		\$56,042	\$3,448	\$59,530	\$209,288
VEHICLES & EQUIPMENT			2017-2018		\$56,042	\$2,710	\$58,752	\$153,246
(550-9.26%, 565-77.78%,	final pmt		2018-2019		\$56,042	\$1,921	\$57,963	\$97,204
640-12.96%)	5-26-2021		2019-2020		\$56,042	\$1,120	\$57,162	\$41,162
			2020-2021		\$41,163	\$313	\$41,476	\$0

CITY OF ASHEBORO
SCHEDULE OF GENERAL FUND LONG-TERM DEBT
Fiscal Year 2016-2017

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
								\$650,000
INSTALLMENT PURCHASE	5/26/2016	\$650,000	2015-2016		\$8,210	\$915	\$9,126	\$641,790
			2016-2017		\$98,523	\$10,055	\$108,578	\$543,266
Two Fire Trucks (530-100%)			2017-2018		\$98,523	\$8,548	\$107,072	\$444,743
		final pmt	2018-2019		\$98,523	\$7,016	\$105,539	\$346,220
		5/26/2023	2019-2020		\$98,523	\$5,457	\$103,981	\$247,697
			2020-2021		\$98,523	\$3,872	\$102,396	\$149,174
			2021-2022		\$98,523	\$2,260	\$100,784	\$50,650
			2022-2023		\$50,650	\$633	\$51,283	\$0
SUMMARY OF MATURITIES ON CURRENT OBLIGATIONS			FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
			2012-2013	\$146,760	\$0	\$0	\$0	\$2,159,601
			2013-2014	\$392,013	\$0	\$0	\$0	\$1,793,138
			2014-2015	\$410,237	\$0	\$0	\$0	\$2,072,941
			2015-2016	\$538,035	\$12,880	\$1,241	\$14,121	\$2,442,026
			2016-2017	\$0	\$697,746	\$34,619	\$732,365	\$1,744,279
			2017-2018	\$0	\$664,255	\$23,945	\$688,200	\$1,080,024
			2018-2019	\$0	\$472,913	\$14,952	\$487,864	\$607,112
			2019-2020	\$0	\$318,253	\$7,670	\$325,924	\$288,858
			2020-2021	\$0	\$139,686	\$4,186	\$143,872	\$149,173
			2021-2022	\$0	\$98,523	\$2,260	\$100,784	\$50,650
			2022-2023	\$0	\$50,650	\$633	\$51,283	\$0
TOTAL GENERAL FUND LONG-TERM DEBT				\$1,487,044	\$2,454,907	\$89,505	\$2,544,412	

CITY OF ASHEBORO

SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT

Fiscal Year 2016-2017

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
SANITARY SEWER	12/1/1995	\$5,000,000	1995-97					\$5,000,000
STATE BOND			1997-13	\$4,000,000				\$1,000,000
LOAN PROGRAM	RATE: 3.43%		2013-14	\$250,000				\$750,000
E-SBF-T-95-00018			2014-15	\$250,000				\$500,000
ANNUAL PRINCIPAL PMT: \$250,00			2015-16	\$250,000				\$250,000
			2016-17		\$250,000	\$8,575	\$258,575	\$0
TOTAL				\$4,750,000	\$250,000	\$8,575	\$258,575	
STATE REVOLVING	3/4/2005	\$2,462,986	2005-13	\$985,194				\$1,477,792
LOAN PROGRAM								
SEWER PROJECT	RATE: 2.66%		2013-14	\$123,149				\$1,354,643
PROJ #CS370403-04			2014-15	\$123,149				\$1,231,494
E-SRF-T-02-0126			2015-16	\$123,149				\$1,108,345
ANNUAL PRINCIPAL PMT: \$123,149			2016-17		\$123,149	\$25,155	\$148,264	\$985,196
			2017-18		\$123,149	\$22,325	\$145,474	\$862,046
			2018-19		\$123,149	\$19,534	\$142,683	\$738,897
			2019-20		\$123,149	\$16,743	\$139,893	\$615,748
			2020-21		\$123,149	\$13,953	\$137,102	\$492,599
			2021-22		\$123,149	\$11,162	\$134,312	\$369,449
			2022-23		\$123,149	\$8,372	\$131,521	\$246,300
			2023-24		\$123,149	\$5,581	\$128,730	\$123,151
			2024-25		\$123,151	\$2,791	\$125,942	\$0
TOTAL				\$1,354,641	\$1,108,345	\$125,575	\$1,233,921	
STATE REVOLVING	12/31/06	\$4,987,267	2005-06					\$4,823,273
LOAN PROGRAM			2006-07					\$4,987,267
WATER PROJECT			2007-08					\$4,987,267
H-LRX-F-02-0911		\$3,233,573	2008-09					\$4,987,267
H-LRX-F-99-0911		\$1,589,700	2009-13	\$997,453				\$3,989,814
H-LRX-R-DW-0911			2013-14	\$249,363				\$3,740,451
ANNUAL PRINCIPAL PMT: \$249,363			2014-15	\$249,363				\$3,491,088
		RATE:	2015-16	\$249,363				\$3,241,725
		2.66%	2016-17		\$249,363	\$86,230	\$335,593	\$2,992,361
			2017-18		\$249,363	\$79,597	\$328,960	\$2,742,998
			2018-19		\$249,363	\$72,964	\$322,327	\$2,493,635
			2019-20		\$249,363	\$66,331	\$315,694	\$2,224,271
			2020-21		\$249,363	\$59,698	\$309,061	\$1,994,908
			2021-22		\$249,363	\$53,065	\$302,428	\$1,745,545
			2022-23		\$249,363	\$46,431	\$295,795	\$1,496,181
			2023-24		\$249,363	\$39,798	\$289,162	\$1,246,818
			2024-25		\$249,363	\$33,165	\$282,529	\$997,454
			2025-26		\$249,363	\$26,532	\$275,896	\$748,091
			2026-27		\$249,363	\$19,899	\$269,263	\$498,728
			2027-28		\$249,363	\$13,266	\$262,629	\$249,364
			2028-29		\$249,364	\$6,633	\$255,997	\$0
TOTAL				\$1,745,542	\$3,241,725	\$603,609	\$3,845,333	
INSTALLMENT	5/13/13	\$451,894	2012-13	\$7,429				\$444,464
PURCHASE	Final pmt 4-13-18		2013-14	\$89,759				\$354,705
VEHICLES & EQUIPMENT			2014-15	\$90,893				\$263,812
(GF 71%, 810-2%, 840-5%, 850-2%	RATE:		2015-16	\$92,041				\$171,771
870-16%, 880-2%	1.26%		2016-17		\$93,204	\$1,622	\$94,826	\$78,568
830-2%)			2017-18		\$78,568	\$453	\$79,021	\$0
TOTAL				\$280,122	\$171,772	\$2,075	\$173,847	

CITY OF ASHEBORO

SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT

Fiscal Year 2016-2017

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
INSTALLMENT	4/29/14	\$339,450	2013-14	\$11,025				\$328,425
PURCHASE	Final pmt 3/29/19		2014-15	\$66,843				\$261,582
VEHICLES & EQUIPMENT			2015-16	\$68,049				\$193,533
(GF 7%,		Rate:	2016-17		\$69,277	\$2,898	\$72,175	\$124,256
820-8\$, 830-74%		1.79%	2017-18		\$70,527	\$1,647	\$72,175	\$53,729
870-11%)			2018-19		\$53,729	\$401	\$54,130	\$0
TOTAL				\$145,917	\$193,533	\$4,947	\$198,480	
STATE REVOLVING	5/30/14	\$475,857	2014-15	\$39,655				\$436,202
LOAN PROGRAM	Final pmt: 5/1/26		2015-16	\$39,655		\$0	\$0	\$396,547
WATER PROJECT		RATE:	2016-17		\$39,655	\$0	\$39,655	\$356,892
H-LRX-F-15-1887		0%	2017-18		\$39,655	\$0	\$39,655	\$317,238
			2018-19		\$39,655	\$0	\$39,655	\$277,583
DEBT SERVICE FOR WTP			2019-20		\$39,655	\$0	\$39,655	\$237,928
			2020-21		\$39,655	\$0	\$39,655	\$198,273
			2021-22		\$39,655	\$0	\$39,655	\$158,619
			2022-23		\$39,655	\$0	\$39,655	\$118,964
			2023-24		\$39,655	\$0	\$39,655	\$79,309
			2024-25		\$39,655	\$0	\$39,655	\$39,654
			2025-26		\$39,654	\$0	\$39,654	\$0
TOTAL					\$396,547	\$0	\$396,547	
STATE REVOLVING	4/15/16	\$1,143,936	2016-17		\$57,197	\$0	\$57,197	\$1,086,739
LOAN PROGRAM	Final pmt: 5/1/36		2017-18		\$57,197	\$0	\$57,197	\$1,029,542
WATER PROJECT		RATE:	2018-19		\$57,197	\$0	\$57,197	\$972,345
H-LRX-F-08-1718		0%	2019-20		\$57,197	\$0	\$57,197	\$915,149
			2020-21		\$57,197	\$0	\$57,197	\$857,952
DEBT SERVICE FOR WTP			2021-22		\$57,197	\$0	\$57,197	\$800,755
			2022-23		\$57,197	\$0	\$57,197	\$743,558
			2023-24		\$57,197	\$0	\$57,197	\$686,361
			2024-25		\$57,197	\$0	\$57,197	\$629,165
			2025-26		\$57,197	\$0	\$57,197	\$571,968
			2026-27		\$57,197	\$0	\$57,197	\$514,771
			2027-28		\$57,197	\$0	\$57,197	\$457,574
			2028-29		\$57,197	\$0	\$57,197	\$400,377
			2029-30		\$57,197	\$0	\$57,197	\$343,181
			2030-31		\$57,197	\$0	\$57,197	\$285,984
			2031-32		\$57,197	\$0	\$57,197	\$228,787
			2032-33		\$57,197	\$0	\$57,197	\$171,590
			2033-34		\$57,197	\$0	\$57,197	\$114,394
			2034-35		\$57,197	\$0	\$57,197	\$57,197
			2035-36		\$57,197	\$0	\$57,197	\$0
TOTAL					\$1,143,940		\$1,143,940	

CITY OF ASHEBORO

SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT

Fiscal Year 2016-2017

	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
SUMMARY OF MATURITIES						
BY FISCAL YEAR						
	2013-14	\$723,296				\$7,251,520
	2014-15	\$819,903				\$6,528,224
	2015-16	\$822,257				\$5,361,921
	2016-17	\$0	\$881,845	\$124,440	\$949,088	\$5,624,012
	2017-18	\$0	\$618,460	\$104,022	\$722,482	\$5,005,553
	2018-19	\$0	\$523,093	\$92,899	\$615,992	\$4,482,460
	2019-20	\$0	\$469,364	\$83,074	\$552,438	\$4,013,096
	2020-21	\$0	\$469,364	\$73,650	\$543,015	\$3,543,731
	2021-22	\$0	\$469,364	\$64,227	\$533,591	\$3,074,367
	2022-23	\$0	\$469,364	\$54,803	\$524,167	\$2,605,003
	2023-24	\$0	\$469,364	\$45,380	\$514,744	\$2,135,639
	2024-25	\$0	\$469,366	\$35,956	\$505,322	\$1,666,273
	2025-26	\$0	\$346,214	\$26,532	\$372,746	\$1,320,059
	2026-27	\$0	\$306,560	\$19,899	\$326,459	\$1,013,499
	2027-28	\$0	\$306,560	\$13,266	\$319,826	\$706,939
	2028-29	\$0	\$306,561	\$6,633	\$313,194	\$400,377
	2029-30	\$0	\$57,197	\$0	\$57,197	\$343,181
	2030-31	\$0	\$57,197	\$0	\$57,197	\$285,984
	2031-32	\$0	\$57,197	\$0	\$57,197	\$228,787
	2032-33	\$0	\$57,197	\$0	\$57,197	\$171,590
	2033-34	\$0	\$57,197	\$0	\$57,197	\$114,393
	2034-35	\$0	\$57,197	\$0	\$57,197	\$57,157
	2035-36	\$0	\$57,197	\$0	\$57,197	\$0
TOTAL DEBT						
WATER AND SEWER FUND		\$2,365,456	\$6,505,858	\$744,781	\$7,193,442	



**CITY OF ASHEBORO
GENERAL FUND**

CITY OF ASHEBORO
GENERAL FUND REVENUES
FY 2016-2017

Code: 10

ACCOUNT	NUMBER	FY 16-17	
		MANAGER RECOMMENDED	COUNCIL APPROVED
TAX COLLECTIONS	302-20XX	14,710,174	14,710,174
TAX PENALTIES AND INTEREST	317-0000	53,000	53,000
PENALTIES & INTEREST- VEHICLES	317-0200	10,081	10,081
ABC BOARD REVENUE	320-0000	186,000	186,000
ABC LAW ENFORCEMENT FEE	320-0001	11,000	11,000
CABLE FRANCHISES- TWC	325-0200	29,000	29,000
REZONING, STONE & BURIAL FEES	326-0000	20,000	20,000
INTEREST EARNED ON INVESTMENTS	329-0000	15,000	15,000
CONCESSIONS & MERCHANDISE- Golf	331-0001	5,700	5,700
CONCESSIONS & MERCHANDISE- Lakes	331-0002	11,000	11,000
CONCESSIONS & MERCHANDISE- Parks	331-0003	5,000	5,000
CONCESSIONS & MERCHANDISE- Athletic	331-0004	8,500	8,500
CONCESSIONS & MERCHANDISE- Recreation	331-0005	5,000	5,000
CONCESSIONS & MERCHANDISE- Sunset Theatre	331-0006	11,000	11,000
CONCESSIONS & MERCHANDISE- Pools	331-0008	9,500	9,500
RENTS	331-0100	3,500	3,500
AIRPORT REVENUE	331-0200	5,400	5,400
MISCELLANEOUS REVENUE-	335-0100	70,000	70,000
PAYMENT IN LIEU OF TAXES	335-0200	27,000	27,000
LOCAL FIRE PROTECTION	335-0400	1,000	1,000
CONTRACTED MAINTENANCE- NCDOT	335-0900	32,000	32,000
CONCERT SERIES SPONSORSHIP REVENUE	335-1300	22,000	22,000
RENTAL/VEHICLES TAX	336-0000	28,803	28,803
UTILITIES FRANCHISE TAX	337-0000	2,100,000	2,100,000
POWELL BILL ALLOCATION	343-0000	675,000	675,000
1% LOCAL SALES TAX- ARTICLE 39	345-0000	1,450,000	1,450,000
½% LOCAL SALES TAX- ARTICLE 40	346-0000	1,160,000	1,160,000
½% LOCAL SALES TAX-ARTICLE 42	346-0300	750,000	750,000
CITY HOLD HARMLESS- ARTICLE 14	346-0400	1,200,000	1,200,000
SOLID WASTE DISPOSAL TAX	347-0000	15,500	15,500
ALCOHOLIC BEVERAGE TAX DISTRIBUTION	348-0000	100,000	100,000

CITY OF ASHEBORO
GENERAL FUND REVENUES
FY 2016-2017
(Continued)

Code: 10

ACCOUNT	NUMBER	FY 16-17	
		MANAGER RECOMMENDED	COUNCIL APPROVED
COURT COSTS, FEES & CHARGES	351-0000	5,000	5,000
PARKING VIOLATION PENALTIES	352-0000	180	180
BUILDING PERMITS	355-0000	50,000	50,000
CERTIFICATE OF OCCUPANCY	356-0000	500	500
INSPECTION FEES	357-0000	40,000	40,000
FIRE INSPECTION FEES	357-1000	5,000	5,000
CHARGES FOR SERVICES-DUMPSTER.	358-0000	790,000	790,000
CHARGES FOR SERVICES-RESIDENTIAL	358-0001	880,000	880,000
CHARGES FOR SERVICES- RECYCLE	358-0002	150,000	150,000
RECYCLING REVENUES	358-0200	13,000	13,000
SALE OF CEMETARY LOTS	361-0000	3,000	3,000
GOLF- CITY AM	364-0001	15,000	15,000
GOLF COURSE FEES – JUNIOR AM	364-0003	400	400
GOLF COURSE FEES-TWIGHTLIGHT PROGRAM	365-0000	3,000	3,000
GOLF COURSE GREEN FEES	365-0100	58,000	58,000
GOLF COURSE ELECTRIC CART FEES	365-0200	45,000	45,000
GOLF COURSE ANNUAL DUES	365-0300	25,000	25,000
SWIMMING POOL FEES AND LESSONS	365-0400	49,000	49,000
TENNIS COURTS RECIEPTS	365-0500	500	500
FISHING LAKES- PERMITS	365-0600	46,000	46,000
ATHLETIC PROGRAMS	365-0700	25,000	25,000
OTHER RECREATION PROGRAMS	365-0800	7,000	7,000
OTHER GOLF PROGRAMS	365-0900	2,000	2,000
PARK/SHELTER RESERVATIONS	365-1100	8,800	8,800
SUNSET THEATRE REVENUE	365-1200	40,000	40,000
SKATE PARK REVENUE	365-1300	500	500
FARMERS MARKET	365-1400	5,000	5,000
SALE OF MATERIALS & SERVICESs	381-0000	10,000	10,000
PROCEEDS FROM LEASE PURCHASE	385-0100	331,331	331,331
REIMB. ASHEBORO CITY SCHOOLS	397-2100	240,000	240,000
GENERAL FD. REV. EST.		25,578,369	25,578,369
FUND BALANCE ALLOCATION			
TOTAL GENERAL FUND REVENUE		25,578,369	25,578,369

CITY OF ASHEBORO
GENERAL FUND EXPENDITURE SUMMARY
FY 2016-2017

ACCT	DEPARTMENT OF FUNCTION	DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
410	MAYOR ANF GOVERNING BODY	143,481	139,485	139,485
420	CITY MANAGER'S OFFICE	206,200	205,460	205,460
440	FINANCE OFFICE	454,294	456,304	456,304
450	LEGAL & CITY CLERK	167,069	170,152	170,152
480	INFORMATION TECHNOLOGY	190,475	188,537	188,537
490	PLANNING / COMMUNITY DEVELOPMENT / ZONING	621,815	619,192	619,192
495	MARKETING & COMMUNICATIONS	101,236	66,782	66,782
500	MUNICIPAL BUILDING	135,550	133,050	133,050
510	POLICE	8,401,402	7,867,918	7,867,918
530	FIRE	4,644,879	4,156,965	4,156,965
540	BUILDING INSPECTIONS	159,544	158,144	158,144
545	FIRE INSPECTIONS	187,951	184,769	184,769
550	OPERATIONS	1,152,933	992,925	992,925
555	FLEET MAINTENANCE	1,275,142	1,236,872	1,236,872
565	STREET MAINTENANCE	3,141,760	2,386,065	2,386,065
575	CITY ENGINEER OFFICE	221,570	195,236	195,236
580	ENVIRONMENTAL SERVICES	2,251,662	1,902,434	1,902,434
585	RECYCLING TRANSFER STATION	304,531	185,681	185,681
590	HUMAN RESOURCES	478,441	483,345	483,345
615	ARTS & CULTURAL SERVICES	602,947	602,359	602,359
620	RECREATION SERVICES	1,147,425	1,056,952	1,056,952
625	MUNICIPAL GOLF COURSE	209,313	202,313	202,313
630	LIBRARY	117,450	117,450	117,450
640	FACILITIES MAINTENANCE	1,873,207	1,791,729	1,791,729
650	AIRPORT AUTHORITY	75,750	78,250	78,250
	GENERAL FUND TOTAL	28,466,026	25,578,369	25,578,369

CITY OF ASHEBORO

MAYOR & GOVERNING BODY



GENERAL INFORMATION

The City Council is the legislative and policy making body of the city. It is composed of a Mayor and seven council members elected at large. The Mayor presides at meetings and serves as the ceremonial head of government. The City Council meets in regular session the first Thursday following the first Monday of the month at 7:00 pm. The Council also sits for special meetings as is needed.

The mission of the Asheboro City Council is: “To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all.”

OBJECTIVES

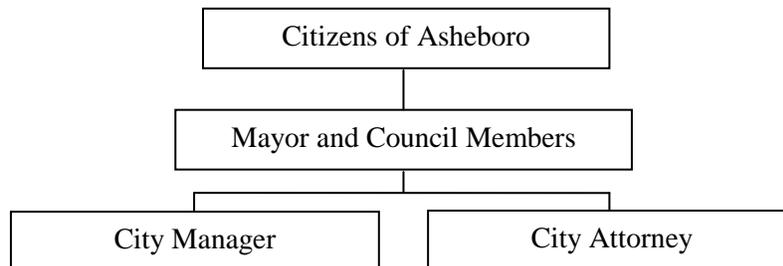
At each of the past Planning Retreats, the City Council has conducted a careful study and review of the existing goals and objectives for the City of Asheboro and discussed events and matters affecting the city which may be undertaken during future fiscal years.

In the 2005-2006 fiscal year, the City Council began participating in a community wide Strategic Planning Process to gather insight from others in the community and to carefully re-identify where their focus needs to be going forward. The Strategic Plan Steering Committee established the vision of Asheboro – “Asheboro will be a model community in North Carolina as a place to live, work, and play.” This vision guided the Steering Committee and task forces in their 18 month study and analysis.

The strategic planning process culminated in March 2007 with the production of the Asheboro 20/20 strategic plan report. Contained in this report were a series of goals and strategies that now guide and help provide focus to the City Council as they make decisions for the future. The four areas of focus for these goals and strategies are:

1. Economic Development
2. Growth, Annexation and Infrastructure
3. Quality of Life
4. North Carolina Zoo

City of Asheboro **Mayor & Governing Body** Organizational Chart



**MAYOR AND GOVERNING BODY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017**

Code: 10-410

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES & WAGES	10-410-0200	41,000	41,000	41,000
FRINGE: FICA	10-410-0702	3,105	3,105	3,105
FRINGE: INSURANCE	10-410-0704	76,000	72,000	72,000
TRAVEL, SCHOOLS, CONFERENCES	10-410-1400	12,000	12,000	12,000
ELECTIONS & REFERENDUMS	10-410-4700	6,000	6,000	6,000
DUES & SUBSCRIPTIONS	10-410-5300	1,250	1,250	1,250
MISC. EXPENSE	10-410-5700	4,000	4,000	4,000
WORKERS COMP.	10-410-5800	126	130	130
TOTALS		143,481	139,485	139,485

CITY OF ASHEBORO

CITY MANAGER

GENERAL INFORMATION

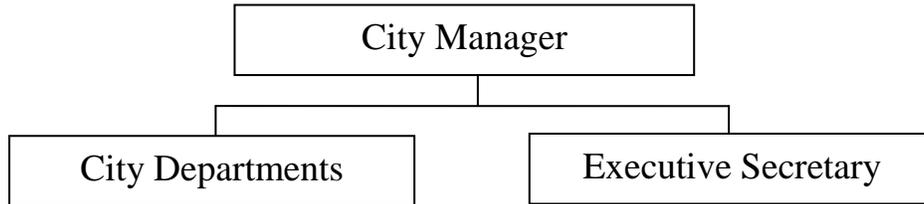
The City Manager is the chief administrative officer of the City of Asheboro and is responsible for the general management of all municipal operations. The City Manager is directly responsible and accountable to the Mayor and City Council and administers the policies and goals of the City Council. He also is responsible for informing the City Council of all issues involving the City. The Manager is the budget officer for the City and is responsible for the preparation and implementation of the Annual Operating Budget.

OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To develop an annual balanced budget which serves as the financial plan for the city.
- To evaluate past accomplishments and strategically plan for future needs of service delivery, capital requirements, and demographic demands of the city.

CITY OF ASHEBORO

City Manager Organizational Chart



CITY MANAGER'S OFFICE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-420

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-420-0200	126,277	126,277	126,277
N C MUNICIPAL LEAGUE	10-420-0500	21,000	21,000	21,000
FRINGE: FICA / MEDICARE	10-420-0702	9,660	9,660	9,660
FRINGE: INSURANCE	10-420-0704	14,250	13,500	13,500
FRINGE: RETIREMENT	10-420-0705	8,928	8,928	8,928
UNEMPLOYMENT COMPENSATION	10-420-0800	5	5	5
TELEPHONE	10-420-1100	600	600	600
TRAVEL, SCHOOLS, CONFERENCES	10-420-1400	8,000	8,000	8,000
OFFICE SUPPLIES & PRINTING	10-420-3300	2,100	2,100	2,100
AWARDS/RECOGNITIONS	10-420-4000	1,300	1,300	1,300
SCHOOL OF GOVT	10-420-4900	3,017	3,017	3,017
DUES AND SUBSCRIPTIONS	10-420-5300	4,056	4,056	4,056
INSURANCE	10-420-5400	557	557	557
MISC EXPENSE	10-420-5700	500	500	500
WORKERS COMP	10-420-5800	550	560	560
COG DUES	10-420-5900	5,400	5,400	5,400
TOTALS		206,200	205,460	205,460



GENERAL INFORMATION

The Finance Department is responsible for managing all of the financial affairs of the City and supports the other departments through accounting services and financial reporting. The Finance Department operates under the direction of the Finance Officer.

Activities performed by the Finance Department include accounting, debt administration, data processing, and cash management. The accounting function involves payment of the City's bills and maintenance of the general ledger for all funds and subsidiary ledgers for receivables, payroll, payables and fixed assets. Cash management includes maximizing invested funds while insuring a ready cash reserve for payment of current obligations.

In addition to preparing monthly internal financial statements, the Finance Department is also responsible for assisting with the annual independent audit and preparation of the Comprehensive Annual Financial Report, which reflects the financial position of the City at year end.

OBJECTIVES

The objective of the Finance Department is to perform accurately and efficiently each of the following financial functions: administration of debt; data processing; cash management; internal auditing; accounting; financial reporting; payroll processing, devising internal controls to insure proper expenditures of City funds and collection of revenues, and assistance in budget preparation.

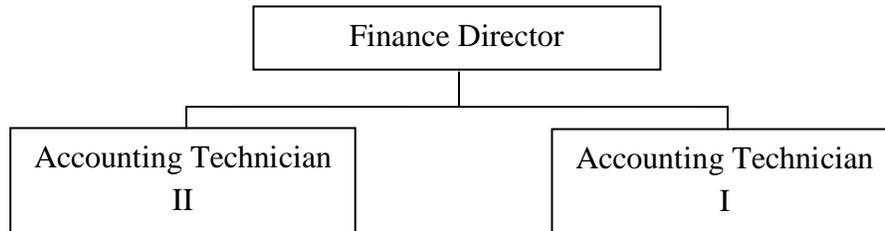
Specific goals are the following:

- To ensure that the City's financial operations are being performed as efficiently as possible while providing for maximum internal controls and proper stewardship of assets. The establishment of an accounting operations manual will be one end result.
- To maximize yield on invested funds in an environment where revenue sources are threatened and interest rates are very low. Safety of invested funds is of prime importance.
- To ensure that the current system of internal accounting controls is adequate, that controls are being performed as intended and that the financial statements generated provide reliable and accurate data.
- To improve the financial accounting system to enable the City to be in compliance with the most recent accounting standards and regulations.

CITY OF ASHEBORO

Finance Department

Organizational Chart



FINANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-440

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-440-0200	92,368	92,467	92,467
PROF SVCS	10-440-0400	32,500	35,000	35,000
FRINGE: FICA / MEDICARE	10-440-0702	6,990	7,074	7,074
FRINGE: INSURANCE	10-440-0704	14,250	13,500	13,500
FRINGE: RETIREMENT	10-440-0705	6,460	6,537	6,537
UNEMPLOYMENT COMPENSATION	10-440-0800	5	5	5
TRAVEL, SCHOOLS, CONFERENCES	10-440-1400	1,200	1,200	1,200
MAINT & REPAIR- EQ	10-440-1600	2,000	2,000	2,000
COMPUTER PROG	10-440-2000	1,000	1,000	1,000
POSTAGE	10-440-3000	4,300	4,300	4,300
OFFICE SUPPLIES- PRINTING	10-440-3300	9,000	9,000	9,000
COMPUTER EQ & SUPPLY	10-440-3400	500	500	500
CONTRACTED SRVCS	10-440-4400	6,000	6,000	6,000
TAX COLL FEE- COUNTY	10-440-5000	186,000	186,000	186,000
TAX COLL FEE- DMV	10-440-5100	40,000	40,000	40,000
DUES & SUBSCRIPTIONS	10-440-5300	1,200	1,200	1,200
SOFTWARE SUBSC/MAINT.	10-440-5301	8,200	8,200	8,200
EMPLOYEE BONDS	10-440-5400	1,300	1,300	1,300
TAX REFUNDS	10-440-5500	37,000	37,000	37,000
MISC EXPENSE	10-440-5700	3,000	3,000	3,000
WORKERS COMP	10-440-5800	521	521	521
SMALL EQUIPMENT	10-440-6000	500	500	500
TOTALS		454,294	456,304	456,304



LEGAL DEPARTMENT & CITY CLERK

GENERAL INFORMATION

The City Attorney and a Paralegal staff the Legal Services Department for the City of Asheboro. The City Attorney serves at the pleasure of the City Council and is a full-time employee of the City. The City Attorney provides legal representation for the City of Asheboro and any other clients designated by the Asheboro City Council.

It is the duty of the City Clerk to give notice of all meetings of the Council, keep a journal of the proceedings of the Council, be the custodian of all city records, and perform any other duties that are required by statutes or the Council.

OBJECTIVES - LEGAL

The objective of the City Attorney is to fulfill his duties to the City of Asheboro by providing legal services that are both cost effective and of the highest quality. By way of illustration and not limitation, the services that will be rendered in order to fulfill this objective are as follows:

- As appropriate, the prosecution and defense of suits for / against the City.
- The provision of legal advice to the Mayor, City Council, City Manager, and other city officials with respect to the affairs of the city.
- Upon request, the drafting and/or review of proposed ordinances.
- Upon request, the review of agreements, contracts, franchises, and other instruments with which the City may be concerned.
- The City Attorney will attend all meetings of the City Council.
- The performance of such other duties as may be expected of the City Attorney by virtue of his position as City Attorney.

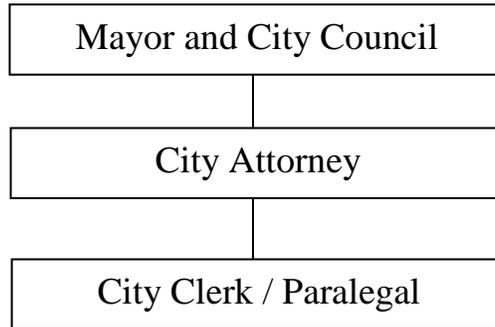
OBJECTIVES – CITY CLERK

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To maintain and update Code of Ordinances.
- To provide records management services, including storage and retrieval of city records.

CITY OF ASHEBORO

Legal Department & City Clerk

Organizational Chart



LEGAL & CITY CLERK
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-450

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-450-0200	114,421	117,768	117,768
PROFESSIONAL SERVICES	10-450-0400	1,800	1,800	1,800
FRINGE: FICA / MEDICARE	10-450-0702	8,753	9,009	9,009
FRINGE: INSURANCE	10-450-0704	14,250	13,500	13,500
FRINGE: RETIREMENT	10-450-0705	8,090	8,326	8,326
UNEMPLOYMENT COMPENSATION	10-450-0800	5	5	5
TELEPHONE	10-450-1100	650	650	650
TRAVEL, SCHOOLS, CONFERENCES	10-450-1400	7,000	7,000	7,000
OFFICE SUPPLIES & PRINTING	10-450-3300	1,100	1,100	1,100
POSTAGE	10-450-3301	1,000	1,000	1,000
LAW LIBRARY	10-450-3400	4,000	4,000	4,000
CITY CODE	10-450-3500	3,500	3,500	3,500
PROFESSIONAL ASSOCIATION DUES	10-450-5300	1,100	1,100	1,100
INSURANCE	10-450-5400	600	600	600
MISC EXPENSES	10-450-5700	500	500	500
WORKERS COMP	10-450-5800	300	294	294
TOTALS		167,069	170,152	170,152

CITY OF ASHEBORO

INFORMATION TECHNOLOGY



GENERAL INFORMATION

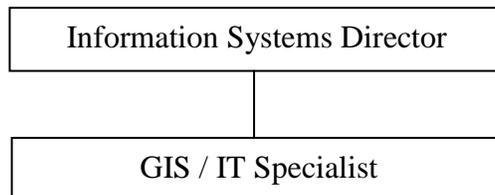
The Information Technology Department manages computer and technology resources within the City, ensuring that those resources are available and secure for use. The department is responsible for network security, which includes restricting access to certain websites, maintaining virus and spyware protection, and employing other security measures to safeguard the City's information. This department reviews and evaluates new technologies as they emerge and recommend any desirable hardware and software upgrades for the City. It also interacts with other departments as they plan to budget for technology purchases. The department oversees the planning and implementation of additions, deletions, and major modifications to the City's network infrastructure. It manages the City's telephone system as well as 195 cell phones and 84 Wi-Fi devices. The department oversees and administers the maintenance of 13 servers, over 200 computer work stations, and the software required to use them and oversee system backups, archiving, and disaster recovery practices.

The Information Technology GIS Department deploys a working Geospatial Information System (GIS) to the City and to the public. A GIS is any system that captures, stores, analyzes, manages, and presents data that are linked to location(s). The City uses this to provide location information on water/sewer utilities, street centerline data, structure addressing data and all other data related to property. GIS is also used as a platform for the creation for new data for short and/or long term use. For City use, GIS is used for producing maps specific to field related jobs or for field analysis. Each department within the City has access to a web based GIS service (ConnectGIS) for the creation of maps for specific projects or a general overview of what data is available.

OBJECTIVES

- Provides leadership for short and long range planning for all technology initiatives.
- Facilitates planning and implementation of telecommunication devices, along with local and wide area networks.
- Maintains servers that control email and internet connectivity for City of Asheboro employees.
- Ensures the maintenance of all computers and software.
- Plans and implements staff development to assist in using new software applications.
- Works with department heads to incorporate technology by identifying strategies and materials as needed.
- Assists end users in resolving technology oriented problems.

CITY OF ASHEBORO Information Technology Department Organizational Chart



INFORMATION TECHNOLOGY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-480

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-480-0200	71,913	72,220	72,220
FRINGE: FICA / MEDICARE	10-480-0702	5,501	5,525	5,525
FRINGE: INSURANCE	10-480-0704	9,500	7,200	7,200
FRINGE: RETIREMENT	10-480-0705	5,084	5,106	5,106
UNEMPLOYMENT COMPENSATION	10-480-0800	2	2	2
TELEPHONE	10-480-1100	6,000	6,000	6,000
INTERNET SERVICE	10-480-1101	13,000	13,000	13,000
TRAVEL, SCHOOLS, CONFERENCES	10-480-1400	400	400	400
OFFICE SUPPLIES	10-480-3300	150	150	150
OTHER SUPPLIES	10-480-3400	4,000	4,000	4,000
SOFTWARE/NETWORK SUPPORT	10-480-3500	28,300	28,300	28,300
UNIFORMS	10-480-3600	400	400	400
CONTR SERVICES	10-480-4500	18,500	18,500	18,500
CONTR SERV- TI LINE TO COUNTY	10-480-4501	4,000	4,000	4,000
DUES & SUBSCRIPTIONS	10-480-5300	500	500	500
EMAIL ARCHIVING SWITCHOVER	10-480-5301	12,000	12,000	12,000
INSURANCE	10-480-5400	576	576	576
MISC EXPENSE	10-480-5700	50	50	50
WORKERS COMP	10-480-5800	399	408	408
CAPITAL OUTLAY	10-480-7400	10,200	10,200	10,200
TOTALS		190,475	188,537	188,537

CITY OF ASHEBORO

PLANNING & COMMUNITY DEVELOPMENT

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Planning / Community Development Department are as follows:

- Land Development Plan
- Zoning Ordinance
- Thoroughfare Plan
- Annexation Studies
- Subdivision Ordinance
- Zoning Permits
- Assistance to the Bureau of Census
- Flood Regulations
- Zoning Hearings
- Subdivision Review & Approval
- Site Plan Review & Approval
- Consultation w/ Developers before Development
- Federal and State Grant Applications
- Fair Housing Reporting
- Administration of Federal and State grants
- Code Enforcement
- Neighborhood Analysis
- BOA Hearings
- Energy Advisory
- CBD and Neighborhood Revitalization
- Staff to the Planning Board/Board of Adjustment
- Staff to the Redevelopment Commission
- Admin. of Combined Housing Ops Prog. Consortium
- Assistance to Non-Profit Housing Dev. Organizations

OBJECTIVES

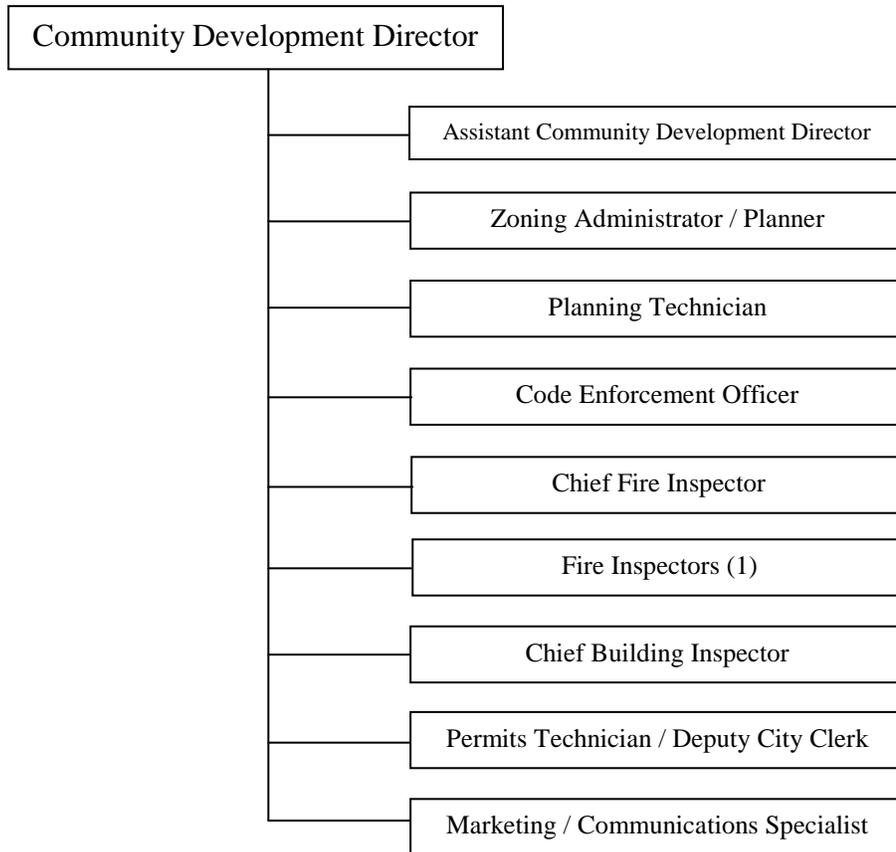
The work objectives of the Planning / Community Development Department are directly related to all levels of planning; in particular, the day to day rudiments such as zoning, subdivision and grant administration, and long range planning such as comprehensive development plans and thoroughfare plans. Specifically, the Department will pursue a program that will promote a team approach to provide citizen services and support to Management and Council in implementation of specific goals and objectives. To this end, the following items are targeted for our objectives:

- Finish update of the Land Development Plan Map.
- Continue selective updating of the Zoning Ordinance.
- Continue the updating of the Subdivision Ordinance.
- Review other development regulations / codes and policies.
- Prepare applications for appropriate federal and state grants.
- Continue comprehensive strategic planning program.
- Emphasize code enforcement activities.

CITY OF ASHEBORO

Community Development Division

Organizational Chart



PLANNING & COMMUNITY DEVELOPMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-490

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-490-0200	295,360	295,601	295,601
PROF SERVICES	10-490-0400	79,000	79,000	79,000
FRINGE: FICA / MEDICARE	10-490-0702	22,595	22,614	22,614
FRINGE: INSURANCE	10-490-0704	57,000	54,000	54,000
FRINGE: RETIREMENT	10-490-0705	19,738	19,755	19,755
UNEMPLOYMENT COMPENSATION	10-490-0800	15	15	15
TELEPHONE	10-490-1100	1,000	1,000	1,000
PRINT & PUBLISHING	10-490-1200	5,000	5,000	5,000
TRAVEL, SCHOOLS, CONFERENCES	10-490-1400	3,000	3,000	3,000
MAINT & REPAIR- VEHICLE	10-490-1700	3,500	3,500	3,500
GAS, OIL, TIRES	10-490-3100	1,500	1,500	1,500
GRANTS	10-490-3200	10,000	10,000	10,000
OFFICE SUPPLIES	10-490-3300	700	700	700
POSTAGE	10-490-3400	1,500	1,500	1,500
ASHEBORO HOUSING AUTHORITY	10-490-5000	27,000	27,000	27,000
REDEVELOPMENT ACTIVITIES	10-490-5100	40,000	40,000	40,000
REDEVELOPMENT PURCHASES	10-490-5200	5,000	5,000	5,000
DUES & SUBSCRIPTIONS	10-490-5300	15,000	15,000	15,000
INSURANCE	10-490-5400	2,500	2,500	2,500
CODE ENFORCEMENT	10-490-5500	500	500	500
MISC EXPENSE	10-490-5700	300	300	300
WORKERS COMP	10-490-5800	4,000	3,500	3,500
SMALL EQUIPMENT	10-490-6000	200	200	200
CAPITAL OUTLAY	10-490-7400	27,407	27,407	27,407
PRIN ON LT DEBT	10-490-8100		500	500
INT ON LT DEBT	10-490-8200		100	100
TOTALS		621,815	619,192	619,192

CITY OF ASHEBORO

MARKETING / COMMUNICATIONS

GENERAL INFORMATION

This department is responsible for marketing, communications and public information functions of the City. Staff is responsible for publicizing, promoting and educating the public regarding functions and services of the City, through the development of public relations strategies and the creation and writing of varied public relations and communications products. The department also manages media relations and assists in grant preparation, monitoring and reporting.

OBJECTIVES

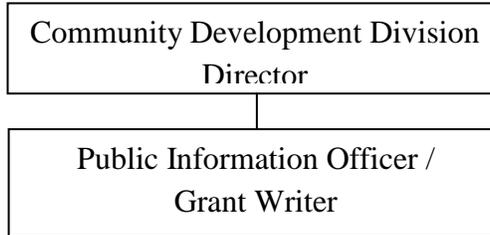
During the 2014-2015 FY, the Marketing / Communications staff was responsible for:

- Continued growth of the City's social media program, which now includes Facebook and Twitter accounts allowing important messages to be communicated in real time.
- Coordinating with the Randolph County Tourism Development Authority on the promotion and successful execution of special events.
- Maintenance and updates of the City's websites.
- Preparation of applications seeking regional and national recognition of Asheboro as a community on the rise.
- Migration to an electronic monthly employee newsletter and development of a quarterly internal newsletter.
- Preparation of marketing and media proposals to build interest in City programs and services.
- Coordination of City advertising campaigns.
- Media and Crisis Communications
- Document significant City occasions through photography and writing, including press releases and reports.

CITY OF ASHEBORO

Marketing / Communications

Organizational Chart



MARKETING / COMMUNICATIONS
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-495

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-495-0200	40,600	41,973	41,973
FRINGE: FICA / MEDICARE	10-495-0702	3,106	3,211	3,211
FRINGE: INSURANCE	10-495-0704	9,500	9,000	9,000
FRINGE: RETIREMENT	10-495-0705	2,870	2,967	2,967
TELEPHONE	10-495-1100	660	660	660
PRINTING AND PUBLISHING	10-495-1200	5,000	5,000	5,000
TRAVEL, SCHOOLS, CONFERENCES	10-495-1400	2,000	2,000	2,000
ALL AMERICA CITY AWARD	10-495-1401	36,000	-	-
OFFICE SUPPLIES	10-495-3300	200	200	200
POSTAGE	10-495-3400	250	250	250
INSURANCE	10-495-5400	-	280	280
EDUCATIONAL PROGRAMS	10-495-5600	500	500	500
MISC EXPENSES	10-495-5700	250	250	250
WORKERS COMP	10-495-5800	-	191	191
SMALL EQUIPMENT	10-495-6000	300	300	300
TOTALS		101,236	66,782	66,782

CITY OF ASHEBORO

MUNICIPAL BUILDING HEADQUARTERS

Managed by City Engineer

GENERAL INFORMATION

The municipal building provides a central location for the administration and management of city government, finance, planning, zoning, community development, building and fire inspections, engineering, legal services and water and sewer billing and collection, as well as provide facilities for council and other meetings.



OBJECTIVE

To provide an efficient and practical administration and operation of municipal services.

MUNICIPAL BUILDING HEADQUARTERS
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-500

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
TELEPHONE	10-500-1100	16,500	16,500	16,500
INTERNET SERVICE	10-500-1101	17,000	17,000	17,000
UTIL, FUEL & LIGHTS	10-500-1300	17,000	17,000	17,000
UTILITIES & LIGHTS - CRANFORD	10-500-1302	1,000	1,000	1,000
MAINT & REP- BUILDING	10-500-1500	5,000	5,000	5,000
BLDG MAINT & REP- REMODEL	10-500-1501	50,000	47,500	47,500
MAINT & REP- EQ	10-500-1600	5,000	5,000	5,000
CENTRAL OFFICE SUPPLY	10-500-3300	3,500	3,500	3,500
COPIER LEASE	10-500-3301	12,000	12,000	12,000
SUPPL & MATERIALS	10-500-3400	2,000	2,000	2,000
UNIFORMS & ACCESSORIES	10-500-3600	350	350	350
PURCHASE FOR RESALE	10-500-4800	500	500	500
INSURANCE	10-500-5400	2,700	2,700	2,700
MISC EXPENSE	10-500-5700	1,500	1,500	1,500
SMALL EQUIP	10-500-6000	1,500	1,500	1,500
TOTALS		135,550	133,050	133,050

CITY OF
ASHEBORO
POLICE DEPARTMENT

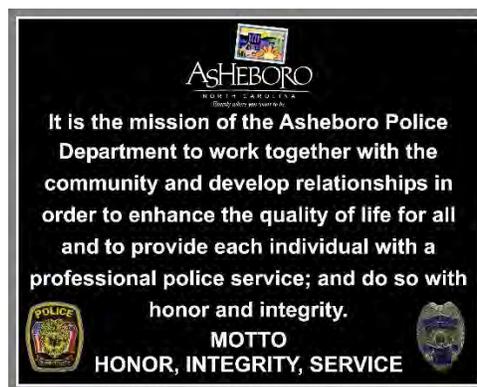


The Police Department, under the direction of the Chief of Police, is committed to serving the public and providing the community with a professional organization that is built on a foundation of strong character with Honor, Integrity, and Service. The department is made up of three divisions that work hand-in-hand to provide the citizens of Asheboro a quality police service.

Field Operations – The backbone of our department is our Field Operations Division that is made up of Patrol, Criminal Investigations, Traffic and the Community Resource Team.

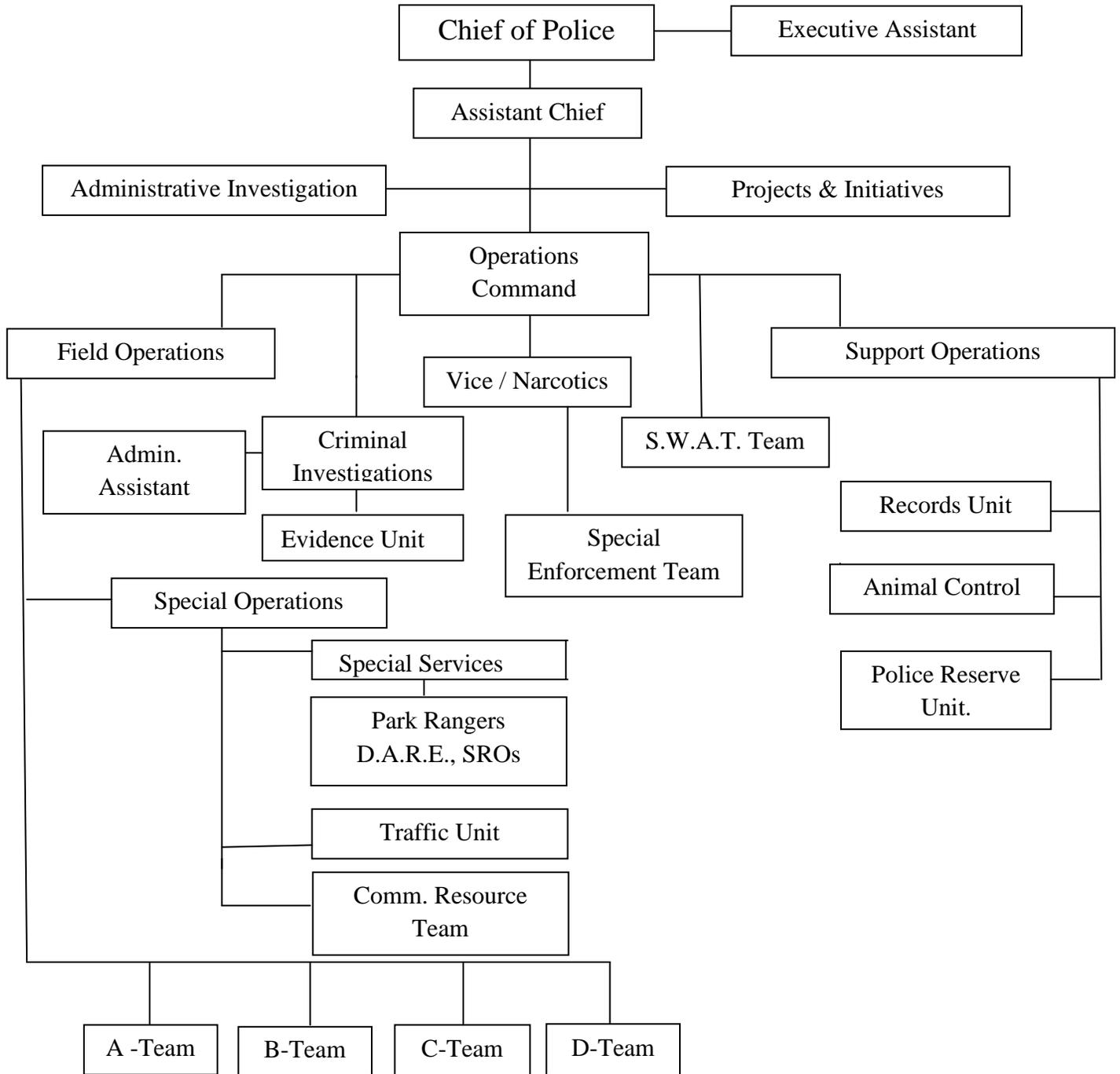
Support Operations – These teams supplement our Operations Division and is made up of Special Services, Park Rangers, SRO's, DARE, Reserves and Records.

Administrative Operations – Is made up of the Chief and his Administrative Staff. They are responsible for the day-to-day operations, recruitment and hiring of personnel, training, equipment and policies and procedures that ensure that the Citizens of Asheboro are provided a professional service.



CITY OF ASHEBORO

Police Department Organizational Chart



POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-510

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-510-0200	3,899,413	3,910,154	3,910,154
SEPARATION ALLOWANCE	10-510-0200	311,867	311,867	311,867
PART TIME CROSSING GUARDS	10-510-0200	99,900	99,900	99,900
OVERTIME EXPENSE	10-510-0201	30,000	25,000	25,000
PROF SERVICES	10-510-0400	30,000	25,000	25,000
FRINGE BENEFITS	10-510-0700	2,500	2,500	2,500
FRINGE: FICA / MEDICARE	10-510-0702	332,148	331,765	331,765
FRINGE: INSURANCE	10-510-0704	940,500	891,000	891,000
FRINGE: RETIREMENT	10-510-0705	290,193	289,823	289,823
FRINGE: 401K	10-510-0706	181,454	181,204	181,204
UNEMPLOYMENT COMPENSATION	10-510-0800	450	450	450
TELEPHONE	10-510-1100	57,000	57,000	57,000
INTERNET SERVICE	10-510-1101	11,000	11,000	11,000
UTIL, FUEL & LIGHTS	10-510-1300	25,000	25,000	25,000
TRAVEL, SCHOOLS, CONFERENCES	10-510-1400	15,000	15,000	15,000
MAINT & REPAIR- BLDG	10-510-1500	25,000	25,000	25,000
MAINT & RAPAIR- EQ	10-510-1600	5,000	5,000	5,000
MAINT & REPAIR- VEHICLE	10-510-1700	75,000	75,000	75,000
OFFICE RENTAL- VICE	10-510-2100	9,000	9,000	9,000
GAS, OIL & TIRES	10-510-3100	200,000	200,000	200,000
OFFICE SUPPLY & PRINTING	10-510-3300	20,000	20,000	20,000
DARE/COMMUNITY WATCH SUPPLIES & PRINTING	10-510-3301	5,000	5,000	5,000
COMMUNITY RESOURCE SUPPLIES	10-510-3302	4,914	4,914	4,914
OTHER SUPPL & MAT	10-510-3400	50,000	33,000	33,000
AMMO/FIREARMS MAINT	10-510-3401	30,000	30,000	30,000
SMALL EQUIPMENT	10-510-3500	158,983	103,552	103,552
SMALL EQ- ALERT	10-510-3501	38,960	38,960	38,960
UNIFORMS & ACCESSORIES	10-510-3600	90,213	90,213	90,213
UNIFORM/ACCESS- BPV	10-510-3601	10,480	10,480	10,480
PROPERTY/ EVIDENCE ADVERTISING	10-510-3700	2,000	2,000	2,000
AWARDS, RECOG & FLORAL	10-510-4000	2,000	2,000	2,000
CONTR MAINT & REPAIR- VEHICLE	10-510-4400	5,000	5,000	5,000

POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017
(Cont.)

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
CONTR SRVCS	10-510-4500	40,000	37,000	37,000
CONTR SVCS: SOCIAL SENTINEL	10-510-4501	4,750	4,750	4,750
CONTR SRVCS: 911	10-510-4502	203,326	203,326	203,326
CASPER CONNECT	10-510-4503	2,963	2,963	2,963
CONTR SRVCS: RADIO MAINT.	10-510-4504	5,000	5,000	5,000
CONTR SRVCS: DCI	10-510-4505	7,000	7,000	7,000
CONTR SRVCS: COPIER	10-510-4506	2,300	2,300	2,300
LEADS-ON-LINE	10-510-4507	6,188	6,188	6,188
CONTR SRVCS: SPILLMAN	10-510-4508	12,253	12,300	12,300
CONT SVC: HEALTH DEPT	10-510-4509	-	2800	2800
DUES & SUBSCRIPTIONS	10-510-5300	3,000	3,000	3,000
INSURANCE	10-510-5400	110,000	110,000	110,000
MISC, DOG POUND & INFORMATION	10-510-5700	2,000	500	500
WORKERS COMP	10-510-5800	140,000	135,000	135,000
SMALL EQUIPMENT- INVENTORY	10-510-6000	70,195	56,372	56,372
CAPITAL OUTLAY: EQUIPMENT	10-510-7400	695,438	303,924	303,924
INVESTIGATION FUND	10-510-7500	20,000	15,000	15,000
LIBRARY FUND	10-510-7600	400	-	-
PRIN ON LT DEBT	10-510-8100	115,831	120,930	120,930
INT ON LT DEBT	10-510-8200	2,783	3,783	3,783
TOTALS		8,401,402	7,867,918	7,867,918

POLICE DEPARTMENT

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-510

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
2017 DODGE CHARGER V-8 RWD	7400	17	430,559		
2017 FORD POLICE INTERCEPTOR UTILITY SUV AWD	7400	3	92,877	-	-
2017 DODE PROMASTER 2500 HIGH ROOF VAN W/CONV KIT	7400	1	53,044	-	-
2017 FORD FUSION 4-DOOR SEDAN	7400	2	39,850	-	-
TOTAL AMOUNT ALLOCATED	7400			303,924	303,924
DESK TOP COMPUTERS FOR OFFICE	6000	9	8,325		
TASER X26P	6000	12	12,295		
MOBILE DATA TERMINALS-EXISTING PATROL CARS	6000	7	9,450		
SERVER FOR POLICE DEPARTMENT	6000	1	6,800		
MOBILE DATA TERMINALS/NEW CARS	6000	20	27,000		
CAR ADAPTERS FOR MDTs	6000	20	2,199		
BROTHER POCKET JET 6 PLUS PRINTERS	6000	20	7,559		
BOSCH VEH. CRASH DATA TOOL & SOFTWARE	6000	1	2,999		
TOTAL AMOUNT ALLOCATED	6000			56,372	56,372
HAND-HELD REMOTE TO OPERATE LIGHTS/SIREN	3500	17	6,561		
HAVIS VEHICLE CONSOLE C-VS-1504-CHGR-1	3500	17	6,058		
HAVIS UNIVERSAL COMPUTER MOUNT UT-101	3500	17	3,784		
JOTTO AR-15, REM. 870 SHOTGUN/RIFLE RACK	3500	20	6,787		
AVON C50 GAS MASKS	3500	75	66,813		
SOUND OFF LIGHT BAR 48" (DODGE)	3500	9	9,675		
SOUND OFF INTERIOR BAR FRONT (DODGE)	3500	8	4,906		
SOUND OFF INTERIOR BAR REAR (DODGE)	3500	8	5,055		
HAVIS CONSOLE ASSEMBLY PLATE/HARDWARE	3500	20	6,944		
HAVIS COMPUTER MOUNT ASSEMBLY	3500	20	6,894		
SOUND OFF SIDE LIGHTING/MISC.	3500	20	12,155		
SETINA HALF CAGE AND ASSEMBLY	3500	4	8,361		
SETINA PUSH BAR/ASSEMBLY	3500	12	2,698		
TASER CARTRIDGES FOR RE-CERTIFICATION	3500	200	4,982		
STREAMLIGHT TLR-1 FOR HANDGUN	3500	90	9,630		
MISC	3500	1	14,083		
TOTAL AMOUNT ALLOCATED	3500			103,551	103,551

PROTECH TACTICAL MKII VEST PKG	3501	5	10,000		
INTRUDER G2 BALLISTIC SHIELD	3501	1	3,100		
TACTICAL POLE CAMERA KIT	3501	1	6,900		
COMTAC RADIO HEAD-SET	3501	16	18,960		
TOTAL AMOUNT ALLOCATED	3501			38,960	38,960
BUILDING UPGRADES	1500	1	25,000	25,000	25,000

CITY OF ASHEBORO

FIRE DEPARTMENT



GENERAL INFORMATION

The City of Asheboro Fire Department provides fire suppression, rescue and hazardous materials response along with pre-hospital emergency medical services to city residents. In addition, we respond to a vast array of other predicaments as defined by our response community and are leaders in disaster preparedness for the citizens of Asheboro and surrounding communities.

Our department consists of 53 well trained and highly skilled professionals that are banded together organizationally to provide a model service to our community. We welcome new challenges and are in constant mode of preparation.

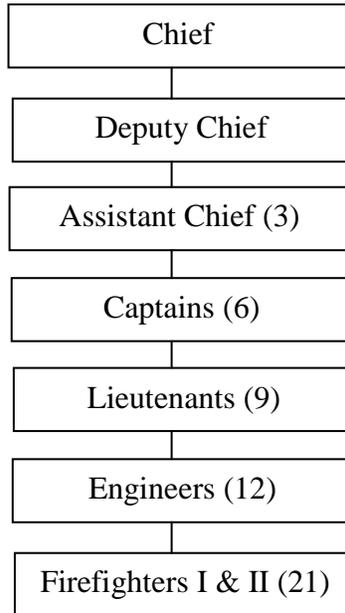
Within the department and in conjunction with operations, the Fire Prevention / Education Division enhances community safety through education, plan review and life safety inspections. Our relationship with the civilian population has proven to reduce injury and loss. Information gathered from these interactions is put to use as we prepare to combat all forms of danger to the public.

OBJECTIVES

Improving services through Planning, Training, Safety, and Conservation

CITY OF ASHEBORO

Fire Department Organizational Chart



FIRE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-530

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-530-0200	2,561,337	2,563,772	2,563,772
OVERTIME EXPENSE	10-530-0201	4,000	1,000	1,000
PROF SERVICES	10-530-0400	13,791	8,251	8,251
FRINGE BENEFITS	10-530-0700	1,500	1,500	1,500
FRINGE: FICA	10-530-0702	196,248	196,019	196,019
FRINGE: INSURANCE	10-530-0704	570,000	540,000	540,000
FRINGE: RETIREMENT	10-530-0705	181,327	181,147	181,147
UNEMPLOYMENT COMP	10-530-0800	110	110	110
DORM EXPENSE	10-530-1000	12,000	7,200	7,200
TELEPHONE	10-530-1100	17,000	17,000	17,000
INTERNET SERVICE	10-530-1101	11,200	11,200	11,200
UTIL, HEAT & LIGHTS	10-530-1300	32,000	32,000	32,000
TRAVEL, SCHOOLS, CONFERENCES	10-530-1400	6,000	6,000	6,000
MAINT & REPAIR- BLDG	10-530-1500	12,000	12,000	12,000
MAINT & REPAIR- EQ	10-530-1600	11,600	11,600	11,600
MAINT & REPAIR- VEHICLE	10-530-1700	35,000	35,000	35,000
GAS, OIL & TIRES	10-530-3100	30,000	30,000	30,000
OFFICE SUPPL & PRINTING	10-530-3300	3,200	3,200	3,200
OTHER SUPPL & MATERIALS	10-530-3400	28,000	27,050	27,050
UNIFORMS & ACCESSORIES	10-530-3600	76,240	76,240	76,240
TRAINING AIDS/SUPPLIES	10-530-3800	3,000	3,000	3,000
CONTR MAINT- VEHICLE	10-530-4400	6,670	6,100	6,100
CONTR MAINT & REPAIR	10-530-4500	39,000	39,000	39,000
DUES & SUBSCRIPTIONS	10-530-5300	3,750	3,750	3,750
SOFTWARE SUBSCRIPTION	10-530-5301	16,410	16,380	16,380
INSURANCE	10-530-5400	24,500	24,500	24,500
MISC EXPENSE	10-530-5700	1,800	1,800	1,800
WORKERS COMP	10-530-5800	100,000	95,000	95,000
SMALL EQUIPMENT	10-530-6000	7,550	2,500	2,500
CAPITAL OUTLAY: EQ	10-530-7400	435,000	-	-
PRINC ON LT DEBT	10-530-8100	189,584	189,584	189,584
INT ON LT DEBT	10-530-8200	15,062	15,062	15,062
TOTAL		4,644,879	4,156,965	4,156,965

FIRE DEPARTMENT

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-530

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
STATION 1 DORM SHOWER REPLACEMENT	1500	1	2,800	-	-
STATION 1 SHOP ACOUSTIC CEILING W/INSULATION	1500	1	2,400	-	-
GENERAL BUILDING MAINTENANCE EXPENSE	1500	1	6,800	-	-
STATION 1 DORM HVAC REPLACEMENT PROGRAM	4500	1	8,000	-	-
STATION 2 WINDOW REPLACEMENT	4500	16	6,000	-	-
STATION 2 INSULATION	4500	1	25,000	-	-
AED REPLACEMENT PROGRAM	6000	1	2,500	2,500	2,500
SUPPORT VEHICLE- TAHOE/TRUCK 4DR	7400	1	33,000	-	-
FIRE STATION #1&2 COMMERCIAL WASHER/DRYER	7400	4	22,000	-	-
FIRE TRAINING FACILITY PROJECT	7400	1	380,000	-	-



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Inspection Department are reviewing plans, issuing permits and inspecting construction and properties as required by the North Carolina State Building Code and The North Carolina Fire Prevention Code.

The department works closely with the Zoning Administrator and Code Enforcement Officer in the issuing of permits. Work is also coordinated with the Water Department, Engineering Department, Public Works Division, Fire Department and other departments and agencies in our endeavor to keep the buildings safe and stable for human habitation. The staff consists of one full time and one part time inspector. The Inspection Department is responsible for periodic inspections of the public and private schools in the city limits. This requires a thorough inspection of each facility for compliance of all codes. The public also depends upon our office for various information and assistance.

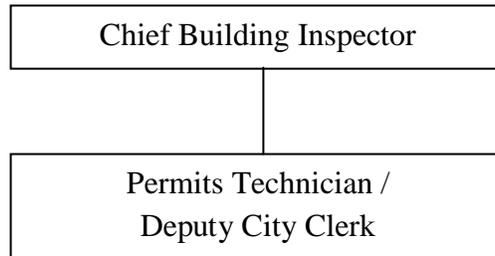
The department assists the office of the city clerk with issuing and renewing local permits for taxi cabs and local ABC licenses. The inspectors assist with monitoring the city for new and different businesses and collect on delinquent licenses. This is a constant process which changes very rapidly. Each day has a varied schedule and brings new challenges to our department that must be resolved.

OBJECTIVES

The objectives of the Inspection Department are to continue to provide the following:

- Service all the citizens and the contractors in building related matters.
- Enforce all phases of the North Carolina Building Code.
- Protect the health, safety and welfare for each and every resident of the city.

CITY OF ASHEBORO
Building Inspections Department
Organizational Chart



**BUILDING INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017**

Code: 10-540

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-540-0200	113,000	113,000	113,000
FRINGE: FICA / MEDICARE	10-540-0702	8,645	8,645	8,645
FRINGE: INSURANCE	10-540-0704	19,000	18,000	18,000
FRINGE: RETIREMENT	10-540-0705	7,989	7,989	7,989
UNEMPLOYMENT COMPENSATION	10-540-0800	10	10	10
TELEPHONE	10-540-1100	800	800	800
TRAVEL, SCHOOLS, CONFERENCES	10-540-1400	400	400	400
MAINT & REPAIR- EQUIPMENT	10-540-1600	100	100	100
MAINT & REPAIR- VEHICLES	10-540-1700	1,200	1,200	1,200
COMPUTER PROG & SUPPLIES	10-540-2000	100	100	100
GAS, OIL AND TIRES	10-540-3100	1,800	1,800	1,800
OFFICE SUPPLIES & PRINTING	10-540-3300	900	900	900
POSTAGE	10-540-3400	650	650	650
UNIFORMS & ACCESSORIES	10-540-3600	700	700	700
CONTR MAINT- VEHICLE	10-540-4400	200	200	200
DUES & SUBSCRIPTIONS	10-540-5300	600	600	600
INSURANCE	10-540-5400	1,300	1,300	1,300
MISC EXPENSE	10-540-5700	200	200	200
WORKERS COMP	10-540-5800	1,400	1,000	1,000
BOOKS- HANDICAP SIGNAGE	10-540-5900	550	550	550
TOTALS		159,544	158,144	158,144



GENERAL INFORMATION

The primary functions, duties and responsibilities of the Fire Inspection Department are conducting annual fire inspections to all businesses, mercantile, factory, assembly, institutional, education and high hazard occupancies. Our department reviews fire protection plans and issues operational and construction permits.

The department works closely with the Zoning Administrator, Planning Administrator and Building Inspectors Department. Our staff consists of three full time Level 3 Fire Inspectors.

OBJECTIVES

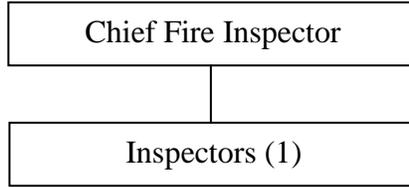
The objectives of the Fire Inspection Department are to continue to provide the following:

- Service all the citizens and the contractors in fire code related matters.
- Enforce all phases of the North Carolina Fire Prevention Code.
- Protect the health, safety and welfare for each and every citizen of the city.
- To maintain our level of training and certifications.

CITY OF ASHEBORO

Fire Inspection Department

Organizational Chart



FIRE INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-545

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-545-0200	121,744	122,020	122,020
FRINGE BENEFITS	10-545-0700	100	100	100
FRINGE: FICA / MEDICARE	10-545-0702	9,313	9,335	9,335
FRINGE: INSURANCE	10-545-0704	28,500	27,000	27,000
FRINGE: RETIREMENT	10-545-0705	8,607	8,627	8,627
UNEMPLOYMENT COMPENSATION	10-545-0800	7	7	7
TELEPHONE	10-545-1100	2,280	2,280	2,280
PRINTING & PUBLISHING	10-545-1200	450	450	450
TRAVEL, SCHOOLS, CONFERENCES	10-545-1400	1,000	1,000	1,000
MAINT & REPAIR- VEHICLES	10-545-1700	1,800	1,800	1,800
GAS, OIL & TIRES	10-545-3100	4,000	4,000	4,000
OFFICE SUPPLIES & ACCESSORIES	10-545-3300	200	200	200
POSTAGE	10-545-3400	250	250	250
UNIFORMS & ACCESSORIES	10-545-3600	1,000	1,000	1,000
DUES & SUBSCRIPTIONS	10-545-5300	750	750	750
INSURANCE	10-545-5400	1,000	1,000	1,000
MISC EXPENSE	10-545-5700	450	450	450
WORKERS COMP	10-545-5800	6,500	4,500	4,500
TOTALS		187,951	184,769	184,769

CITY OF ASHEBORO

PUBLIC WORKS OPERATIONS



GENERAL INFORMATION

The Operations Department provides general supervision and assistance to all public works areas, including Street, Sanitation, Water & Sewer Maintenance, Grounds Maintenance, Fleet Maintenance and direct supervision to Traffic Division, Building Maintenance, Utility Inspections, Utility Locations, Cemetery Management and Erosion Control Program.

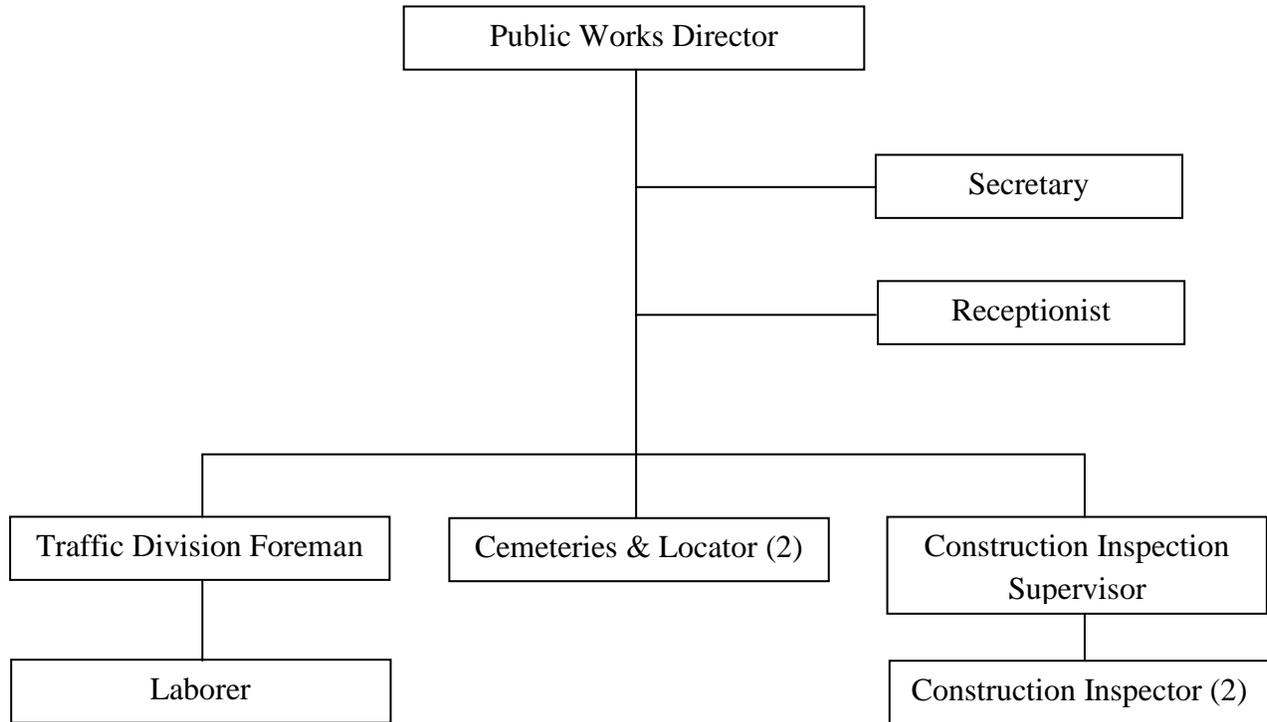
The Operations Department assists the general public by providing various types of information and assistance with complaints.

The Operations Department is also involved in setting quality standards, planning, goal setting, record keeping and various other activities as required.

OBJECTIVES

- Coordinate Public Works projects and activities.
- Investigate miscellaneous complaints and assist with solutions.
- Plan for future growth to provide adequate services.
- Maintain adequate records of city services and projects.
- Inspect all new utility and street projects to maintain proper quality standards.
- Administer Erosion and Sediment Control Program.

CITY OF ASHEBORO
Public Works Operations Department
Organizational Chart



OPERATIONS DIVISION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-550

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-550-0200	413,907	414,154	414,154
OVERTIME EXPENSE	10-550-0201	8,000	5,000	5,000
PROFESSIONAL SERVICES	10-550-0400	1,000	-	-
FRINGE BENEFITS	10-550-0700	500	500	500
FRINGE: FICA / MEDICARE	10-550-0702	32,275	31,682	31,682
FRINGE: INSURANCE	10-550-0704	95,000	85,500	85,500
FRINGE: RETIREMENT	10-550-0705	25,808	25,646	25,646
UNEMPLOYMENT COMPENSATION	10-550-0800	20	20	20
TELEPHONE	10-550-1100	13,560	13,560	13,560
INTERNET SERVICE	10-550-1101	10,000	10,000	10,000
UTIL, FUEL & LIGHTS	10-550-1300	75,000	75,000	75,000
TRAVEL, SCHOOLS, CONFERENCES	10-550-1400	1,600	1,600	1,600
MAINT & REPAIR- BUILDING	10-550-1500	35,000	30,000	30,000
MAINT & REPAIR- ROOF	10-550-1500	70,000	110,000	110,000
MAINT & REPAIR- EQ	10-550-1600	25,000	25,000	25,000
MAINT & REPAIR- VEHICLE	10-550-1700	14,000	14,000	14,000
GAS, OIL & TIRES	10-550-3100	13,500	13,500	13,500
OFFICE SUPPLIES & PRINTING	10-550-3300	4,000	1,000	1,000
OTHER SUPPLIES & MATERIALS	10-550-3400	12,000	10,000	10,000
TRAFFIC DIV SUPPLIES / MATERIALS	10-550-3402	30,000	20,000	20,000
INCIDENT COMMAND CENTER	10-550-3500	1,800	1,800	1,800
UNIFORMS	10-550-3600	10,000	10,000	10,000
CONTR MAINT- VEHICLE	10-550-4400	500	500	500
CONTR SRVCS	10-550-4500	12,000	11,000	11,000
DUES & SUBSCRIPTIONS	10-550-5300	800	800	800
INSURANCE	10-550-5400	8,900	8,900	8,900
MISC EXPENSE	10-550-5700	2,500	2,500	2,500
MISC- CEMETERY ISSUE COSTS	10-550-5701	1,500	1,500	1,500
WORKERS COMP	10-550-5800	30,000	33,000	33,000
SMALL EQUIPMENT- INVENTORY	10-550-6000	15,000	15,000	15,000
CAPITAL OUTLAY: EQ	10-550-7400	168,000	-	-
PRINCIPAL ON LONG TERM DEBT	10-550-8100	21,162	21,162	21,162
INTEREST ON LONG TERM DEBT	10-550-8200	601	601	601
TOTALS		1,152,933	992,925	992,925

OPERATIONS DIVISION

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-550

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
HEAT AND AIR SYSTEM FOR PUBLIC WORKS	1500	1	70,000	-	-
RECOAT ROOF OF PUBLIC WORKS BLDG	1500	1	110,000	110,000	110,000
NEW TRAFFIC BARRELS AND BARRICADES	6000		2,000	2,000	2,000
NEW LOCATORS	6000	2	12,000	12,000	12,000
METAL DETECTOR	6000	1	1,000	1,000	1,000
FULL SIZE CREW CAB 4X4 PICKUP TRUCK	7400	1	29,677	-	-
FULL SIZE EXTENDED CAB 4X4 PICKUP TRUCK	7400	1	27,500	-	-

CITY OF ASHEBORO

FLEET MAINTENANCE



GENERAL INFORMATION

It is the Fleet Maintenance Department's responsibility to provide the following:

- Maintain, repair and service all City owned "fleet" equipment which includes about 350 licensed motor vehicles.
- Maintain fuel and parts inventory.
- Keep work orders and fuel records on each piece of equipment.
- Recommend when a piece of equipment needs to be replaced.
- Assist in writing specifications for purchasing equipment and in evaluating bids received.
- Provide Finance, on a monthly basis, information relating to the cost of services provided to each individual department.

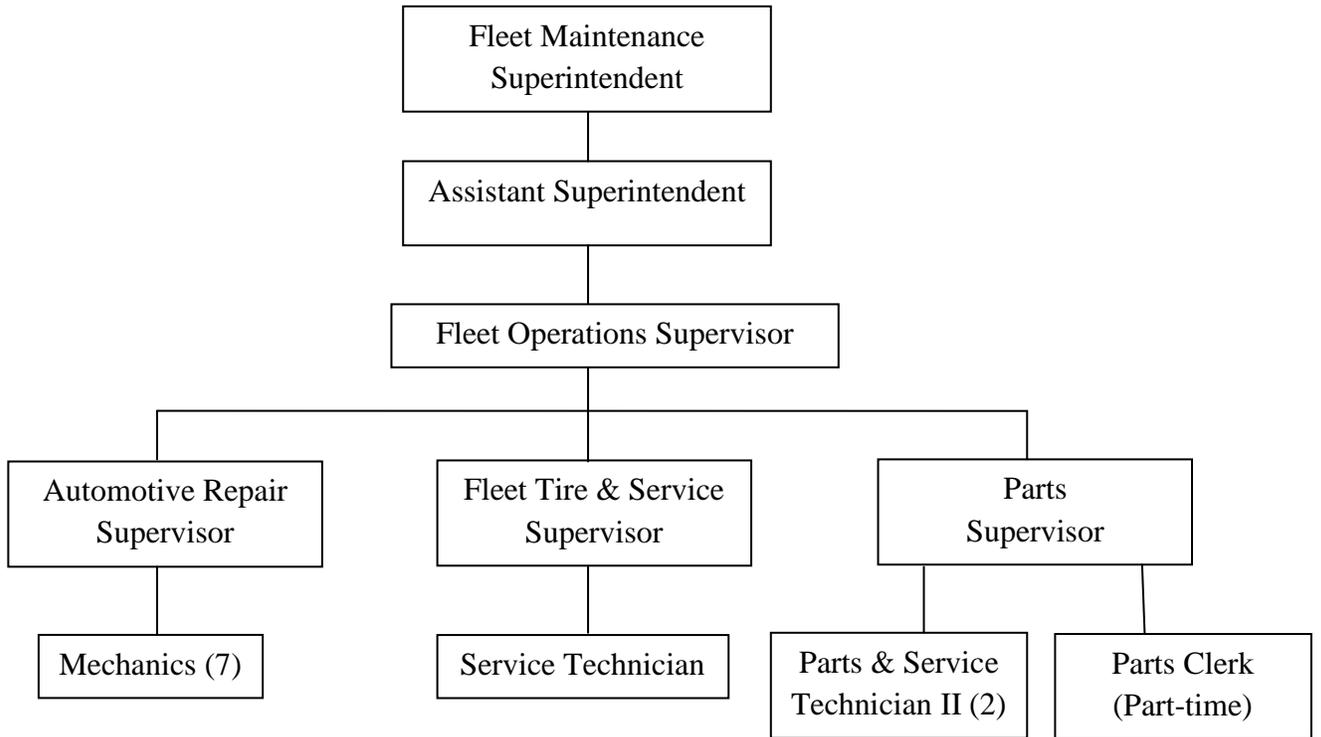
OBJECTIVES

- To keep all city vehicles and equipment in safe and operational condition.
- To maintain a good preventative maintenance program by observing equipment more closely, such as checking brake pads and shoes and rotating tires.
- To give department heads an estimated cost before major repairs are made on their equipment.
- To purchase parts, fuel, oil and tires at the most economical price.
- To assist departments with writing specifications and review bids to make sure they meet specifications.
- To provide professional and efficient service to all departments.

CITY OF ASHEBORO

Fleet Maintenance Department

Organizational Chart



FLEET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-555

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-555-0200	715,043	717,224	717,224
OVERTIME EXPENSE	10-555-0201	2,000	2,000	2,000
CONTRA- SALARIES AND WAGES	10-555-0300	(150,000)	(150,000)	(150,000)
FRINGE BENEFITS	10-555-0700	400	400	400
FRINGE: FICA / MEDICARE	10-555-0702	54,854	54,868	54,868
FRINGE: INSURANCE	10-555-0704	180,500	171,000	171,000
FRINGE: RETIREMENT	10-555-0705	49,786	49,821	49,821
UNEMPLOYMENT COMPENSATION	10-555-0800	30	30	30
TELEPHONE	10-555-1100	5,500	5,500	5,500
TRAVEL, SCHOOLS, CONFERENCES	10-555-1400	6,000	6,000	6,000
MAINT & REPAIR- BLDG	10-555-1500	3,000	3,000	3,000
MAINT & REPAIR- EQ	10-555-1600	8,000	8,000	8,000
MAINT & REPAIR- VEHICLE	10-555-1700	12,500	12,500	12,500
VEHICLE PARTS- INVENTORY	10-555-1800	750,000	750,000	750,000
CONTRA- VEHICLE PARTS	10-555-1900	(600,000)	(600,000)	(600,000)
GAS, OIL & TIRES	10-555-3100	15,000	15,000	15,000
GAS, OIL & TIRES- INVENTORY	10-555-3200	850,000	850,000	850,000
OFFICE SUPPLIES	10-555-3300	2,000	2,000	2,000
COPIER LEASE #V011005691	10-555-3301	600	600	600
OTHER SUPPLIES & MATERIALS	10-555-3400	35,000	35,000	35,000
CONTRA- GAS OIL TIRE	10-555-3500	(820,000)	(820,000)	(820,000)
UNIFORMS A& ACCESSORIES	10-555-3600	25,000	25,000	25,000
CONTRACTED VEHICLE PARTS	10-555-4200	44,000	44,000	44,000
CONTRA- CONTRACTED REPAIRS	10-555-4300	(44,000)	(44,000)	(44,000)
CONTR MAINT- VEHICLES	10-555-4400	500	500	500
DUES & SUBSCRIPTIONS	10-555-5300	9,000	9,000	9,000
INSURANCE	10-555-5400	7,000	7,000	7,000
MISC EXPENSE	10-555-5700	5,000	5,000	5,000
WORKERS COMP	10-555-5800	30,000	30,000	30,000
SMALL EQUIPMENT- INVENTORY	10-555-6000	5,000	5,000	5,000
CAPITAL OUTLAY-EQ	10-555-7400	59,500	28,500	28,500
PRINCIPAL ON LONG TERM DEBT	10-555-8100	13,691	13,691	13,691
INTEREST ON LONG TERM DEBT	10-555-8200	238	238	238
TOTALS		1,275,142	1,236,872	1,236,872

FLEET MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-555

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
AIR COMPRESSOR AND HOSE REEL FOR SHOP	6000	1	2,500	2,500	2,500
HAND HELD GRINDERS	6000	4	400	400	400
MACHINE BITS & CUTTERS	6000	1	1,000	1,000	1,000
4X4 CREW CAB PICKUP	7400	1	31,000	-	-
4 WHEEL ALIGNMENT MACHINE	7400	1	18,500	18,500	18,500
FLOOR SCRUBBER	7400	1	10,000	10,000	10,000



GENERAL INFORMATION

The Street Maintenance is primarily responsible for maintenance of the City's streets. This includes, but is not limited to, a scheduled system of street repairs and maintenance to ensure safety and efficiency.

The Street Department also oversees snow and ice removal, leaf collection, curb and gutter repair, storm drain maintenance, driveway maintenance and installation and the cleaning of creeks, drainage ditches and side ditches.

The Street Department also maintains records supporting the City's use of Powell Bill Funds. Pursuant to North Carolina General Statutes 136-41.1 through 136-41.3 the Powell Bill provides for "funds to be allocated to cities and towns for the purpose of maintaining, repairing, constructing, reconstructing, or widening of any street or public thoroughfare within the corporate limits of that municipality". These funds are state shared revenues.

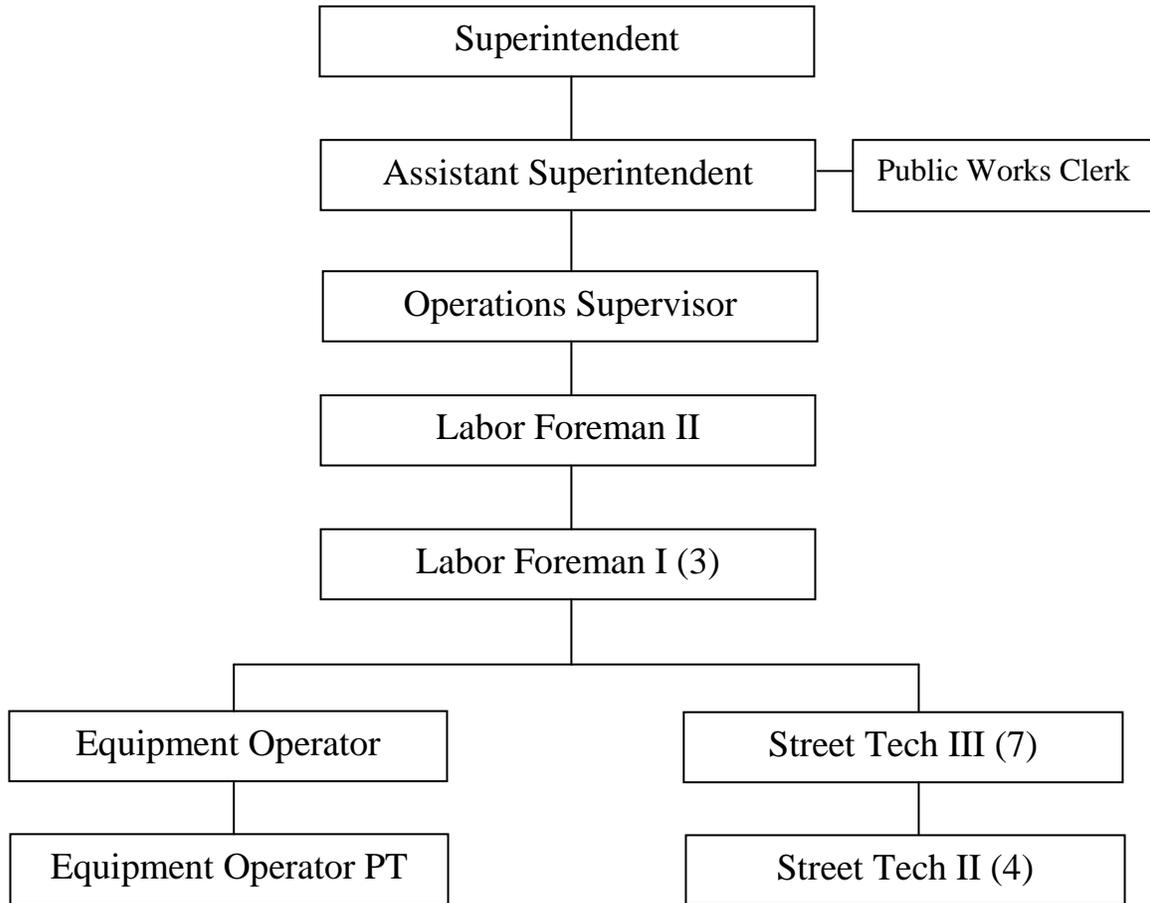
OBJECTIVES

- To maintain an efficient resurfacing program to ensure the citizens' safety.
- To patch pavement and make necessary utility cuts.
- To maintain a system of cleaning and flushing city streets.
- To provide an adequate and timely response to citizen calls.
- To mow street right of ways, sidewalk grass and around city maintaining parking lots on a consistent schedule. This will be done to ensure good appearance. This also includes any bush hogging done including upkeep of the Asheboro Municipal Airport.
- To provide an efficient and responsive leaf collection program.
- To maintain an efficient snow and ice removal program through maintaining adequate equipment including salt spreaders and snow plows.
- To maintain curbs, driveways, catch basins, storm drains, culverts and right of ways in safe condition.
- To minimize contract labor by using an in-department construction and concrete crew for the building of catch basins, curb replacement, ball fields, parking lots, sidewalks, etc.

CITY OF ASHEBORO

Street Maintenance Department

Organizational Chart



STREET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-565

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-565-0200	631,082	632,108	632,108
OVERTIME EXPENSE	10-565-0201	15,000	13,000	13,000
PROFESSIONAL SERVICES	10-565-0400	25,000	25,000	25,000
FRINGE: FICA / MEDICARE	10-565-0702	49,426	48,356	48,356
FRINGE: INSURANCE	10-565-0704	199,500	189,000	189,000
FRINGE: RETIREMENT	10-565-0705	44,529	44,481	44,481
UNEMPLOYMENT COMPENSATION	10-565-0800	3,000	3,000	3,000
TELEPHONE	10-565-1100	6,000	6,000	6,000
UTILITY- WELCOME SIGNAGE	10-565-1300	1,200	1,200	1,200
TRAVEL, SCHOOLS, CONFERENCES	10-565-1400	800	800	800
MAINT & REPAIR- VEHICLE	10-565-1700	145,000	145,000	145,000
PARKING LOT LEASES	10-565-2100	5,000	5,000	5,000
EQUIPMENT RENTALS	10-565-2101	3,000	3,000	3,000
GAS, OIL & TIRES	10-565-3100	115,000	115,000	115,000
OFFICE SUPPLIES & PRINTING	10-565-3300	1,000	1,000	1,000
SUPPLIES & MATERIALS	10-565-3400	14,500	260,000	260,000
OTHER SUPPLIES - STONE	10-565-3401	70,000		
OTHER SUPPLIES - ASPHALT	10-565-3402	100,000		
OTHER SUPPLIES - STORM SEWER	10-565-3403	9,500		
OTHER SUPPLIES - SIDEWALKS	10-565-3404	8,000		
OTHER SUPPLIES - SNOW REMOVAL	10-565-3405	1,500		
OTHER SUPPLIES - POWELL BILL	10-565-3410	23,000		
SUPL & MAT (STONE) POWELL BILL	10-565-3411	10,000		
SUPL & MAT (ASPHALT)POWELL BILL	10-565-3412	25,000		
UNIFORMS & ACCESSORIES	10-565-3600	15,500	15,500	15,500
UNIFORMS & ACCES- POWELL BILL	10-565-3610	3,000	3,000	3,000
CONTRACTED MAINT	10-565-4500	15,000	15,000	15,000
CONTR MAINT- RAILROAD	10-565-4501	10,000	10,000	10,000
CONTRACTED MAINT - BRIDGES	10-565-4502	181,867	127,492	127,492
STREET LIGHTING CONTR	10-565-4600	540,000	540,000	540,000
EASEMENT- RIGHT OF WAY PURCH	10-565-5000	10,000	-	-
DUES & SUBSCRIPTIONS	10-565-5300	1,500	1,500	1,500
INSURANCE	10-565-5400	20,000	20,000	20,000
MISC EXPENSES	10-565-5700	10,000	10,000	10,000
WORKERS COMP	10-565-5800	70,000	65,000	65,000
SMALL EQUIPMENT- INVENTORY	10-565-6000	6,000	6,000	6,000
CAPITAL OUTLAY- EQUIPMENT	10-565-7400	672,228	-	-
PRINCIPAL ON LONG TERM DEBT	10-565-8100	76,100	76,100	76,100
INTEREST ON LONG TERM DEBT	10-565-8200	4,528	4,528	4,528
TOTALS		3,141,760	2,386,065	2,386,065

STREET MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-565

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
STREET SWEEPER	7400	1	233,444	-	-
STREET PAVER	7400	1	159,931	-	-
BACKHOE	7400	1	110,037	-	-
ZERO TURN MOWER	7400	1	13,981	-	-
PICKUP TRUCKS	7400	2	52,288	-	-
50HP TRACTOR	7400	1	26,400	-	-
2 TON FLATBED	7400	1	76,147	-	-

STREET MAINTENANCE DEPARTMENT
SPECIAL PROJECTS DETAIL

PROJECT NAME	STONE	MISC. MATERIALS	PIPE COST	ASPHALT & BINDER	TOTAL COST
LINDSEY ST. CUL-DE-SAC				16,500	16,500
PAVE HINSHAW ST				10,780	10,780
PAVE UNDERWOOD ST				22,330	22,330
HUMBLE ST. CUL-DE-SAC				15,200	15,200



GENERAL INFORMATION

The Engineering Department provides engineering services that include planning, design and inspection of capital improvements to streets, water and sewer utilities and other public works projects. Technical assistance is also provided to other departments of the city involved in the operation and maintenance of streets, water and sewer utilities and other city owned facilities.

The Engineering Department is also involved in developing and revising ordinances and policies on public works matters; reviewing subdivision maps and annexation petitions; assigning street numbers; and managing other matters relating to city owned property, water and sewer utility easements, maps and record drawings.

The Engineering Department assists the general public by providing information on streets, utilities, subdivisions, annexations and public works projects, as well as analyzing problems concerning city utilities and public works matters.

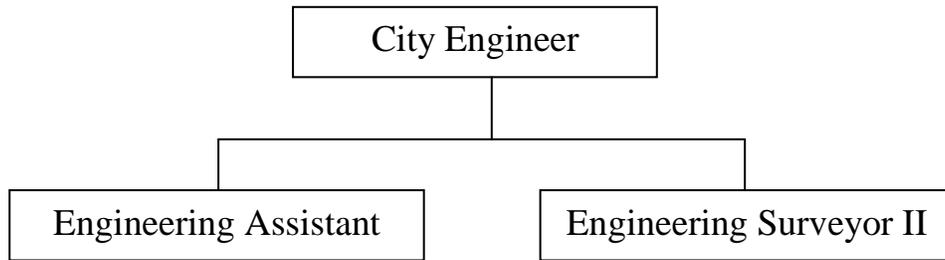
OBJECTIVES

- Coordinate Capital Improvements
- Plan, design, contract and inspect street improvements, water and sewer utility extensions and other projects
- Coordinate engineering services contracted for larger projects
- Coordinate and inspect subdivision development
- Maintain and update city maps and water and sewer utility records

CITY OF ASHEBORO

Engineering Department

Organizational Chart



ENGINEERING DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-575

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-575-0200	101,566	105,019	105,019
PART TIME WAGES	10-575-0200	4,500	4,500	4,500
PROFESSIONAL SERVICES	10-575-0400	12,000	12,000	12,000
FRINGE: FICA / MEDICARE	10-575-0702	8,114	8,250	8,250
FRINGE: INSURANCE	10-575-0704	23,750	22,500	22,500
FRINGE: RETIREMENT	10-575-0705	7,181	7,307	7,307
UNEMPLOYMENT COMPENSATION	10-575-0800	10	10	10
STATE PERMIT FEES	10-575-1000	1,500	1,500	1,500
TELEPHONE	10-575-1100	3,200	3,200	3,200
PUBLISHING	10-575-1200	1,000	1,000	1,000
TRAVEL, SCHOOLS, CONFERENCE	10-575-1400	1,500	1,500	1,500
MAINT & REPAIR- EQUIPMENT	10-575-1600	1,000	1,000	1,000
MAINT & REPAIR- VEHICLE	10-575-1700	1,000	1,000	1,000
GAS, OIL & TIRES	10-575-3100	1,500	1,500	1,500
OFFICE SUPPLIES & PRINTING	10-575-3300	5,000	5,000	5,000
COPIER LEASE	10-575-3301	6,000	6,000	6,000
OTHER SUPPLIES & MATERIALS	10-575-3400	1,000	1,000	1,000
UNIFORMS & ACCESSORIES	10-575-3600	2,600	2,600	2,600
DUES & SUBSCRIPTIONS	10-575-5300	3,600	3,600	3,600
INSURANCE	10-575-5400	1,500	1,500	1,500
MISC EXPENSE	10-575-5700	1,000	1,000	1,000
WORKERS COMP	10-575-5800	2,405	2,500	2,500
SMALL EQUIPMENT- INVENTORY	10-575-6000	4,500	1,750	1,750
CAPITAL OUTLAY - EQUIPMENT	10-575-7400	26,144	-	-
TOTALS		221,570	195,236	195,236

ENGINEERING DEPARTMENT

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-575

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
FORD F-150 SUPERCREW 4X4 PICKUP TRUCK – SURVEY VEHICLE	7400	1	26,144	-	-
SURVEY BOX FOR NEW SURVEY VEHICLE	6000	1	2,750	-	-



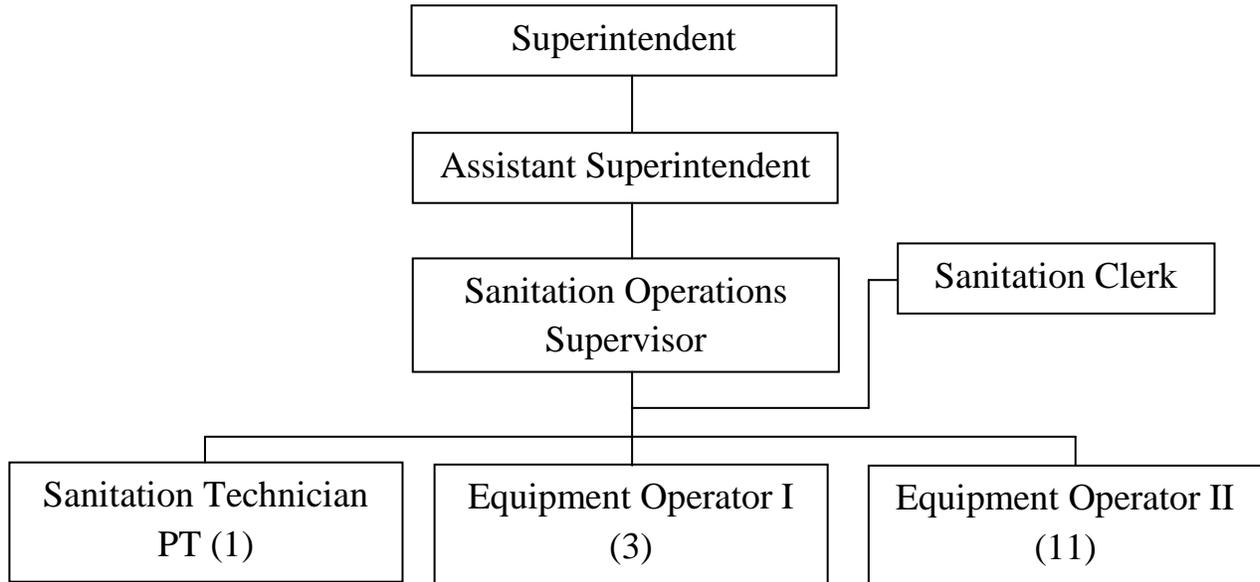
GENERAL INFORMATION

The Environmental Services Department makes collections of solid waste, recyclables and yard waste from residents (approx. 9,515 households) and commercial locations within the city limits. Collections from commercial customers are fee-based and include restaurants, institutions, multi-family and businesses. Industries provide their own pickup service. All solid waste is collected and transported to the City of Asheboro Recycle Transfer Station. To better serve the citizens, the Environmental Services Department has automated equipment. This automated equipment provides for a more efficient collection system. The Environmental Services Department maintains two drop sites for recyclables.

OBJECTIVE

- To continue to meet citizens' requests for solid waste, recyclables and yard waste collections.

CITY OF ASHEBORO
Environmental Services Department
Organizational Chart



ENVIRONMENTAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-580

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-580-0200	549,308	562,554	562,554
OVER TIME WAGES	10-580-0201	8,000	6,000	6,000
FRINGE BENEFITS	10-580-0700	500	500	500
FRINGE: FICA / MEDICARE	10-580-0702	42,634	43,035	43,035
FRINGE: INSURANCE	10-580-0704	187,625	186,625	186,625
FRINGE: RETIREMENT	10-580-0705	38,504	39,773	39,773
UNEMPLOYMENT COMPENSATION	10-580-0800	26	26	26
TELEPHONE	10-580-1100	7,500	7,500	7,500
TRAVEL, SCHOOLS, CONFERENCES	10-580-1400	1,200	1,200	1,200
MAINT & REPAIR- VEHICLE	10-580-1700	150,000	150,000	150,000
GAS, OIL & TIRES	10-580-3100	160,000	160,000	160,000
OFFICE SUPPLIES & PRINTING	10-580-3300	2,500	2,500	2,500
OTHER SUPPLIES & MATERIALS	10-580-3400	6,500	6,500	6,500
GARBAGE CANS	10-580-3401	34,000	34,000	34,000
UNIFORMS & ACCESSORIES	10-580-3600	14,500	13,500	13,500
CONTR MAINT & REPAIR- VEHICLE	10-580-4400	1,000	1,000	1,000
CONTR MAINTENANCE	10-580-4500	500	500	500
DUES & SUBSCRIPTIONS	10-580-5300	1,500	1,500	1,500
INSURANCE	10-580-5400	30,000	30,000	30,000
MISC EXPENSE	10-580-5700	12,000	12,000	12,000
WORKERS COMP	10-580-5800	50,000	45,000	45,000
SMALL EQUIPMENT- INVENTORY	10-580-6000	5,500	5,500	5,500
CAPITAL OUTLAY- EQUIPMENT	10-580-7400	355,144	-	-
PRINCIPAL ON LONG TERM DEBT	10-580-8100	86,712	86,712	86,712
INTEREST ON LONG TERM DEBT	10-580-8200	1,509	1,509	1,509
TIPPING FEE	10-580-8300	505,000	505,000	505,000
TOTALS		2,251,662	1,902,434	1,902,434

ENVIRONMENTAL SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-580

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
REARLOADING GARBAGE TRUCK (replaces 1979 truck)	7400	1	170,000	-	-
F150 PICKUP TRUCK	7400	1	26,144	-	-
KNUCKLEBOOM LOADER (replaces 1992 truck)	7400	1	159,000	-	-

CITY OF
ASHEBORO
RECYCLING TRANSFER STATION

GENERAL INFORMATION

The City of Asheboro Recycling Transfer Station is located on the eastern edge of the city and serves as the city's solid waste disposal area. In addition to handling the city's solid waste, recyclables are also processed through the facility.

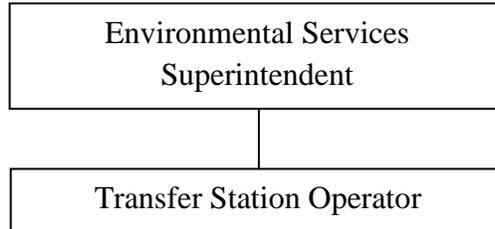
OBJECTIVE

- To provide a clean, safe and efficient facility where the city's recyclables and solid wastes are processed.

CITY OF ASHEBORO

Recycling Transfer Station

Organizational Chart



RECYCLING TRANSFER STATION
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-585

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-585-0200	41,798	41,798	41,798
FRINGE: FICA / MEDICARE	10-585-0702	3,198	3,198	3,198
FRINGE: INSURANCE	10-585-0704	11,875	11,375	11,375
FRINGE: RETIREMENT	10-585-0705	2,955	2,955	2,955
UNEMPLOYMENT COMPENSATION	10-585-0800	5	5	5
STATE PERMIT FEES	10-585-1000	4,500	4,500	4,500
TELEPHONE	10-585-1100	400	400	400
UTIL, FUEL & LIGHTS	10-585-1300	8,200	8,200	8,200
TRAVEL, SCHOOLS, CONFERENCES	10-585-1400	600	550	550
MAINT & REPAIR- BUILDING	10-585-1500	4,000	4,000	4,000
MAINT & REPAIR- VEHICLE	10-585-1700	16,000	16,000	16,000
GAS, OIL & TIRES	10-585-3100	10,000	10,000	10,000
OFFICE SUPPLIES & MATERIALS	10-585-3300	500	500	500
OTHER SUPPLIES & MATERIALS	10-585-3400	2,500	2,500	2,500
UNIFORMS & ACCESSORIES	10-585-3600	1,200	1,200	1,200
CONTR MAINT VEH	10-585-4400	1,500	1,500	1,500
CONTR MAINTENANCE	10-585-4500	1,000	1,000	1,000
SOFTWARE SUBSCRIPTION & MAINT	10-585-5300	3,500	3,500	3,500
INSURANCE	10-585-5400	3,000	3,000	3,000
MISC EXPENSE	10-585-5700	1,300	1,000	1,000
WORKERS COMP	10-585-5800	3,500	3,500	3,500
SMALL EQUIPMENT- INVENTORY	10-588-6000	3,000	3,000	3,000
CAPITAL OUTLAY- EQUIPMENT	10-585-7400	118,000	-	-
PRINCIPAL ON LONG TERM DEBT	10-585-8100	60,000	60,000	60,000
INTEREST ON LONG TERM DEBT	10-585-8200	2,000	2,000	2,000
TOTALS		304,531	185,681	185,681

RECYCLING TRANSFER STATION

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-585

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
WALKING TRAILER FLOOR REPAIR	7400	1	30,000	-	-
NEW RECYCLE WALKING FLOOR TRAILER	7400	1	88,000	-	-



GENERAL INFORMATION

The Human Resources Department under the direction of the Human Resources Director has the responsibility of OSHA compliance, employee safety and wellness, workers compensation, liability insurance, health insurance and all other human resources functions of the city. This requires orientation and training for both new and existing employees in order to stay in compliance with ever changing regulations. The City Nurse promotes wellness to all city employees. She accomplishes this through pre-employment and annual physicals as well as education and counseling. The City Nurse also assists with the workers compensation program for the city. The Human Resources Specialist (Recruitment/Benefits) assists in administering the Employee Policy for the City of Asheboro. Other duties include interviewing and screening applicants for jobs, updating the Employee Policies and Procedures, job descriptions, the pay classification plan and assisting with the administration of ASHA compliance, workers compensation, liability insurance and employee safety programs.

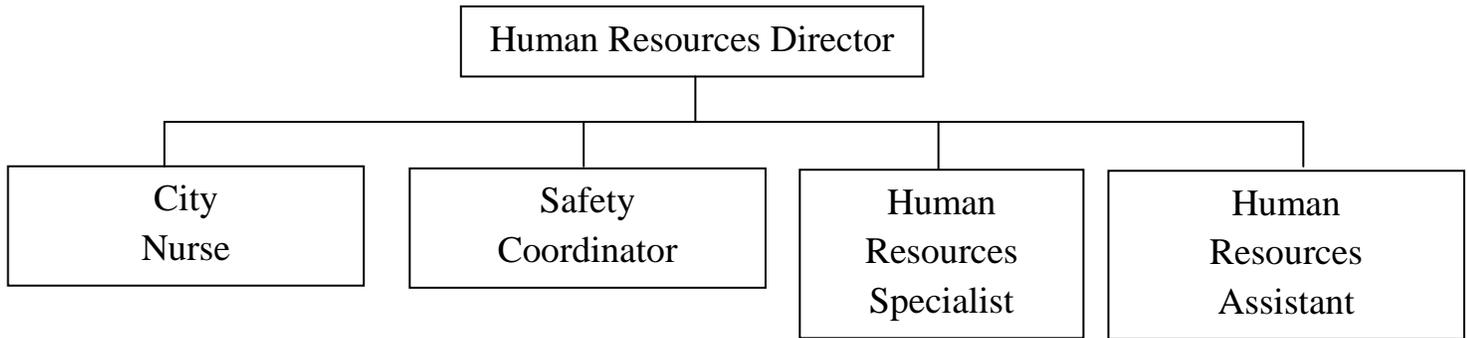
OBJECTIVES

- To make the City of Asheboro a safe and healthy workplace
- To direct the human resources function for the city
- To administer the employee benefits package
- To promote employee safety and wellness programs
- To promote ways to reduce liability for the city
- To file all workers compensation and liability insurance claims in an expedient manner
- To maintain employee records
- To educate employees in areas affecting their jobs

CITY OF ASHEBORO

Human Resources Department

Organizational Chart



HUMAN RESOURCES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-590

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-590-0200	147,796	153,509	153,509
PROFESSIONAL SRVCS	10-590-0400	26,000	26,000	26,000
PROFESSIONAL SRVCS- WELLNESS	10-590-0401	165,000	165,000	165,000
EMPLOYEE HEALTH PROG- WELLNESS	10-590-0500	17,000	17,000	17,000
FRINGE BENEFITS	10-590-0700	30	30	30
FRINGE: FICA / MEDICARE	10-590-0702	11,306	11,743	11,743
FRINGE: INSURANCE	10-590-0704	23,750	22,500	22,500
FRINGE: RETIREMENT	10-590-0705	10,449	10,853	10,853
UNEMPLOYMENT COMPENSATION	10-590-0800	10	10	10
TELEPHONE	10-590-1100	6,050	6,050	6,050
INTERNET SERVICE	10-590-1101	9,750	9,750	9,750
UTIL, FUEL & LIGHTS	10-590-1300	2,300	2,300	2,300
TRAVEL, SCHOOLS, CONFERENCES	10-590-1400	2,500	2,500	2,500
TRAVEL, SCHOOLS, CONFERENCES WELLNESS	10-590-1401	1,000	1,000	1,000
MAINT & REPAIR- BUILDING	10-590-1500	4,500	4,500	4,500
MAINT & REPAIR- EQUIPMENT	10-590-1600	750	750	750
MAINT & REPAIR- VEHICLE	10-590-1700	225	225	225
GAS, OIL & TIRES	10-590-3100	325	325	325
OFFICE SUPPLIES	10-590-3300	7,000	7,000	7,000
OTHER SUPPLIES & MATERIALS	10-590-3400	6,000	6,000	6,000
SAFETY SUPPLIES & MATERIALS	10-590-3401	6,000	6,000	6,000
UNIFORMS & ACCESSORIES	10-590-3600	400	400	400
AWARDS/RECOGNITIONS	10-590-4000	11,000	11,000	11,000
DUES & SUBSCRIPTIONS	10-590-5300	1,200	1,200	1,200
DUES & SUBSCRIPTIONS- WELLNESS	10-590-5301	250	250	250
INSURANCE	10-590-5400	2,000	2,000	2,000
MISC EXPENSE	10-590-5700	250	250	250
WORKERS COMP	10-590-5800	2,400	2,000	2,000
SMALL EQUIPMENT- INVENTORY	10-590-6000	3,200	3,200	3,200
CAPITAL OUTLAY- EQUIPMENT	10-590-7400	10,000	10,000	10,000
TOTALS		478,441	483,345	483,345



GENERAL INFORMATION

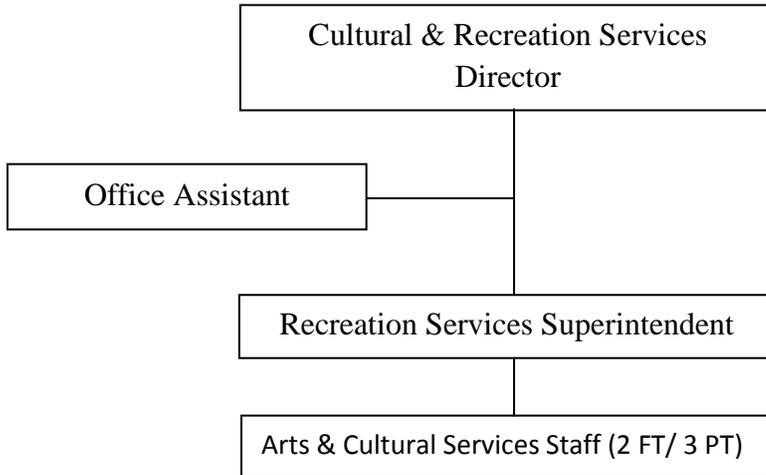
This department is responsible for the administration and the organization of the arts and cultural programs, activities and facilities provided by the city.

OBJECTIVES

To provide a complete and comprehensive cultural program for the citizens of Asheboro through a variety of programs, activities and facilities. Specifically:

- To provide a variety of arts and crafts classes throughout the year in cooperation with the Randolph Arts Guild.
- To provide a well organized Farmers' Market from May-October
- To provide a wide variety of programs and events and oversee the operations of the Sunset Theatre
- To provide the following facilities for public use: Downtown Farmers' Market, Sunset Theatre and Rotary Pavilion at Bicentennial Park
- To offer a variety of special activities and events for the citizens of Asheboro, including the Summer Concert Series, Art May-Ham Craft and Food Festival, Father/Daughter Valentines Dance, Trick or Treat in the Park and the Asheboro Community Choir

CITY OF ASHEBORO
Arts & Cultural Services Department
Organizational Chart



ARTS & CULTURAL SERVICES DEPARTMENT

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2016-2017

Code: 10-615

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-615-0200	121,151	122,452	122,452
PROF SERVICES	10-615-0400	1,500	1,500	1,500
FRINGE: FICA / MEDICARE	10-615-0702	9,268	9,367	9,367
FRINGE: INSURANCE	10-615-0704	41,420	39,240	39,240
FRINGE: RETIREMENT	10-615-0705	6,453	6,545	6,545
UNEMPLOYMENT COMPENSATION PROGRAMS	10-615-0800	5	5	5
PROGRAMS- SUNSET THEATRE	10-615-1201	15,000	15,000	15,000
PROGRAMS- CONCERTS	10-615-1202	50,000	50,000	50,000
PROGRAMS- ARTS GUILD	10-615-1203	21,000	21,000	21,000
PROGRAMS- SENIOR ADULTS	10-615-1205	17,000	17,000	17,000
PROGRAMS - CRITERION	10-615-1206	32,000	32,000	32,000
PROGRAMS - PIGS & PEDALS	10-615-1206	6,300	6,300	6,300
PROGRAMS- PIGS & PEDALS	10-615-1207	35,000	35,000	35,000
UTL, FUEL, LIGHTS- THEATRE	10-615-1301	17,000	17,000	17,000
UTIL, FUEL, LIGHTS- FARM MKT	10-615-1302	1,700	1,700	1,700
TRAVEL, SCHOOLS, CONFERENCES	10-615-1400	500	500	500
MAINT & REPAIR- THEATRE BLDG	10-615-1501	3,000	3,000	3,000
MAINT & REPAIR- THEATRE LIGHT	10-615-1501	8,000	8,000	8,000
OFFICE SUPPLIES & PRINTING	10-615-3300	1,500	1,500	1,500
OTHER SUPPLIES & MATERIALS	10-615-3400	5,000	5,000	5,000
ADVERTISING	10-615-3500	2,500	2,500	2,500
UNIFORMS	10-615-3600	1,000	1,000	1,000
CONTRACTED MAINT	10-615-4500	1,500	1,500	1,500
PURCHASES FOR RESALE	10-615-4800	8,500	8,500	8,500
DUES & SUBSCRIPTIONS	10-615-5300	750	750	750
INSURANCE	10-615-5400	3,100	3,100	3,100
CITYWIDE ART EXHIBIT	10-615-5600	4,300	4,300	4,300
MISC EXPENSE	10-615-5700	1,000	1,000	1,000
WORKERS COMP	10-615-5800	2,500	2,600	2,600
PRINCIPAL ON LONG TERM DEBT	10-615-8100	172,000	172,000	172,000
INTEREST ON LONG TERM DEBT	10-615-8200	13,000	13,000	13,000
TOTALS		602,947	602,359	602,359

CITY OF ASHEBORO

RECREATION SERVICES



GENERAL INFORMATION

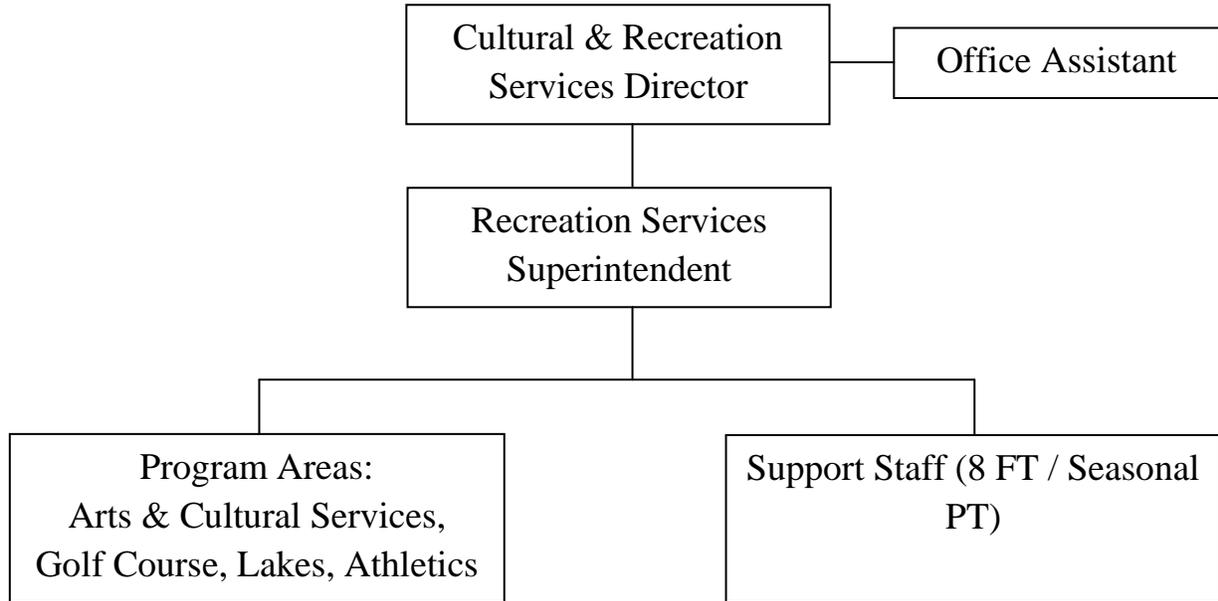
This department is responsible for the administration and the organization of the recreation programs, activities and facilities provided by the city.

OBJECTIVES

To provide a complete and comprehensive recreation program for the citizens of Asheboro through a variety of recreation programs, activities and facilities. Specifically:

- To organize and administer youth sports programs including but not limited to football, cheerleading, basketball, baseball and softball.
- To organize and administer a variety of adult sports programs including softball throughout the year
- To provide a variety of special events including but not limited to Fall Festival 10k Run, Rolling in Randolph 25-50-100 Bike Ride, Special Trips, Easter Egg Hunts, Skateboard and Disc Golf Tournaments, Saturday Slugfest, etc.
- To operate the W.W. Thomas Tennis Facility and to provide instructional programs for youth and adults and adult leagues.
- To offer a comprehensive aquatic program during the summer months with an emphasis on public swim and lessons
- To provide a variety of events and activities for Special Olympians through assisting the Randolph County Special Olympics Committee
- To provide recreation opportunities at the municipal lakes
- To conduct Randolph County Senior Games by offering a variety of events for senior citizens in cooperation with the Senior Games Committee
- To provide the following facilities for public use: Asheboro Skate Park, Bicentennial Park, Various Parks (Eastside, Frazier, Hammer, Kiwanis, Memorial, North Asheboro, Park Street, Westwood), Lake Lucas, Lake Reese and McCrary Ball Park
- To provide certain facilities for the athletic and club teams associated with the Asheboro City Schools

CITY OF ASHEBORO
Recreation Services Department
Organizational Chart



RECREATION SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-620

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-620-0200	318,100	320,870	320,870
PT / SEASONAL WAGES	10-620-0210	152,282	152,282	152,282
PROF SERVICES	10-620-0400	13,600	13,600	13,600
PROF SVC.: BOYS/GIRLS CLUB	10-620-0402	25,000	25,000	25,000
PROGRAM INSURANCE	10-620-0600	3,500	3,500	3,500
FRINGE: FICA / MEDICARE	10-620-0702	35,985	36,197	36,197
FRINGE: INSURANCE	10-620-0704	95,000	73,350	73,350
FRINGE: RETIREMENT	10-620-0705	22,490	22,685	22,685
UNEMPLOYMENT COMPENSATION	10-620-0800	20	20	20
TELEPHONE	10-620-1100	15,500	15,500	15,500
INTERNET SERVICE	10-620-1101	10,060	10,060	10,060
ATHLETIC PROGRAMS	10-620-1200	50,000	50,000	50,000
OTHER PROGRAMS	10-620-1201	18,000	18,000	18,000
MCCRARY PARK LEASE	10-620-1202	18,788	18,788	18,788
UTIL, FUEL, LIGHTS	10-620-1300	74,000	74,000	74,000
UTIL, FUEL, KIGHTS- SKATE PARK	10-620-1303	3,500	3,500	3,500
TRAVEL, SCHOOLS, CONFERENCES	10-620-1400	4,000	4,000	4,000
MAINT & REPAIR- BUILDING	10-620-1500	5,000	5,000	5,000
BLDG MAINT & REPAIR- MCCRARY	10-620-1503	3,000	3,000	3,000
MAINT & REPAIR- TENNIS CENTER	10-620-1507	61,000	60,000	60,000
MAINT & REPAIR- EQUIPMENT	10-620-1600	7,500	7,500	7,500
MAINT & REPAIR- VEHICLE	10-620-1700	3,000	3,000	3,000
GAS, OIL & TIRES	10-620-3100	5,000	5,000	5,000
OFFICE SUPPLIES & PRINTING	10-620-3300	6,000	6,000	6,000
COPY MACHINE LEASE	10-620-3301	4,000	4,000	4,000
OTHER SUPPLIES & MATERIALS	10-620-3400	40,000	40,000	40,000
ADVERTISING	10-620-3500	1,500	1,500	1,500
UNIFORMS	10-620-3600	4,000	4,000	4,000
CONTRACTED MAINTENANCE	10-620-4500	3,000	3,000	3,000
PURCHASES FOR RESALE	10-620-4800	30,000	30,000	30,000
STATE SALES TAX REPORT	10-620-4900	4,500	4,500	4,500
DUES & SUBSCRIPTIONS	10-620-5300	4,400	4,400	4,400
INSURANCE	10-620-5400	8,000	8,000	8,000
MISC EXPENSE	10-620-5700	2,500	2,500	2,500
MERCHANT FEE	10-620-5701	2,500	2,500	2,500
WORKERS COMP	10-620-5800	12,000	14,000	14,000
CAPITAL OUTLAY- EQ	10-620-7400	79,800	6,800	6,800
ADA IMPROVEMENTS	10-620-8400	900	900	900
TOTALS		1,147,425	1,056,952	1,056,952

RECREATION SERVICES DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-620

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
COMPUTER SERVER	7400	1	6,800	6,800	6,800
FULL SIZE PICKUP TRUCK	7400	1	28,000	-	-
PICNIC SHELTER AT LAKE REESE	7400	1	20,000	-	-
FLOATING FISHING PIER at LAKE REESE	7400	1	25,000	-	-

CITY OF
ASHEBORO
MUNICIPAL GOLF COURSE



GENERAL INFORMATION

The City meets the recreational needs of the public through many services sponsored by the Asheboro Cultural and Recreation Services Department. One of the city's most outstanding contributions to public recreation is the municipal golf course. The facility is a nine-hole course designed by Donald Ross and serves as the home of the city golf championship.

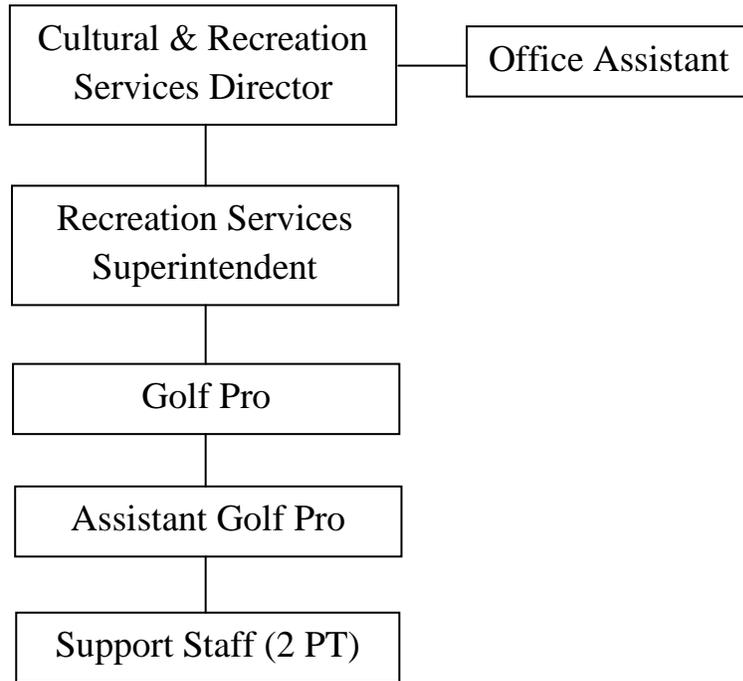
OBJECTIVES

- To serve the community by providing a well groomed public golf course
- To promote recreation and athletics through continued sponsorship of the city golf tournament
- To maintain the facility so that play is not adversely affected
- To conduct the following special events:
 - Men's City Amateur
 - Ladies' City Amateur
 - Junior Amateur
 - Club Championships
 - Parent / Child Tournaments
 - Night Golf Tournaments
 - Youth Lessons

CITY OF ASHEBORO

Municipal Golf Course

Organizational Chart



MUNICIPAL GOLF COURSE
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-625

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-625-0200	88,290	88,290	88,290
FRINGE: FICA / MEDICARE	10-625-0702	6,754	6,754	6,754
FRINGE: INSURANCE	10-625-0704	19,000	18,000	18,000
FRINGE: RETIREMENT	10-625-0705	5,314	5,314	5,314
UNEMPLOYMENT COMPENSATION	10-625-0800	5	5	5
TELEPHONE	10-625-1100	2,000	2,000	2,000
GOLF PROGRAMS	10-625-1200	5,000	5,000	5,000
GOLF PROGRAMS- CITY AM	10-625-1210	15,000	15,000	15,000
GOLF PROGRAMS- JUNIOR AM	10-625-1230	500	500	500
UTIL, FUEL & LIGHTS	10-625-1300	11,000	11,000	11,000
TRAVEL, SCHOOLS, CONFERENCES	10-625-1400	500	500	500
MAINT & REPAIR- BUILDING	10-625-1500	16,000	10,000	10,000
MAINT & REPAIR- EQUIPMENT	10-625-1600	500	500	500
MAINT & REPAIR- VEHICLE	10-625-1700	1,000	1,000	1,000
GAS, OIL & TIRES	10-625-3100	7,000	7,000	7,000
SUPPLIES & MATERIALS	10-625-3400	21,000	21,000	21,000
CONTR MAINTENANCE	10-625-4500	1,500	1,500	1,500
PURCHASES FOR RESALE	10-625-4800	1,500	1,500	1,500
STATE SALES TAX REPORT	10-625-4900	3,000	3,000	3,000
INSURANCE	10-625-5400	600	600	600
MISC EXPENSE	10-625-5700	1,250	1,250	1,250
MERCHANT SVC EXPENSE	10-625-5701	250	250	250
WORKERS COMP	10-625-5800	1,300	1,300	1,300
SMALL EQUIPMENT – NON CAP	10-625-6000	1,050	1,050	1,050
TOTALS		209,313	202,313	202,313

MUNICIPAL GOLF COURSE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-625

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
PRO SHOP REMODEL	1500	1	15,000	10,000	10,000
ROCKING CHAIRS	6000	6	1,050	1,050	1,050



GENERAL INFORMATION

The City of Asheboro provides the Asheboro/ Randolph Public Library building and supports the ongoing maintenance of the building and its equipment. It also provides a satellite location on Sunset Avenue for the Friends of the Library. In FY 2007-2008, the City of Asheboro purchased two old houses adjacent to the main library location. In FY 2010-2011, the City of Asheboro began to convert this space into additional parking for library visitors and staff use.

OBJECTIVE

- To provide for a safe facility for all individuals to enjoy

LIBRARY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-630

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
UTIL, FUEL & LIGHTS	10-630-1300	4,000	4,000	4,000
BLDG MAINT & REPAIR-MAIN	10-630-1500	5,500	5,500	5,500
BLDG MAINT & REPAIR- SUNSET	10-630-1501	500	500	500
LIBRARY- BOOKS	10-630-3400	70,000	70,000	70,000
LIBRARY- PERIODICALS	10-630-3402	22,000	22,000	22,000
LIBRARY- SUPPLIES	10-630-3403	12,500	12,500	12,500
INSURANCE- BUILDING	10-630-5400	2,950	2,950	2,950
TOTALS		117,450	117,450	117,450



GENERAL INFORMATION

This department is responsible for the care and maintenance of the city cemeteries, city parks, ball fields, lakes and adjoining facilities and the municipal golf course. In addition to the care of the grounds of city property and public lands, the department is responsible for the maintenance of the buildings and equipment at these facilities.

OBJECTIVES

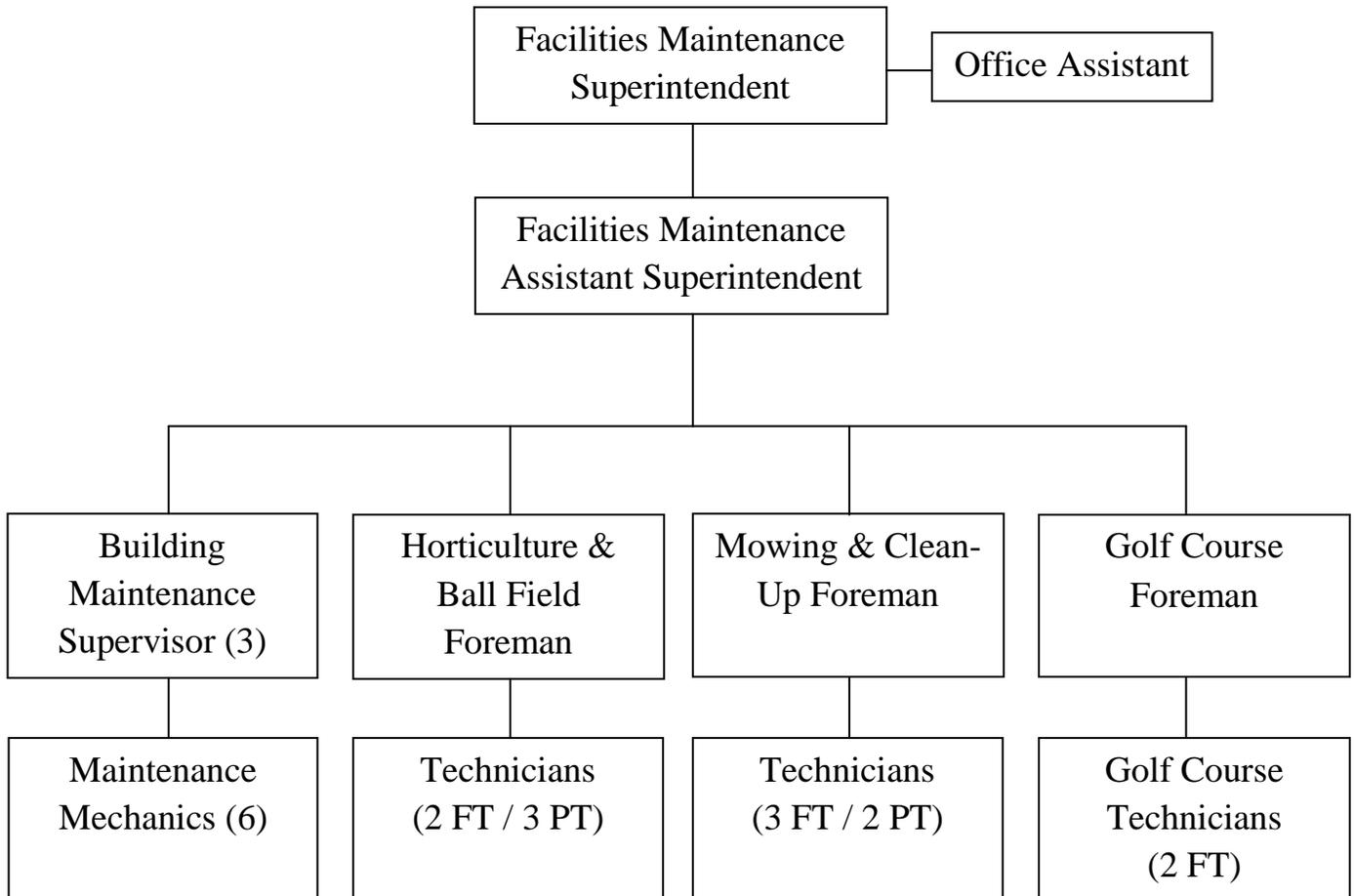
To maintain city parks, lakes and cemeteries for the enjoyment of the citizens of Asheboro.
Specifically:

- To maintain city parks, lakes, golf course and ball fields in an appealing manner
- To provide a safe environment for the facility users
- To maintain the city cemeteries so as to provide an appropriate environment
- To continue cooperation between other governmental units in facility use and preparation
- To develop and maintain landscape areas of the city including the HWY 220 Bypass Project

CITY OF ASHEBORO

Facilities Maintenance

Organizational Chart



FACILITIES MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-640

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-640-0200	836,128	840,192	840,192
PART TIME WAGES	10-640-0200	90,807	90,807	90,807
OVER TIME EXPENSE	10-640-0201	40,000	35,000	35,000
FRINGE BENEFITS	10-640-0700	550	550	550
FRINGE: FICA / MEDICARE	10-640-0702	67,024	73,899	73,899
FRINGE: INSURANCE	10-640-0704	234,080	221,760	221,760
FRINGE: RETIREMENT	10-640-0705	61,514	61,388	61,388
UNEMPLOYMENT COMP	10-640-0800	35	35	35
TELEPHONE	10-640-1100	11,000	11,000	11,000
INTERNET SERVICE	10-640-1101	11,000	11,000	11,000
UTIL, LIGHTS & FUEL	10-640-1300	9,000	9,000	9,000
TRAVEL, SCHOOLS, CONFERENCES	10-640-1400	5,000	5,000	5,000
MAINT & REPAIR- BUILDING	10-640-1500	25,000	25,000	25,000
MAINTENANCE & REPAIR – BUILDING “M”	10-640-1503	30,000	30,000	30,000
MAINTENANCE & REPAIR – WOMENS SHELTER PORCH	10-640-1504	25,000	25,000	25,000
MAINT & REPAIR- EQUIPMENT	10-640-1600	20,000	20,000	20,000
MAINT & REPAIR- VEHICLE	10-640-1700	40,000	40,000	40,000
GAS, OIL AND TIRES	10-640-3100	50,000	50,000	50,000
OFFICE SUPPLIES & PRINTING	10-640-3300	2,000	2,000	2,000
OTHER SUPPLIES & MATERIALS	10-640-3400	32,000	32,000	32,000
HORTICULTURE SUPPLIES	10-640-3401	15,000	15,000	15,000
HORTICULTURE SUPPLIES BY PASS	10-640-3402	6,000	6,000	6,000
SAFETY SUPPLIES	10-640-3403	6,800	6,800	6,800
JANITORIAL SUPPLIES	10-640-3404	29,000	29,000	29,000
OTHER SUPPLIES AND MAT-LIBRARY	10-640-3405	6,000	6,000	6,000
UNIFORMS	10-640-3600	17,500	17,500	17,500
CONTR MAINT- VEHICLES	10-640-4400	8,000	8,000	8,000
CONTR MAINTENANCE	10-640-4500	9,000	9,000	9,000
DUES & SUBSCRIPTIONS	10-640-5300	500	500	500
INSURANCE	10-640-5400	11,000	11,000	11,000
COMMUNITY APPEARANCE	10-640-5500	10,800	10,800	10,800
MISC EXPENSE	10-640-5700	2,000	2,000	2,000
WORKERS COMP	10-640-5800	50,000	45,000	45,000
SMALL EQUIPMENT- INVENTORY	10-640-6000	7,500	7,500	7,500
CAPITAL OUTLAY- EQUIPMENT	10-640-7400	80,000	10,029	10,029
PRINCIPAL ON LONG TERM DEBT	10-640-8100	23,238	23,238	23,238
INTEREST ON LONG TERN DEBT	10-640-8200	731	731	731
TOTAL		1,873,207	1,791,729	1,791,729

FACILITIES MAINTENANCE DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 10-640

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
SERVICE VEHICLE	7400	1	40,000	-	-
REPLACEMENT ZERO TURN MOWER	7400	1	15,000	10,029	10,029
40X40 ENGINEERED OPEN SHED FOR ITEMS TO BE STORED THAT ARE BEING REMOVED FROM BUILDING M	7400	1	15,000	-	-
SHIPPING CONTAINERS FOR STORAGE	7400	2	10,000	-	-

CITY OF
ASHEBORO
AIRPORT AUTHORITY

GENERAL INFORMATION

The City of Asheboro owns and maintains a regional airport that serves the citizens of both Asheboro and Randolph County. The airport features a 5,500 foot lighted and paved runway with parallel taxiway, 43 single aircraft hangars, 2 multiple aircraft hangars, tie down apron space for 38 aircraft and an aircraft museum. The airport provides aircraft maintenance, avionics service and maintains a staff field operator during the daylight hours to provide for safety and air traffic control.

OBJECTIVES

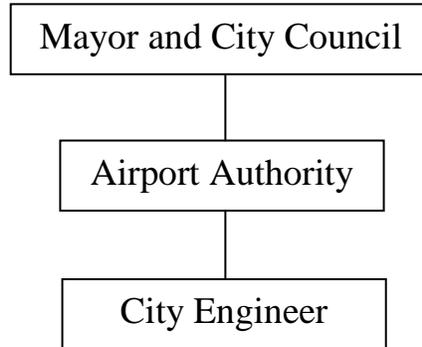
- To provide a safe and well maintained airport for commercial and private users
- To meet all federal and state safety and operational guidelines for regional airports

PROJECTS SCHEDULED FY 2016-2017

- Ramp I Rehab
- Remodeling of Terminal Building

CITY OF ASHEBORO

Airport Authority
Organizational Chart



AIRPORT AUTHORITY
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 10-650

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
PROFESSIONAL SERVICES	10-650-0400		2,500	2,500
AIRPORT AUTHORITY HOLIDAY	10-650-0701	150	150	150
STATE PERMIT FEES	10-650-1000	100	100	100
UTIL, LIGHTS & FUEL	10-650-1300	27,000	27,000	27,000
TRAVEL, SCHOOL, CONFERENCES	10-650-1400	1,200	1,200	1,200
MAINT & REPAIR- BUILDING	10-650-1500	15,000	15,000	15,000
MAINT & REPAIR- EQUIPMENT	10-650-1600	5,000	5,000	5,000
MAINT & REPAIR- VEHICLE	10-650-1700	1,000	1,000	1,000
GAS	10-650-3100	1,000	1,000	1,000
SUPPLIES & MATERIALS	10-650-3400	1,200	1,200	1,200
CONTRACTED MAINT- VEHICLE	10-650-4400	500	500	500
CONTRACTED SERVICES	10-650-4500	1,500	1,500	1,500
INSURANCE	10-650-5400	5,400	5,400	5,400
CONTRIBUTION- AIRPORT PROJECT	10-650-6600	16,700	16,700	16,700
TOTAL		75,750	78,250	78,250



**CITY OF ASHEBORO
WATER AND SERWER FUND**

CITY OF ASHEBORO ANNUAL BUDGET
WATER & SEWER FUND REVENUES
FY 2016-2017

Fund Code: 30

ACCOUNT	NUMBER	FY 16-17	
		MANAGER RECOMMENDED	COUNCIL APPROVED
INTEREST EARNED ON INVESTMENTS	329-0000	6,000	6,000
RENTS	331-0100	3,000	3,000
RENTS- SPRINT	331-0300	26,000	26,000
RENTS- AT&T	331-0400	47,600	47,600
RENTS- VERIZON WIRELESS	331-0500	20,700	20,700
MISC REVENUE	335-0000	5,000	5,000
RECOVERY OF BAD DEBTS	335-0500	52,000	52,000
SALE OF WATER	371-0100	6,578,162	6,578,162
SEWER CHARGES	371-0200	5,117,000	5,117,000
DART	371-0201	19,000	19,000
SAMPLING AND MONITORING FEES	372-0000	25,000	25,000
SURCHARGES	372-0100	100,000	100,000
SEPTIC TANK DISCHARGES	372-0200	43,000	43,000
WATER TAPS AND CONNECTION FEES	373-0000	32,000	32,000
SEWER TAPS AND CONNECTION FEES	374-0000	11,000	11,000
LATE FEES	375-0000	360,000	360,000
RETURNED CHECK FEES	376-0000	5,500	5,500
SALE OF MATERIALS- SERVICES	381-0000	18,000	18,000
WATER- SEWER FD. REV. EST.		12,468,962	12,468,962
RETAINED EARNINGS ALLOCATION	399-0000	158,070	158,070
TOTAL WATER – SEWER FD. REV.		12,627,032	12,627,032

CITY OF ASHEBORO
WATER-SEWER FUND EXPENDITURE SUMMARY
FY 2016-2017

DEPT #	DEPARTMENT	DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
720	BILLING AND COLLECTION	380,197	380,459	380,459
810	WATER METER OPERATIONS	789,105	733,305	733,305
820	WATER SUPPLY & TREATMENT	3,542,965	2,783,363	2,783,363
830	WASTEWATER TREATMENT	4,839,040	3,799,665	3,799,665
840	WATER MAINTENANCE	1,615,762	1,527,799	1,527,799
850	WASTEWATER MAINTENANCE	2,330,281	1,286,239	1,286,239
860	TECHNICAL SERVICES	199,198	199,291	199,291
870	SYSTEMS MAINTENANCE	1,408,228	1,257,967	1,257,967
880	WATER QUALITY	1,148,526	658,944	658,944
	WATER – SEWER FUND TOTAL	16,253,302	12,627,032	12,627,032



GENERAL INFORMATION

The major purpose of the Billing and Collection Department is to provide efficient and accurate service to all billing customers. The Billing and Collection Department handles the billing for various water and sewer utility services and in conjunction with the Environmental Services Department, they process the billing for various services such as commercial dumpster collection and charges for curbside, white goods and brush collection.

Duties performed by departmental staff include the processing of customer orders for the start, termination or transfer of water services; billing of all customers on a monthly basis; receiving and processing payments; handling of customer service, billing problems and customer complaints; keeping correct records on customer accounts; processing permits for the discharge of holding tank waste; billing and processing payments for the users of bulk water; billing and processing payments of industries for sampling and monitoring fees and surcharges for excessive pollutants; and billing and processing payments of residential and commercial properties for garbage charges.

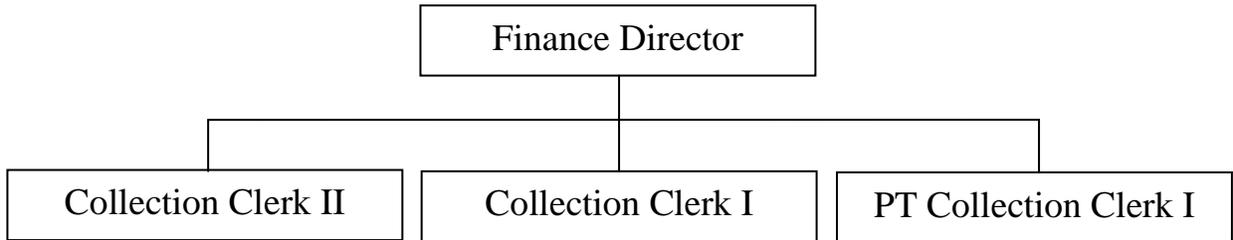
OBJECTIVES

The work objective is to provide the citizens of Asheboro with efficient services at the most economical costs.

Specific goals include:

- Obtain accurate readings for month end billing. To have readings rechecked on water bills as applicable before billing and to notify customers, either by phone or by information tags left on doors whenever possible, of possible leaks as detected by higher than normal consumption for that location. This procedure saves the customer money and also keeps the water loss to a minimum.
- To allow all customers to have water and sewer accounts in service, disconnect notices will be mailed on or about the 16th of each month. Additionally, on or about the 26th of each month accounts with past due balances will be disconnected. If payment is not remitted, accounts will be turned over to an outside agency for collection.
- To assure that accounts receivable information is current and accurate; all accounts will be balanced monthly.

CITY OF ASHEBORO
Billing and Collection Department
Organizational Chart



BILLING & COLLECTION DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 30-720

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-720-0200	164,137	164,365	164,365
PROF SERVICES	30-720-0400	11,780	11,780	11,780
FRINGE: FICA / MEDICARE	30-720-0702	12,556	12,574	12,574
FRINGE: INSURANCE	30-720-0704	23,750	23,750	23,750
FRINGE: RETIREMENT	30-720-0705	9,664	9,680	9,680
UNEMPLOYMENT COMPENSATION	30-720-0800	10	10	10
TELEPHONE	30-720-1100	1,200	1,200	1,200
MAINT & REPAIR- EQUIPMENT	30-720-1600	2,000	2,000	2,000
COMPUTER PROGRAMMING	30-720-2000	5,000	5,000	5,000
OFFICE SUPPLIES & PRINTING	30-720-3300	5,000	5,000	5,000
COMPUTER SUPPLIES & EQUIP	30-720-3301	500	500	500
COPIER LEASE #U11003208	30-720-3302	900	900	900
POSTAGE	30-720-3400	60,000	60,000	60,000
CONTRACTED BILLING EXPENSE	30-720-4500	29,000	29,000	29,000
CREDIT CARD & BANK FEES	30-720-4501	15,000	15,000	15,000
CONTR SVC – KIOSK	30-720-4502	7,000	7,000	7,000
LEASE 405 E DIXIE	30-720-4600	6,000	6,000	6,000
DUES & SUBSCRIPTIONS- SOFTWARE	30-720-5301	12,000	12,000	12,000
INSURANCE	30-720-5400	11,000	11,000	11,000
MISC EXPENSE	30-720-5700	1,800	1,800	1,800
WORKERS COMP	30-720-5800	800	800	800
CASH SHORTAGES / OVERAGES	30-720-5900	100	100	100
SMALL EQUIPMENT – INVENTORY	30-720-6000	1,000	1,000	1,000
TOTAL		380,197	380,459	380,459

CITY OF ASHEBORO

WATER METER OPERATIONS

GENERAL INFORMATION

This department is responsible for the readings of meters in preparation for billing, replacement of worn or defective meters as well as initiating and terminating services to water customers.

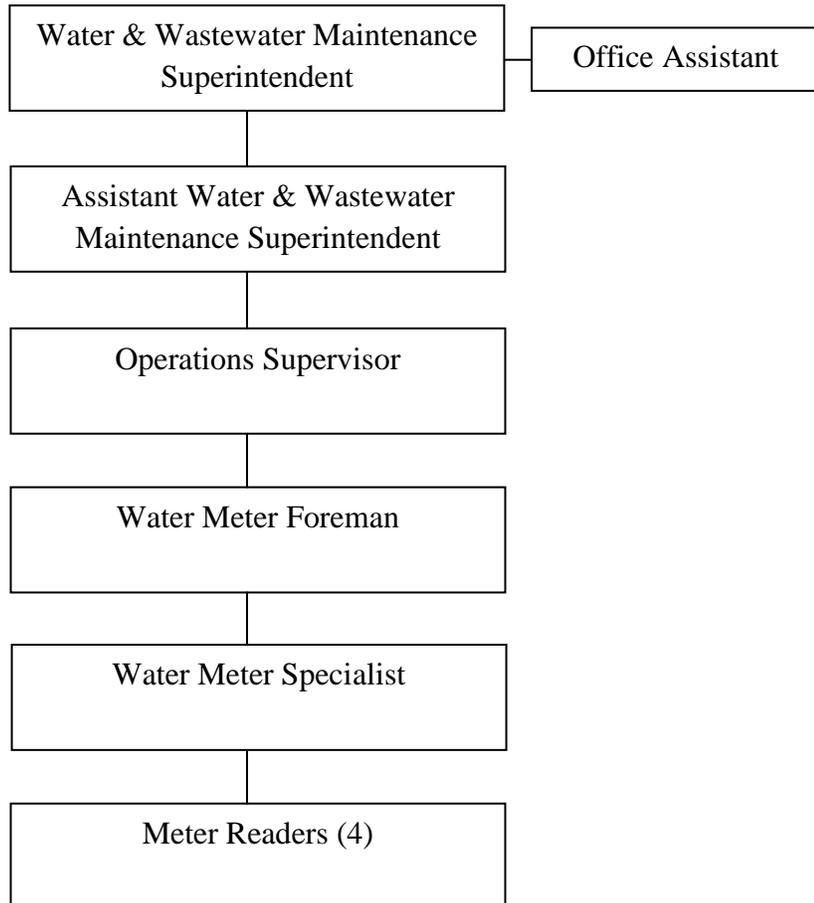
OBJECTIVES

- To read promptly and accurately
- To reduce water revenue loss by replacing worn or defective meters
- To perform all duties in a cost effective manner
- To test water meters as needed for accuracy

CITY OF ASHEBORO

Water Meter Operations

Organizational Chart



WATER METER OPERATIONS DEPARTMENT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 30-810

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-810-0200	383,550	383,725	383,725
OVERTIME EXPENSE	30-810-0201	500	500	500
FRINGE: FICA / MEDICARE	30-810-0702	29,342	29,355	29,355
FRINGE: INSURANCE	30-810-0704	19,380	19,380	19,380
FRINGE: RETIREMENT	30-810-0705	27,117	27,129	27,129
FRINGE: 401K	30-810-0706	776	776	776
UNEMPLOYMENT COMPENSATION	30-810-0800	15	15	15
TELEPHONE	30-810-1100	4,700	4,700	4,700
MAINT & REPAIR- EQUIPMENT	30-810-1600	2,500	2,500	2,500
MAINT & REPAIR- VEHICLE	30-810-1700	10,000	10,000	10,000
GAS, OIL & TIRES	30-810-3100	22,000	22,000	22,000
OFFICE SUPPLIES & PRINTING	30-810-3300	15,000	15,000	15,000
OTHER SUPPLIES & MATERIALS	30-810-3400	10,000	10,000	10,000
METER REPLACEMENT	30-810-3401	150,000	150,000	150,000
UNIFORMS & ACCESSORIES	30-810-3600	6,500	6,500	6,500
CONTR MAINT- VEHICLES	30-810-4400	2,000	2,000	2,000
CONTR MAINTENANCE	30-810-4500	10,000	10,000	10,000
CONTR MAINT- HAND HELD	30-810-4510	2,000	2,000	2,000
DUES & SUBSCRIPTIONS	30-810-5300	200	200	200
INSURANCE	30-810-5400	4,000	4,000	4,000
MISC EXPENSE	30-810-5700	500	500	500
WORKERS COMP	30-810-5800	9,600	9,600	9,600
SMALL EQUIPMENT- INVENTORY	30-810-6000	1,500	1,500	1,500
CAPITAL OUTLAY- EQUIPMENT	30-810-7400	71,000	15,000	15,000
PRINCIPAL ON LONG TERM DEBT	30-810-8100	6,600	6,600	6,600
INTEREST ON LONG TERM DEBT	30-810-8200	325	325	325
TOTAL		789,105	733,305	733,305

WATER METER OPERATIONS DEPARTMENT
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-810

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
HAND HELD MAINTENANCE AGREEMENT	4510	1	2,000	2,000	2,000
VERIZON TABLET	6000	5	500	-	-
COMPUTER	6000	1	1,500	1,500	1,500
METER READER TRUCK	7400	2	56,000	-	-
HAND HELDS	7400	2	15,000	15,000	15,000

CITY OF
ASHEBORO
WATER TREATMENT



GENERAL INFORMATION

Raw water for Asheboro is obtained from three impounding lakes west of the city. The major sources are Lake Lucas having a 1.25 billion gallon capacity and Lake Reese having a capacity of 2.4 billion gallons. Lake Bunch serves as an auxiliary water supply.

Water is treated at the W.L. Brown Water Treatment Plant on Winslow Avenue with a treatment capacity of 12 MGPD. Water is pumped from the treatment plant to customers through five high service pumps and stored in six storage tanks with a capacity of 6.66 million gallons. The operators at the treatment plant constantly monitor the system at all points to ensure a clean, pure water supply and exceed requirements of the NCDENR and the EPA.

The total amount of water treated for FY 2014-2015 was 1.618 billion gallons at an average daily consumption rate of 4.36 MGD.

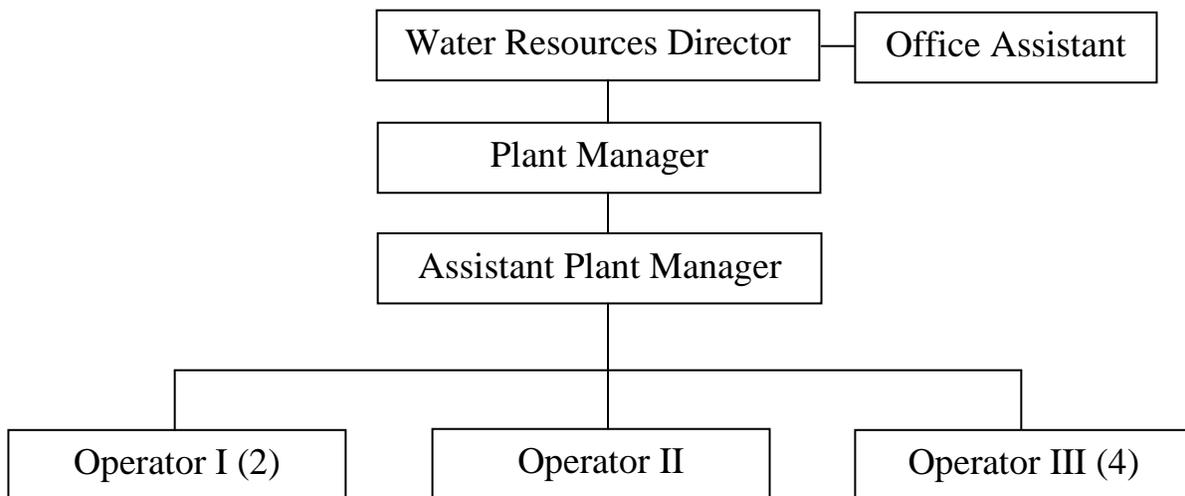
OBJECTIVES

- Provide the citizens of Asheboro with a safe, pleasant and adequate supply of potable water at a reasonable cost
- Provide an adequate and safe supply of potable water through a water treatment process which is in accordance with current state and federal water quality standards
- Enhance competent and responsible operational personnel through training, certification and pride in a professional performance
- Ensure operational and treatment control through analytical laboratory performance and data analyses

CITY OF ASHEBORO

Water Supply & Treatment Plant

Organizational Chart



**WATER SUPPLY AND TREATMENT PLANT
WATER & SEWER FUND EXPENDITURE ANNUAL BUDGET
FY 2016-2017**

Code: 30-820

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-820-0200	523,645	524,603	524,603
OVERTIME EXPENSE	30-820-0201	1,800	1,800	1,800
ENGINEERING SERVICES	30-820-0400	25,000	25,000	25,000
FRINGE BENEFITS	30-820-0700	250	250	250
FRINGE: FICA / MEDICARE	30-820-0702	40,059	40,132	40,132
FRINGE: INSURANCE	30-820-0704	98,800	98,800	98,800
FRINGE: RETIREMENT	30-820-0705	37,022	37,089	37,089
FRINGE: 401K	30-820-0706	776	776	776
UNEMPLOYMENT COMPENSATION	30-820-0800	25	25	25
TELEPHONE	30-820-1100	8,300	8,300	8,300
INTERNET SERVICE	30-820-1101	9,500	9,500	9,500
UTIL, FUEL & LIGHTS	30-820-1300	465,000	465,000	465,000
TRAVEL, SCHOOL, CONFERENCES	30-820-1400	1,500	1,500	1,500
MAINT & REPAIR- BLDG / TANKS	30-820-1500	253,200	175,000	175,000
MAINT & REPAIR- EQUIPMENT	30-820-1600	219,000	107,500	107,500
MAINT & REPAIR- GENERATORS	30-820-1601	5,900	5,900	5,900
MAINT & REPAIR- VEHICLES	30-820-1700	2,000	2,000	2,000
MAINT & REPAIR- PUMP STATIONS	30-820-1800	95,500	95,500	95,500
GAS, OIL & TIRES	30-820-3100	6,100	6,100	6,100
OFFICE SUPPLIES & PRINTING	30-820-3300	4,000	4,000	4,000
COPIER LEASE #V011005132	30-820-3301	550	550	550
OTHER SUPPLIES & MATERIALS	30-820-3400	6,000	6,000	6,000
LAB CHEMICALS & SUPPLIES	30-820-3450	9,000	9,000	9,000
CHEMICALS	30-820-3500	300,000	300,000	300,000
UNIFORMS & ACCESSORIES	30-820-3600	7,500	7,500	7,500
CONTRACTED SERVICES	30-820-4500	486,500	150,000	150,000
INSTRUMENT MAINTENANCE	30-820-4502	42,500	42,500	42,500
COMPUTER PROGRAM & MAINTENANCE	30-820-4503	2,000	2,000	2,000
CONTR MAINT- TANKS	30-820-4504	210,243	210,243	210,243
PERMITS, FEES & CERTIFICATION	30-820-5100	3,500	3,500	3,500
DUES & SUBSCRIPTIONS	30-820-5300	5,000	5,000	5,000
INSURANCE	30-820-5400	16,000	16,000	16,000
STATE MACHINERY TAX REPORT	30-820-5500	1,000	1,000	1,000
MISC EXPENSE	30-820-5700	1,200	1,200	1,200
WORKERS COMP	30-820-5800	22,000	22,000	22,000
SMALL EQUIPMENT- INVENTORY	30-820-6000	2,640	2,640	2,640
CAPITAL OUTLAY- EQUIPMENT	30-820-7400	234,500	-	-
LIBRARY FUND	30-820-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-820-8100	295,000	295,000	295,000
INTEREST ON LONG TERM DEBT	30-820-8200	99,955	99,955	99,955
TOTAL		3,542,965	2,783,363	2,783,363

WATER SUPPLY & TREATMENT PLANT

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-820

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
REPLACE 5 DOORS IN NORTH PLANT	1500	5	15,000	-	-
AWNING FOR FRONT ENTRANCE & SOUTH PLANT	1500	2	8,200	-	-
PERMANENT LADDER FOR ROOF ACCESS MAIN BUILDING	1500	2	11,000	-	-
REPLACE ROOF – NORTH PLANT	1500	1	140,000	140,000	140,000
REPLACE ROOF – SOUTH PLANT	1500	1	32,000	-	-
REPLACE ROOF – CARBON BLDG	1500	1	12,000	-	-
REGULAR BLDG MAINTENANCE	1500	1	35,000	35,000	35,000
TOTAL 1500			253,200	175,000	175,000
NEW MAGMETERS FOR ALUM SLUDGE	1600	2	10,000	10,000	10,000
REPLACE SC100's	1600	3	7,500	7,500	7,500
VFD HIGH SERVICE PUMP 5	1600	1	105,000	-	-
NEW NAOCL DAY TANKS	1600	2	5,000	5,000	5,000
SERVICE GENERATOR MAIN SWITCHGEAR	1600	1	6,500	-	-
REGULAR EQUIPMENT REPAIR	1600	1	85,000	85,000	85,000
TOTAL 1600			219,000	107,500	107,500
REPLACE AIR COMPRESSOR AT LAKE 4 BOOSTER BLDG.	1800	1	3,500	-	-
FLOW CONTROL VALVE LAKE REESE	1800	2	42,000	42,000	42,000
REGULAR EQUIPMENT REPAIR	1800	1	50,000	50,000	50,000
TOTAL 1800			95,500	92,000	92,000
SETTLING BASIN 1&2 REPAIR	4500	1	225,000		
PAINT CLARIFIER #1	4500	1	42,500		
PAINT CLARIFIER #2	4500	1	42,500		
REPLACE 24' VALVE IN YARD	4500	1	26,500		
LEAD PAINT ABATEMENT IN NORTH PLANT	4500	1	150,000	150,000	150,000
REPLACE 2 COMPUTERS	6000	2	2,640	2,640	2,640
UPGRADE GENERATOR MAIN SWITCHGARD	7400	1	50,000		
ATV	7400	1	10,000		
SCADA ADDITIONS	7400	1	39,500		
FILTER WASH AUTOMATION	7400	1	185,000		
TOTAL 7400			234,500	-	-



GENERAL INFORMATION

The City of Asheboro operates a 9.0 MGD (capacity) Trickling Filter / Nitrification Aeration type waste treatment facility that discharges into Haskett's Creek, a class "C" stream. The total volume of wastewater treated during the 2013-2014 fiscal period was 1.266 billion gallons at an average daily flow of 3.51 MGD. The professional staff at the treatment plant constantly monitors the system to ensure effective treatment.

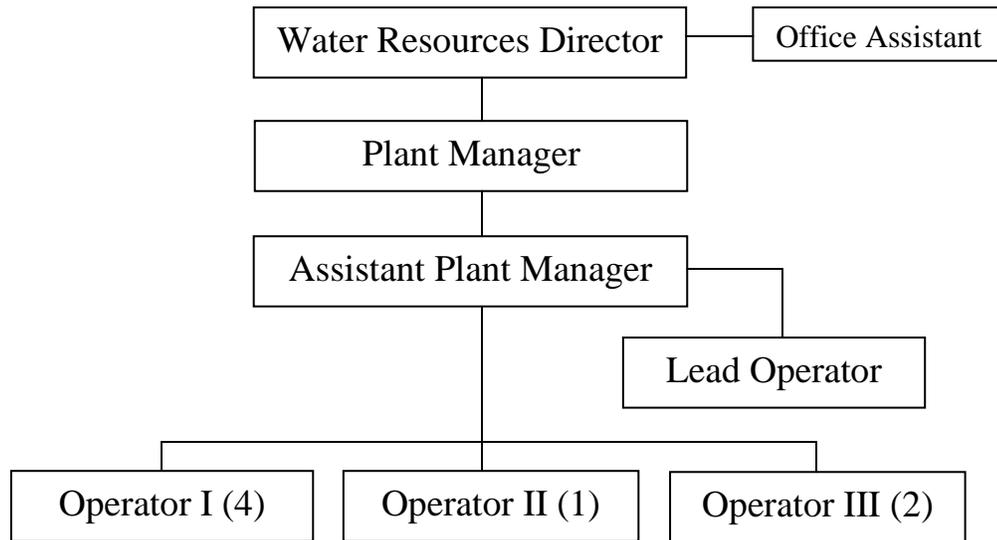
OBJECTIVES

- Provide adequate treatment of wastewater which is in accordance with current state and federal regulations
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance
- Protect the treatment works for efficient operation through preventive maintenance program
- Ensure operational and treatment control through analytical laboratory performance and data analyses
- Utilize a beneficial disposal of wastewater sludge through a contractual land agricultural use program

CITY OF ASHEBORO

Wastewater Treatment Plant

Organizational Chart



WASTEWATER TREATMENT PLANT
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 30-830

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-830-0200	686,333	686,878	686,878
OVERTIME EXPENSE	30-830-0201	1,000	1,000	1,000
PROF SERVICES	30-830-0400	40,000	40,000	40,000
FRINGE BENEFITS	30-830-0700	300	300	300
FRINGE: FICA / MEDICARE	30-830-0702	52,504	52,546	52,546
FRINGE: INSURANCE	30-830-0704	212,800	212,800	212,800
FRINGE: RETIREMENT	30-830-0705	48,524	48,562	48,562
FRINGE: 401K	30-830-0706	776	776	776
UNEMPLOYMENT COMPENSATION	30-830-0800	25	25	25
TELEPHONE	30-830-1100	10,500	10,500	10,500
INTERNET SERVICE	30-830-1101	10,000	10,000	10,000
UTIL- WASTEWATER PLANT	30-830-1350	350,000	350,000	350,000
TRAVEL, SCHOOL, CONFERENCES	30-830-1400	3,000	3,000	3,000
MAINT & REPAIR- BUILDING	30-830-1500	402,025	177,025	177,025
MAINT & REPAIR- EQUIPMENT	30-830-1600	885,000	125,000	125,000
MAINT & REPAIR- VEHICLE	30-830-1700	10,000	10,000	10,000
GAS, OIL & TIRES	30-830-3100	10,000	10,000	10,000
OFFICE SUPPLIES & PRINTING	30-830-3300	4,000	4,000	4,000
OTHER SUPPLIES & MATERIALS	30-830-3400	50,000	50,000	50,000
CHEMICALS	30-830-3500	270,000	270,000	270,000
UNIFORMS & ACCESSORIES	30-830-3600	7,800	7,800	7,800
CONTR MAINT- VEHICLES	30-830-4400	2,000	2,000	2,000
CONTRACTED SERVICES	30-830-4500	20,000	20,000	20,000
CONT SERV- INST MTN	30-830-4502	9,200	9,200	9,200
CONTR SERV- COMPUTER PROG	30-830-4503	4,000	4,000	4,000
CONTR SERV- SLUDGE MGMT	30-830-4504	225,000	225,000	225,000
CONTR SERV- BAR SCREENS	30-830-4507	5,000	5,000	5,000
PERMITS, FEES, CERTIFICATION	30-830-5100	10,000	10,000	10,000
DUES & SUBSCRIPTIONS	30-830-5300	15,000	15,000	15,000
INSURANCE	30-830-5400	28,000	28,000	28,000
MISC EXPENSE	30-830-5700	4,000	4,000	4,000
WORKERS COMP	30-830-5800	25,000	25,000	25,000
SMALL EQUIPMENT-INVENTORY	30-830-6000	4,000	4,000	4,000
CONTRIB CAPITAL PROJECT 72	30-830-7200	800,000	800,000	800,000
EQUIPMENT UNDER CAP THRESHOLD	30-830-7300	3,000	3,000	3,000
CAPITAL OUTLAY- EQ	30-830-7400	55,000	-	-
LIBRARY FUND	30-830-7600	1,000	1,000	1,000
PRINCIPAL ON LONG TERM DEBT	30-830-8100	510,830	510,830	510,830
INTEREST ON LONG TERM DEBT	30-830-8200	63,423	63,423	63,423
TOTAL		4,839,040	3,799,665	3,799,665

WASTEWATER TREATMENT PLANT

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-830

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
DIGESTER 1 COVER REPLACEMENT DESIGN	0400	1	40,000	40,000	40,000
TOTAL 0400			40,000	40,000	40,000
REPLACE PRESS BUILDING AIR HANDLING UNITS	1500	1	225,000	-	-
REPLACE ROOF FOR DIGESTER BUILDING	1500	1	50,715	50,715	50,715
REPLACE ROOF FOR SLUDGE CONDITIONING BUILDING	1500	1	17,010	17,010	17,010
REPLACE ROOF FOR BLOWER BLDG	1500	1	49,300	49,300	49,300
REGULAR BUILDING MAINTENANCE	1500	1	20,000	20,000	20,000
TOTAL 1500			402,025	177,025	177,025
REGULAR EQUIPMENT REPAIR	1600	1	160,000	25,000	25,000
REPLACE PLANT PLC SYSTEM	1600	1	160,000	100,000	100,000
COAT FINAL CLARIFIER 1	1600	1	200,000	-	-
COAT FINAL CLARIFIER 2	1600	1	200,000	-	-
COAT PRIMARY CLARIFIER 7	1600	1	165,000	-	-
TOTAL 1600			885,000	125,000	125,000
PRESS BUILDING LIME FEED SYSTEM	7400	1	55,000	-	-
TOTAL 7400			55,000	-	-



GENERAL INFORMATION

The purpose of this department is to maintain the city's water distribution system, consisting of approximately 240.8 miles of water lines, and to ensure an uninterrupted flow of clean, safe water to residential, commercial and industrial users. In addition to upgrading and replacement of existing water lines, this department also raises and replaces valve boxes, manhole ring covers and fire hydrants as needed. Production of water taps to serve new customers is another function of this department.

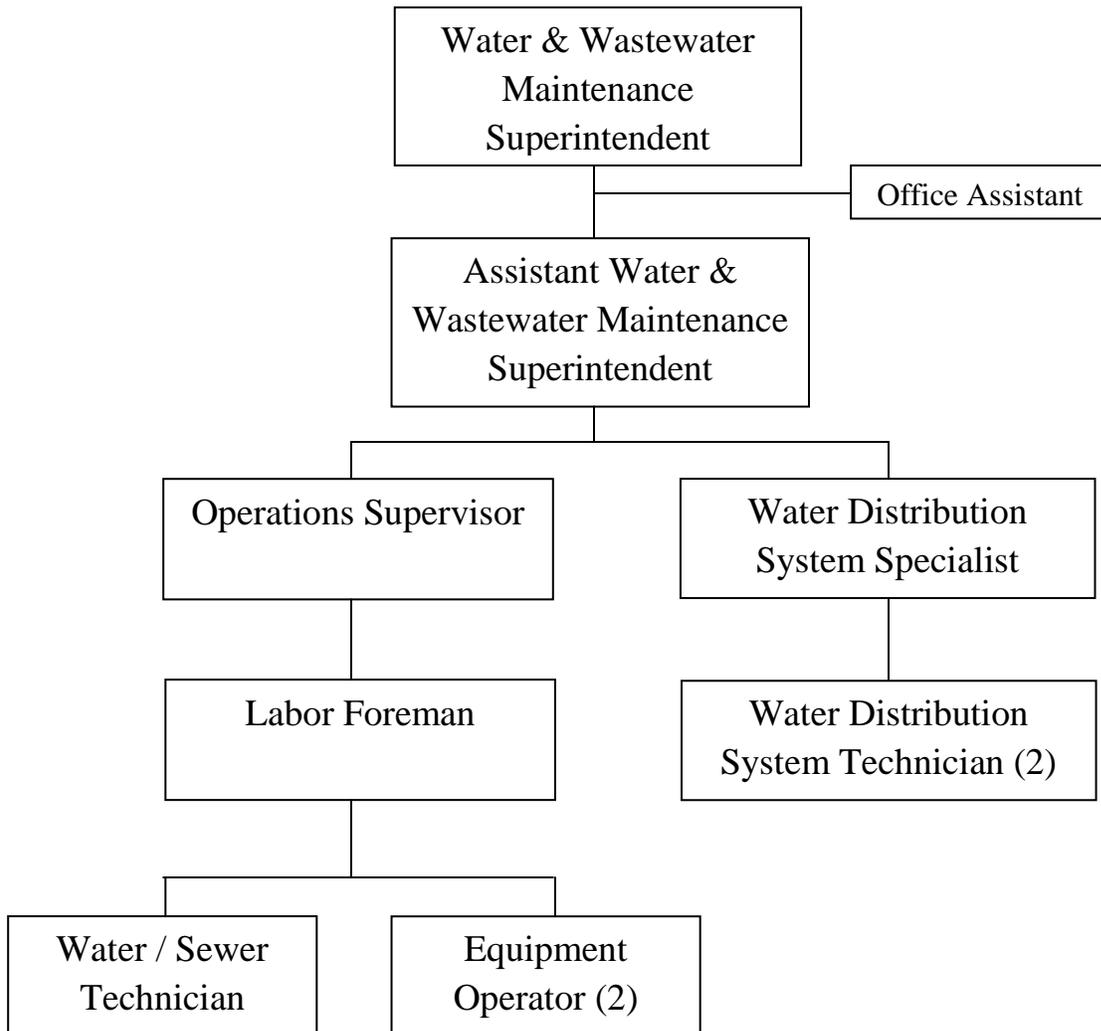
OBJECTIVES

- To maintain a dependable water supply system
- To perform repair service promptly
- To reduce water revenue loss by repairing non-serviceable lines
- To perform preventive maintenance on all service lines
- To encourage technical proficiency through continuing education
- To maintain a quality water supply system
- To flow, inspect and paint all hydrants within the city's system as needed
- To exercise water valves to ensure they are working properly

CITY OF ASHEBORO

Water Maintenance

Organizational Chart



WATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 30-840

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-840-0200	616,598	617,938	617,938
OVERTIME EXPENSE	30-840-0201	20,000	20,000	20,000
FRINGE: FICA / MEDICARE	30-840-0702	47,170	47,272	47,272
FRINGE: INSURANCE	30-840-0704	174,800	174,800	174,800
FRINGE: RETIREMENT	30-840-0705	41,873	41,968	41,968
FRINGE: 401K	30-840-0706	776	776	776
UNEMPLOYMENT COMPENSATION	30-840-0800	17	17	17
TELEPHONE	30-840-1100	4,300	4,300	4,300
TRAVEL, SCHOOL, CONFERENCES	30-840-1400	1,500	1,500	1,500
MAINT & REPAIR- EQUIPMENT	30-840-1600	1,000	1,000	1,000
MAINT & REPAIR- VEHICLE	30-840-1700	20,000	20,000	20,000
GAS, OIL & TIRES	30-840-3100	23,000	23,000	23,000
OFFICE SUPPLIES & PRINTING	30-840-3300	500	500	500
SUPPLIES & MATERIALS	30-840-3400	125,000	125,000	125,000
SUPP & MAT- STONE	30-840-3401	31,000	31,000	31,000
SUPP & MAT- ASPHALT	30-840-3402	3,000	3,000	3,000
SUPP & MAT- HYDRANT	30-840-3403	40,000	40,000	40,000
SUPP & MAT- DOT IMPROVEMENTS	30-840-3404	3,000	3,000	3,000
UNIFORMS & ACCESSORIES	30-840-3600	6,500	6,500	6,500
CONTR MAINT- VEHICLE	30-840-4400	450	450	450
CONTRACTED CONSTRUCTION	30-840-4500	10,000	10,000	10,000
CONTRACTED CONSTRUCTION	30-840-4600	100,000	100,000	100,000
RIGHT-OF-WAY/EASEMENTS	30-840-5200	2,500	2,500	2,500
DUES & SUBSCRIPTIONS	30-840-5300	1,500	1,500	1,500
INSURANCE	30-840-5400	5,000	5,000	5,000
MISC EXPENSE	30-840-5700	1,500	1,500	1,500
WORKERS COMP	30-840-5800	17,000	17,000	17,000
SMALL EQUIPMENT-INVENTORY	30-840-6000	5,000	5,000	5,000
CAPITAL OUTLAY- EQUIPMENT	30-840-7400	289,500	200,000	200,000
PRINCIPAL ON LONG TERM DEBT	30-840-8100	22,483	22,483	22,483
INTEREST ON LONG TERM DEBT	30-840-8200	795	795	795
TOTAL		1,615,762	1,527,799	1,527,799

WATER MAINTENANCE

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-840

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
WATER LINE REPLACEMENT	4600	1	100,000	100,000	100,000
REPLACE TAMPS	6000	1	3,000	3,000	3,000
EQUIPMENT TRAILER	7400	1	4,500	-	-
200 KOMATSU TRACK EXCAVATOR	7400	1	200,000	200,000	200,000
SKIDSTEER	7400	1	85,000	-	-



GENERAL INFORMATION

The basic function of this department is to provide an effective wastewater collection program. This department's responsibility is to perform preventive maintenance to all sewer mains and laterals within the system, make new service taps, repair breaks or blocked sewers, visually inspect all manholes yearly and raise or replace manhole ring covers. The system contains approximately 206 miles of sewer lines.

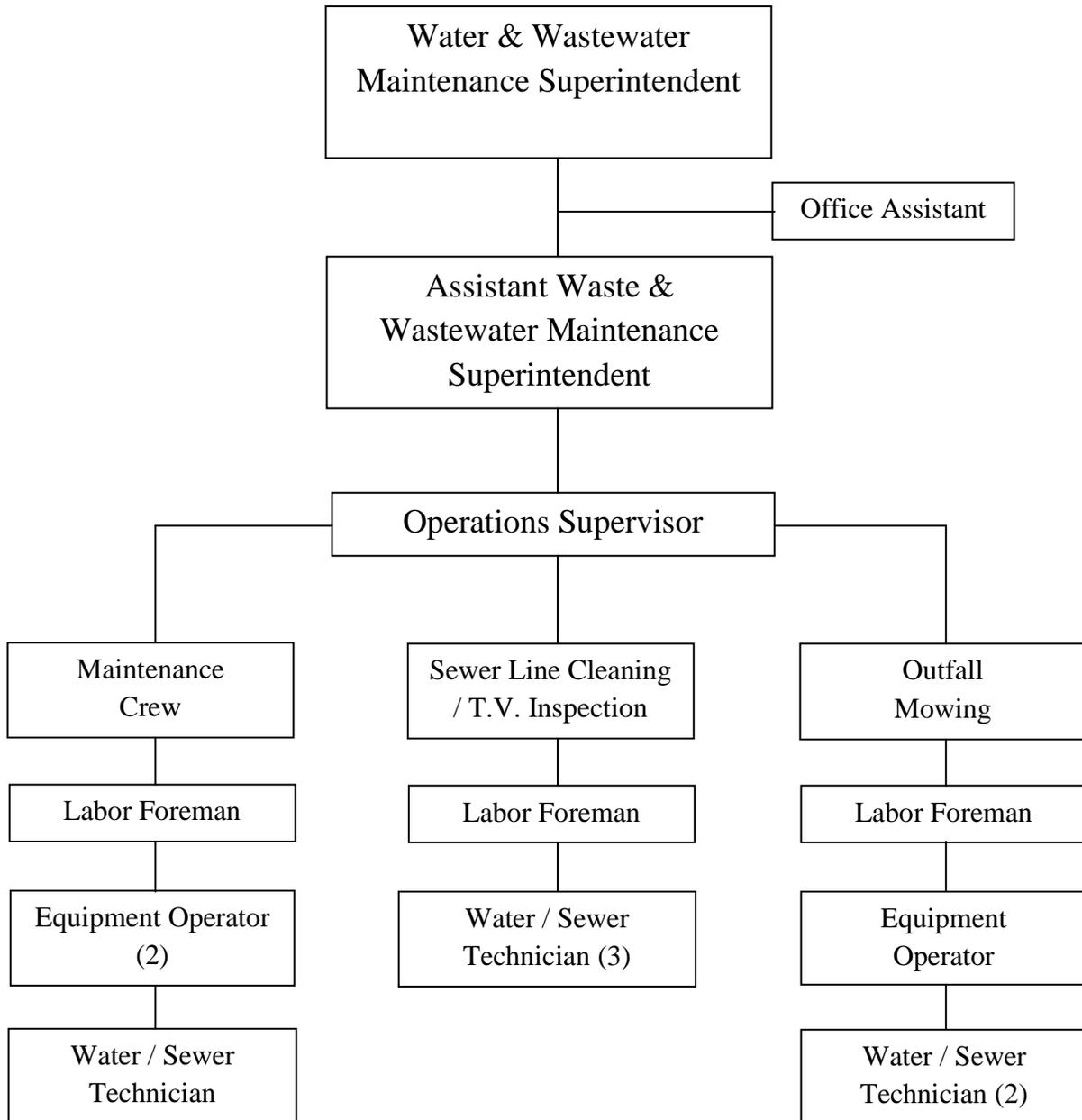
OBJECTIVES

- To ensure uninterrupted sewer service by doing as much preventive maintenance as time will allow
- To have all sewer right-of-ways cleared and mowed every year
- To clean and T.V. inspect a minimum of 10% a year
- To visually inspect manholes for inflow and infiltration

CITY OF ASHEBORO

Wastewater Maintenance

Organizational Chart



WASTEWATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 30-850

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-850-0200	533,019	534,727	534,727
OVERTIME EXPENSE	30-850-0201	35,000	35,000	35,000
FRINGE: FICA / MEDICARE	30-850-0702	40,776	40,906	40,906
FRINGE: INSURANCE	30-850-0704	155,800	155,800	155,800
FRINGE: RETIREMENT	30-850-0705	37,310	37,430	37,430
FRINGE: 401K	30-850-0706	776	776	776
UNEMPLOYMENT COMPENSATION	30-850-0800	25	25	25
TELEPHONE	30-850-1100	7,500	7,500	7,500
TRAVEL, SCHOOL, CONFERENCES	30-850-1400	500	500	500
MAINT & REPAIR- EQUIPMENT	30-850-1600	10,000	10,000	10,000
MAINT & REPAIR- VEHICLE	30-850-1700	50,000	50,000	50,000
GAS, OIL & TIRES	30-850-3100	35,000	35,000	35,000
OFFICE SUPPLIES & PRINTING	30-850-3300	1,000	1,000	1,000
OTHER SUPPLIES & MATERIALS	30-850-3400	150,000	150,000	150,000
UNIFORMS & ACCESSORIES	30-850-3600	10,000	10,000	10,000
CONTR MAINT- VEHICLE	30-850-4400	5,000	5,000	5,000
CONTR CONST- SEWER LINES	30-850-4500	50,000	50,000	50,000
CONTR MAINT	30-850-4600	996,000	100,000	100,000
CONTR MAINT- OUTFALL MAINT	30-850-4602	2,500	2,500	2,500
PERMITS, FEES & CERTIFICATIONS	30-850-5100	1,500	1,500	1,500
DUES & SUBSCRIPTIONS	30-850-5300	600	600	600
INSURANCE	30-850-5400	14,000	14,000	14,000
MISC EXPENSE	30-850-5700	1,500	1,500	1,500
WORKERS COMP	30-850-5800	25,000	25,000	25,000
SMALL EQUIP- INVENTORY	30-850-6000	3,000	3,000	3,000
CAPITAL OUTLAY- EQUIPMENT	30-850-7400	150,000	-	-
PRINCIPAL ON LONG TERM DEBT	30-850-8100	14,000	14,000	14,000
INTEREST ON LONG TERM DEBT	30-850-8200	475	475	475
TOTAL		2,330,281	1,286,239	1,286,239

WASTEWATER MAINTENANCE
SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-850

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
SL SEWER RAT	3400	1	25,000	-	-
CONTRACTED MAINTENANCE	4600			100,000	100,000
SEWER MAIN REHAB/REPLACEMENT	4600	1	646,000	-	-
SLIP LINING	4600	1	300,000	-	-
MANHOLE REHAB	4600	1	50,000	-	-
8' BY-PASS PUMP	7400	1	80,000	-	-
TRAILER JETTER	7400	1	70,000	-	-



GENERAL INFORMATION

The Technical Services Department performs technical, observational, enforcement and educational work with industries and food service establishments for the protection of the wastewater collection and treatment systems. The Technical Services Department implements and enforces guidelines for direct and indirect contributors into the wastewater collection system. This department also assists in special studies and administration of public education and safety programs for the Water Resources Division.

The City of Asheboro has 14 permitted significant industrial users, 168 food services establishments, 14 authorized septic discharges and 1 ground water remediation discharge.

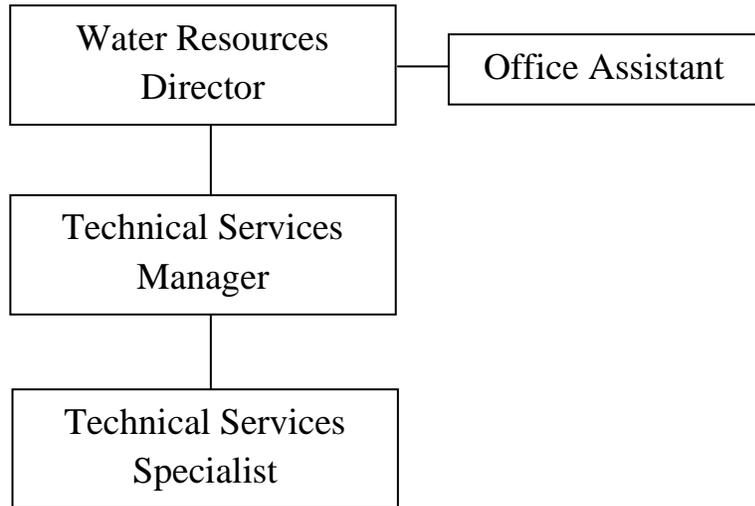
OBJECTIVES

- Ensure industrial and nondomestic wastewater discharges meet local, state and federal requirements through permits, allocation of pollutant loadings, monitoring, inspection and enforcement
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance
- Inspect and educate food establishments to ensure wastewater discharges are compliant with regulations and will not contribute to sewer line blockage and overflow
- Prevent the introduction of pollutants and wastewater discharges into wastewater treatment plant which will interfere with the operation of the system
- Work with various public groups to provide education and outreach regarding water resource activities

CITY OF ASHEBORO

Technical Services Department

Organizational Chart



TECHNICAL SERVICES
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 30-860

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-860-0200	121,678	121,759	121,759
FRINGE: FICA / MEDICARE	30-860-0702	9,308	9,315	9,315
FRINGE: INSURANCE	30-860-0704	19,000	19,000	19,000
FRINGE: RETIREMENT	30-860-0705	8,603	8,608	8,608
UNEMPLOYMENT COMPENSATION	30-860-0800	10	10	10
TELEPHONE	30-860-1100	1,300	1,300	1,300
TRAVEL, SCHOOL, CONFERENCES	30-860-1400	2,000	2,000	2,000
MAINT & REPAIR- EQUIPMENT	30-860-1600	500	500	500
MAINT & REPAIR- VEHICLE	30-860-1700	500	500	500
GAS, OIL AND TIRES	30-860-3100	1,800	1,800	1,800
OFFICE SUPPLIES & PRINTING	30-860-3300	1,200	1,200	1,200
OTHER SUPPLIES & MATERIALS	30-860-3400	16,000	16,000	16,000
UNIFORMS & ACCESSORIES	30-860-3600	1,000	1,000	1,000
PERMITS, FEES & CERTIFICATIONS	30-860-5100	225	225	225
DUES & SUBSCRIPTIONS	30-860-5300	500	500	500
INSURANCE	30-860-5400	1,000	1,000	1,000
MISC EXPENSE	30-860-5700	500	500	500
WORKERS COMP	30-860-5800	5,000	5,000	5,000
SMALL EQUIPMENT- INVENTORY	30-860-6000	3,500	3,500	3,500
PRINCIPAL ON LONG TERM DEBT	30-860-8100	5,469	5,469	5,469
INTEREST ON LONG TERM DEBT	30-860-8200	105	105	105
TOTAL		199,198	199,291	199,291

TECHNICAL SERVICES

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-860

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
NEPTUNE R900 RECEIVER	6000				
INFRARED THERMOMETER	6000				
ISCO SAMPLER	6000				
pH PROBES	6000				
OFFICE FURNITURE	6000				
TABLET	6000				
TOTAL					



GENERAL INFORMATION

The Systems Maintenance is responsible for performing maintenance at the Water and Wastewater Treatment Plants. They are also responsible for maintaining structures and pumps at the Lakes. Systems Maintenance routinely performs inspections and maintenance needs at the six (6) water tanks in the distribution system. This department is responsible for checking and maintaining twenty-six (26) lift stations throughout the wastewater collection system. Other requirements of the department include maintaining pressure reducing valves, air relief valves and other water system equipment.

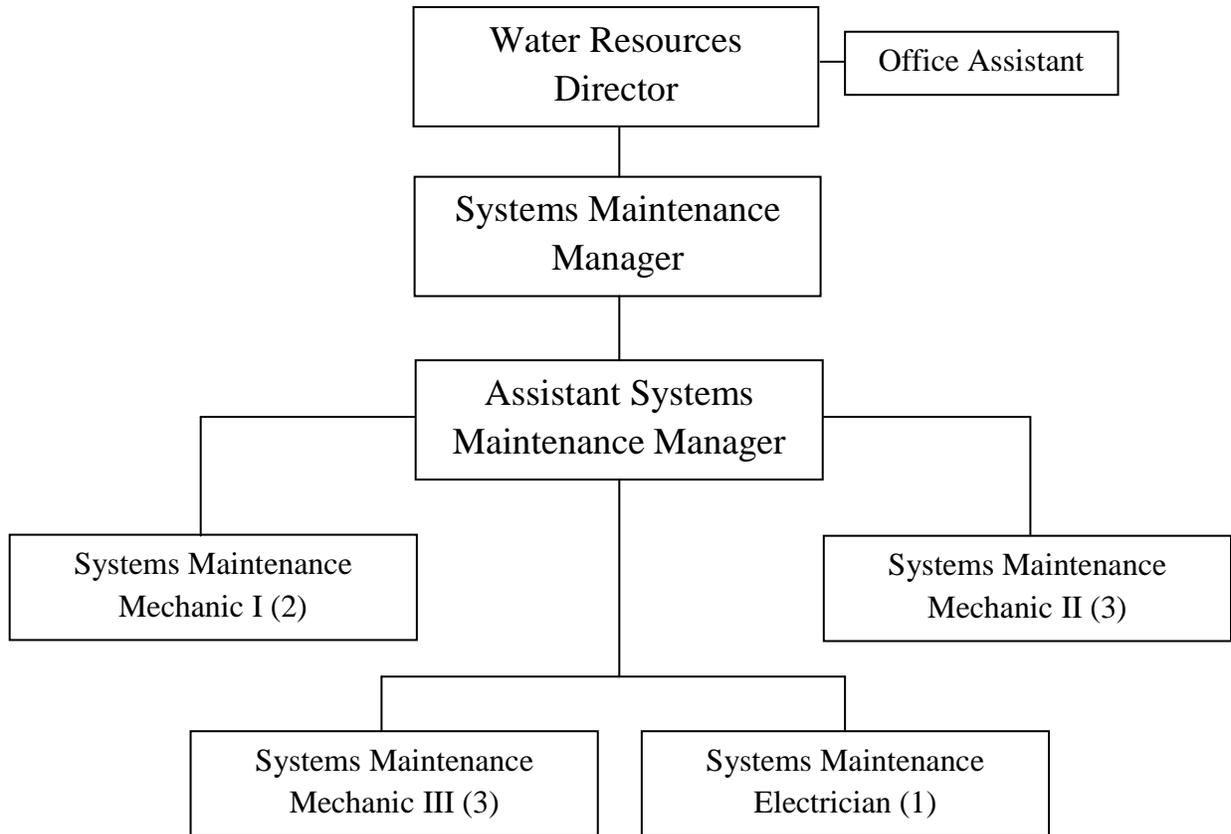
OBJECTIVES

- Maximize equipment life through proper preventative and breakdown maintenance
- Enhance competent and responsible mechanical personnel through training, certification and pride in professional performance
- Perform weekly checks at various sites throughout the water system to meet state and federal requirements

CITY OF ASHEBORO

Systems Maintenance Department

Organizational Chart



SYSTEMS MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 30-870

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-870-0200	471,829	472,037	472,037
OVERTIME EXOENSE	30-870-0201	10,000	10,000	10,000
PROFESSIONAL SERVICES	30-870-0400	35,000	35,000	35,000
FRINGE: FICA / MEDICARE	30-870-0702	36,095	36,111	36,111
FRINGE: INSURANCE	30-870-0704	123,500	123,500	123,500
FRINGE: RETIREMENT	30-870-0705	33,358	33,373	33,373
UNEMPLOYMENT COMPENSATION	30-870-0800	20	20	20
TELEPHONE	30-870-1100	11,000	11,000	11,000
UTIL, FUEL & LIGHTS	30-870-1300	130,000	130,000	130,000
TRAVEL, SCHOOL, CONFERENCES	30-870-1400	2,500	2,500	2,500
MAINT & REPAIR- EQUIPMENT	30-870-1600	2,000	2,000	2,000
MAINT & REPAIR- VEHICLE	30-870-1700	15,000	15,000	15,000
MAINT & REPAIR- PUMP STATIONS	30-870-1800	125,000	125,000	125,000
LOW PRESSURE SEWER MAINT	30-870-1900	10,000	10,000	10,000
GAS, OIL & TIRES	30-870-3100	27,000	27,000	27,000
OFFICE SUPPLIES & PRINTING	30-870-3300	1,000	1,000	1,000
OTHER SUPPLIES & MATERIALS	30-870-3400	25,000	25,000	25,000
ODOR CONTROL BIOXIDE	30-870-3500	75,000	75,000	75,000
DEGREASER	30-870-3501	2,000	2,000	2,000
UNIFORMS & ACCESSORIES	30-870-3600	9,000	9,000	9,000
CONTR SERVICES	30-870-4501	3,500	3,500	3,500
PERMIT, FEES & CERTIFICATIONS	30-870-5100	4,000	4,000	4,000
DUES & SUBSCRIPTIONS	30-870-5300	800	800	800
INSURANCE	30-870-5400	4,500	4,500	4,500
MISC EXPENSE	30-870-5700	2,500	2,500	2,500
WORKERS COMP	30-870-5800	22,000	22,000	22,000
SMALL EQUIPMENT-INVENTORY	30-870-6000	7,500	7,500	7,500
CAPITAL OUTLAY- EQUIPMENT	30-870-7400	150,500	-	-
PRINCIPAL ON LONG TERM DEBT	30-870-8100	65,711	65,711	65,711
INTEREST ON LONG TERM DEBT	30-870-8200	2,915	2,915	2,915
TOTAL		1,408,228	1,257,967	1,257,967

SYSTEMS MAINTENANCE

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-870

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
ARC-FLASH STUDY for LIFT STATIONS 12 - 17	'0400	1	15,000	15,000	15,000
LIFT STATION #3 FEASIBILITY STUDY	'0400	1	20,000	20,000	20,000
NEW TRUCK CAB & CHASIS	7400	1	42,000	-	-
PAINT TRUCK 1249 BED	7400	1	3,500	-	-
NEW TRUCK DUMP BODY	7400	1	8,000	-	-
NEW TRUCK CAB AND CHASIS	7400	1	30,000	-	-
PAINT TRUCK 1246 BED	7400	1	3,000	-	-
GENERATOR FOR LIFT STATION #18	7400	1	27,000	-	-
GENERATOR FOR LIFT STATION #22	7400	1	24,000	-	-
FLOW METERS FOR LIFT STATION	7400	2	13,000	-	-



GENERAL INFORMATION

The Water Quality Department operates North Carolina certified laboratories at the water and wastewater treatment plants. Personnel in this department perform physical, chemical and biological analysis of water and wastewater parameters for the plant operations, industrial survey and state and federal authorities. Commercial laboratories are required for specialized services and are coordinated through the Water Quality Department.

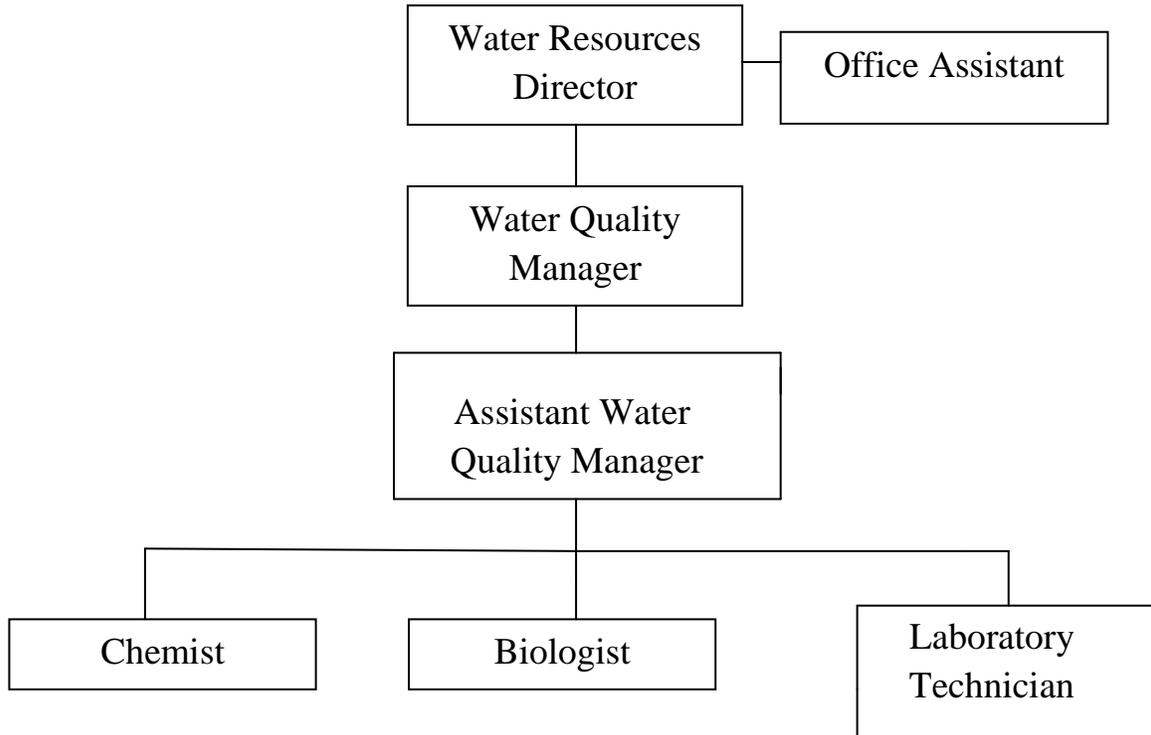
OBJECTIVES

- Provide valid data through the performance of accurate laboratory analysis required for treatment of water and wastewater which is in accordance with current state and federal regulations
- Ensure customers have access to safe, pleasant drinking water required for public health
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance
- Utilize the City of Asheboro / commercial laboratory services to provide the most efficient, cost effective analysis to meet and exceed all local, state and federal regulatory requirements
- Improve quality of life for customers and aquatic life

CITY OF ASHEBORO

Water Quality Department

Organizational Chart



WATER QUALITY
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2016-2017

Code: 30-880

OBJECT OF EXPENDITURE	NUMBER	FY 16-17		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-880-0200	275,346	275,362	275,362
SALARY – SUMMER INTERN	30-880-0210		4,800	4,800
FRINGE: FICA / MEDICARE	30-880-0702	31,064	21,065	21,065
FRINGE: INSURANCE	30-880-0704	66,500	66,500	66,500
FRINGE: RETIREMENT	30-880-0705	19,467	19,468	19,468
UNEMPLOYMENT COMPENSATION	30-880-0800	15	15	15
TELEPHONE	30-880-1100	1,900	1,900	1,900
TRAVEL, SCHOOL CONFERENCES	30-880-1400	4,500	4,500	4,500
MAINT & REPAIR- BUILDING	30-880-1500	5,000	5,000	5,000
MAINT & REPAIR- EQUIPMENT	30-880-1600	1,500	1,500	1,500
MAINT & REPAIR- VEHICLE	30-880-1700	1,000	1,000	1,000
GAS, OIL & TIRES	30-880-3100	1,800	1,800	1,800
OFFICE SUPPLIES & PRINTING	30-880-3300	1,500	1,500	1,500
OTHER SUPPLIES & MATERIALS	30-880-3400	13,000	13,000	13,000
LAB CHEM & SUPPLY- WW	30-880-3451	62,000	62,000	62,000
LAB CHEM & SUPPLY- H2O	30-880-3452	35,000	35,000	35,000
UNIFORMS & ACCESSORIES	30-880-3600	4,000	4,000	4,000
CONTR MAINT- EQUIPMENT WW	30-880-4501	35,000	35,000	35,000
CONTR MAINT- EQUIPMENT H2O	30-880-4502	10,000	10,000	10,000
CONTR SERV LAB- WW	30-880-4601	20,000	20,000	20,000
CONTR SERV LAB- H2O	30-880-4602	25,000	25,000	25,000
PERMITS, FEES & CERTIFICATIONS- WW	30-880-5101	4,200	4,200	4,200
PERMITS, FEES & CERTIFICATIONS- H2O	30-880-5102	3,900	3,900	3,900
DUES & SUBSCRIPTIONS	30-880-5300	4,000	4,000	4,000
SUBSCRIPTION- SOFTWARE	30-880-5301	10,000	10,000	10,000
INSURANCE	30-880-5400	2,000	2,000	2,000
MISC EXPENSE	30-880-5700	800	800	800
WORKERS COMP	30-880-5800	12,000	12,000	12,000
SMALL EQUIPMENT- INVENTORY	30-880-6000	7,000	7,000	7,000
CAPITAL OUTLAY- EQUIPMENT	30-880-7400	484,400	-	-
PRINCIPAL ON LONG TERM DEBT	30-880-8100	6,362	6,362	6,362
INTEREST ON LONG TERM DEBT	30-880-8200	272	272	272
TOTAL		1,148,526	658,944	658,944

WATER QUALITY

SPECIFIC EXPENDITURE DETAIL / CAPITAL OUTLAY REQUEST DETAIL

Code: 30-880

ITEM	ACCT #	DEPARTMENT REQUESTED		MANAGER RECOMMENDED	COUNCIL APPROVED
		QTY	COST		
WWTP ANALYTICAL BALANCE	6000	1	4,400	4,400	4,400
TRUCK FOR SAMPLING AT THE WTP	7400	1	30,000	-	-
CENTRALIZED LABORATORY	7400	1	450,000	-	-

Budget Process

The budget is the single most important document presented to the City Council. It is primarily intended to establish policy determination but also serves the citizens by providing understanding of the City's operating fiscal programs. It reflects the City's commitment to maintain necessary services, improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. The balanced budget ordinance must be adopted prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenue and appropriated fund balance equals appropriations.

The budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year shall lapse.

The Budget Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the Asheboro City Council and made a matter of record in the minutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events.

The following summarized budget cycle is followed by the City in the formulation of the budget.

FORMULATE HISTORICAL DATA

During the first phase of the budget process the accumulation of past financial information is prepared by the Finance Department. The data concerning expenditures are segregated by operational departments to be used by department heads and management for performance evaluation and projection of resources required to meet department objectives.

PREPARATION OF DEPARTMENT REQUEST BY DEPARTMENT HEADS

Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures the basic requirements established by the department head are requested. Funding will be sufficient to adequately operate the department and requested funding will be at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Director in order to consolidate the individual departmental request into an overall budget. At this point, the focus of attention shifts from the departmental basis to the fund basis. Departmental capital outlay requests are analyzed in coordination with the approved (if applicable) Capital Improvement Budget. The Finance Director projects resources through established revenue rationale and the formal budget review begins.

EVALUATE SERVICE PRIORITIES AND OBJECTIVES

This phase of the budgeting process is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document should reflect the service priorities of the Governing Body and citizens of Asheboro. A comprehensive review of service needs compared to departmental goals and objectives will be analyzed by the City Manager.

BALANCE PROPOSED BUDGET

After the City's program of service priorities have been established, a balanced plan for funding must be formulated. The City Manager must reconcile the growing demand for service with the limited resources available to the city. The budget is organized in final format together with various summaries and submitted to the City Council for legislative review.

LEGISLATIVE REVIEW

The City Council reviews the budget, department by department, with the City Manager during special work sessions. If necessary, departmental objectives and service priorities may be adjusted during this procedure. A copy of the budget will be filed with the City Clerk for public inspection and a public hearing will be scheduled prior to the formal adoption of the budget.

BUDGET ADOPTION

The adoption of the proposed budget is the culmination of the review of budget proposals by the City Council, Finance Director and City manager. Adoption of the proposed budget by the Governing Body establishes the legal authority to incur expenditures in the next fiscal year.

CHART OF ACCOUNTS – STRUCTURE

PURPOSE

This chart of accounts is designated to provide a uniform and orderly list from which the City of Asheboro's Finance Department can elect uniform account codes.

PROCEDURE

Nine digit account numbers have been assigned in all cases. The first two digits are the fund codes and remain the same for assets, liabilities, revenues and expenditures within that fund.

Categorized examples of these numbers are:

10 – General Fund

30 - Water and Sewer Fund

The third and fourth digits are basic account numbers for assets, liabilities, revenues and designated expenditures. In the two annually adopted budgets of the General Fund and the Water & Sewer Fund, these digits represent the departmental area of expense. In Special Revenue and Capital Project Funds, these digits represent area of expense. They are numbered thusly:

101-199 – Assets and Other Debits

201-299 – Liabilities and Other Credits

301-399 – Revenues

400-999 – Expenditures – Departmental Expenditures

The last four digits are the sub-account codes in the assets, liabilities, revenues and expenditure sections of the chart. These numbers are used to provide further detail. For example, the digits in the expenditure section of the General Fund and Water & Sewer Fund are used to indicate the object of expenditure.

Account Number structure:

Fund XX
Basic Account XXX
Sub-Account XXXX

Typical Revenue Account Number:

10-301-2010

General Fund – Ad Valorem Taxes-2010 Levy

Typical Expenditure Account Number:

30-840-3600

Water & Sewer Enterprise Fund – Water Maintenance Department
Uniforms and Accessories

DEFINITION OF FUND CODES

10 General Fund

The General Fund accounts for the revenues and expenditures of the all City departments except those required to be accounted for in other funds.

30 Water and Sewer Fund

The Water and Sewer Fund is an enterprise fund which accounts for the operations of water treatment and distribution systems and the wastewater collection and treatment systems.

Note: The above referenced accounts are the permanent funds with annually adopted budgets. Project funds are created as needed.

DEFINITION OF REVENUE CODES

301-301 Ad Valorem Current Year

Revenue account showing taxes paid on personal and real estate property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

301-305 Ad Valorem Prior Years

Collections of delinquent personal and real estate property taxes from years before the current levy. Sub-account numbers are used to indicate the year of the levy.

311 Tax Discounts

An account showing the 2% discount on ad valorem taxes paid from July 1 through August 31 each year.

314 Animal Taxes and Fees

License fee charged by the city for dogs and impoundment fees for animals picked up by the Animal Control Officer.

317 Tax Penalties and Interest

Penalty for late payment of ad valorem taxes

320 ABC Board Distribution

Funds from the Asheboro ABC Board includes voluntary distribution as well as required Law Enforcement fee.

325 Privilege Licenses & Business Licenses & Cable Franchise Fee

Includes business licenses imposed by local ordinance on the basis of a fixed rate per year

326 Rezoning and Cemetery Fees

Charges for rezoning hearings, zoning applications and headstone placement fees

- 329 Interest Earned on Investments
Revenue from interest on investments cash balances.
- 331 Concessions and Rents
Revenues from the sale of merchandise from concession operations and rents paid.
- 335 Miscellaneous Revenue
Includes a sub-account for rebate for ad valorem revenues lost due to the elderly exemption and revenues of a nature too insignificant to categorize
- 336 Rental Vehicles Local Tax
Tax on rental vehicles in lieu of property tax on these vehicles
- 337 Utility Franchise Tax
A state-shared tax remitted to municipalities quarterly. For budgetary purposes this is considered non-tax revenue.
- 343 Powell Bill
A state-shared tax on motor fuel which is distributed on the basis of population and street mileage to be used for the construction and maintenance on municipal streets
- 345 & 346 Local Sales Tax
A local option sales tax collected by the N.C. Department of Revenue and transmitted to the county in which collected and the municipalities therein.
- 347 Solid Waste Disposal Tax
- 348 Alcoholic Beverage Tax Distribution
- 349 State Grants
Grants in aid received from or through the State or Federal Government for such purposes as construction of water and sewage treatment facilities, airports and urban renewal. Sub-account codes are used to identify specific restricted revenues.
- 350 Vice and Narcotics Allocation & US Treasury Funds Allocation
Monies received from the court system for confiscated money and materials from drugs, alcohol and gambling raids by the Police Department.
- 351 Court Costs – Fees
Facility fees and arrest fees.
- Parking Violations
Monies from parking tickets.
- 353 Homeowners Recovery Funds
- 354 Grant Proceeds – Fire Department

- 355 Building Permits
Permits for construction or alteration of buildings. Charges are a fixed percentage of the cost of such construction or alterations.
- 356 Certificates of Occupancy
- 357 Inspection Fees
Fees for services of building, plumbing or electrical inspectors
- 358 Charges for Services – Refuse Collection
Monies derived from collection of commercial garbage collection.
- 361 Sale of Cemetery Lots
Monies derived from the sale of plots in the City cemeteries.
- 365 Recreation Program and Facilities
Admission fees, sponsor fees, green fees, cart fees and various monies derived from the operation of various recreation facilities and programs.
- 367 Sales Tax Refund – State
Refunds from N.C. Department of Revenue for state and county sales taxes
- 371 Sale of Water and Sewer Charges
City charges to customers for consumption of water and discharges of waste.
- 372 Sampling & Monitoring Fees, Surcharges, Septic Tank Discharge (Water and Sewer)
Additional charges to industry for sampling and monitoring of waste and special treatment for specific types of water discharged
- 373 Water Taps and Connection Fees
Fees for production of water taps and charges to connect new customers to the City water system
- 374 Sewer Taps and Connection Fees
Fees for production of sewer taps and charges to connect new customers to the City sewer system
- 375 Late & Reconnection Fees
Charges to renew water and sewer services which had been disconnected due to non-payment or vacancy
- 381 Sale of Materials
For sale of materials or other property not considered a fixed asset pursuant to applicable state law
- 383 Sale of Fixed Assets
Proceeds from the sale of surplus fixed assets such as machinery, equipment and vehicles

- 385 Proceeds from Issuance of Long-Term Debt
An alternative financing source that reflects the gross amount of long-term debt issued by the city which will be repaid at a specific future date
- 397 Contributions from Other Funds
Permanent transfers from one fund to another within the same governmental unit. Use sub-account codes to identify each fund, agency or unit as appropriate.
- 399 Fund Balance Appropriated
An account to be used for budget purposes only. It is a balancing item in the budget to show the amount of the estimated fund balance at the end of the current year which is being carried forward to balance the budget.

DEFINITION OF DEPARTMENTAL EXPENDITURE CODES

- 410 Mayor and Governing Body
Includes the cost related to the City Council.
- 420 Administration And City Manager's Office
Expenditures of the office of the City Manager
- 440 Finance
Expenditures of the Finance Director including accounting, accounts payable, payroll and purchasing
- 450 Legal Services & City Clerk
Retainers and payments for special services performed by the City Attorney
- 480 Information Technology
Expenditures for maintenance of internet servers, assist end users in technology issues, maintenance of pagers, radios and cellular phones
- 490 Planning and Community Development
Expenditures for the Planning Department, zoning and enforcement
- 495 Marketing & Communications
Expenditures related to marketing, communications and public information functions.
- 500 Municipal Headquarters Building
Operating expenses of City Hall
- 510 Police Department
Operational expenditures of the Police Department including Central Communications, Crime Prevention, Narcotics Division, Specials Operations Division and Investigative Division

- 530 Fire Department
Includes costs incurred for firefighting and fire prevention
- 540 Building Inspection Department
Accounts for the costs incurred to enforce the North Carolina Building Code to include building, plumbing and electrical inspections
- 545 Fire Inspection Department
Expenditures relating to the North Carolina Fire Code
- 550 Operations Division – Public Works
Cost of producing and maintain city street signs and the operation of the sign shop and Public Works Department and facility
- 555 Fleet Maintenance – Public Works
The maintenance of the city fleet of vehicles and equipment for departments funded by the General Fund
- 565 Street Maintenance
General Fund expenditures for the maintenance of city streets and right of ways, includes Powell Bill expenditures for the maintenance of city streets and right of ways
- 575 City Engineer Office
Cost of administration of Street, Public Building and other Public Works departments
- 580 Environmental Services Department
Accounts for the disposal of garbage and other similar waste materials through the use of a private contractor
- 585 Recycling Transfer Station
Expenditures for disposal of solid waste and items to be recycled
- 590 Human Resources
Cost of administration of the employees' safety program, wellness, personnel administration and risk management functions of the city
- 615 Arts and Cultural Services
Funds to support Arts & Cultural Service types of activities such as Sunset Theatre and the Farmer's Market
- 620 Recreation Services
Funds necessary for the recreation programs, facilities and administrative staff
- 625 Municipal Golf Course
Accounts for the operation and maintenance of the Municipal Golf Course

- 630 Library
City cost for certain building and operational costs incurred in operation of the Asheboro / Randolph County Library
- 640 Facilities Maintenance
Cost incurred for the maintenance of the grounds of the city's public facilities
- 650 Airport Authority
Includes city's contribution to fund the cost of operating the airport
- 720 Billing and Collecting
The expense of billing and collecting water and sewer user fees
- 810 Water Meter Operations
Expense for meter reading and maintenance
- 820 Water Supply and Treatment
Includes the cost of operating the water plant and supplying water to users
- 830 Wastewater Treatment
Expenses incurred for the operation of the wastewater treatment plant
- 840 Water Maintenance
Cost of maintaining the city water line system
- 850 Wastewater Maintenance
Cost of maintaining the city wastewater collection system
- 860 Technical Services
Costs of performing technical, observational, enforcement and educational work with industries and food service establishments
- 870 Systems Maintenance
Expenses incurred for maintenance of water tanks, lift stations, water plant and wastewater plant
- 880 Water Quality
Costs associated with physical, chemical and biological analysis of water and wastewater

DEFINITIONS – OBJECT OF EXPENDITURE CODES

- 02 Salaries and Wages
Gross earnings of all employees
- 04 Professional Services
Auditing, management consulting, engineering architectural services and other subcontracted services
- 07 Fringe Benefits
Employer's portion of the contribution for retirement compensation, group insurance and drug testing, hearing testing

- 11 Telephone
Cost of communications
- 13 Utilities
Heating and utility costs for public buildings including electricity for street lights and traffic signals
- 14 Travel, Schools and Conferences
Expenses of governmental officials and employees while away from their normal work stations on public business and attending workshops and training sessions
- 15 Maintenance and Repairs – Buildings
Cleaning, painting and repairs to public buildings
- 16 Maintenance and Repairs – Equipment
Service and repairs to mechanical equipment such as heavy construction equipment and office machines, includes annual maintenance contracts
- 17 Maintenance Repairs – Vehicles
Service and repairs to automotive equipment
- 31 Gas, Oil and Tires
Fuel, lubricants and tires for city owned vehicles
- 33 Office Supplies and Printing
Supplies and materials for office operations normally and routinely required for the operation of the department
- 34 Other Supplies and Materials
Supplies and materials normally and routinely required for the operation of the department
- 36 Uniforms
Cost of uniforms and any other special clothing required to be worn by the employees
- 40 Awards and Recognitions
Cost incurred relating to the Employee Service Awards Program
- 44 Contracted Maintenance and Repair – Vehicles
Payments to contractors for repair to vehicles
- 45 Contracted Services
Payments to contractors for contractual services
- 53 Dues and Subscriptions
Memberships in professional societies for governmental officials and subscriptions to technical publications, includes dues assessed on annual basis by advisory governmental groups
- 54 Insurance and Bonds
Liability and property damage insurance on autos and trucks, fire insurance on public buildings and facilities, fidelity bonds on public officials and any other type of insurance other than group insurance

- 57 Miscellaneous
Expenses of a general or non-recurring nature which are too insignificant to be classified elsewhere
- 58 Workers Compensation
Insurance for job related injuries
- 60 Small Equipment - Inventory
Equipment less than capitalization threshold (ex. most computers)
- 71 Capital Outlay – Land
The acquisition of real property
- 74 Capital Outlay
Machinery, equipment, furniture and fixtures of too permanent a nature to be considered expendable at time of purchase, account includes heavy construction equipment, automobiles, trucks, office machines, furniture, and the like
- 81 Principal Maturities on Long-Term Debt
Amount paid for principal on funded debt owed by the city
- 82 Interest on Long-Term Debt
Amount paid for interest on funded debt owed by the city
- 83 Fiscal Agent Fees
Used to record expenditures relating to long-term debt administration

Note: Accounts are added and changed throughout the year as needed. The above is a standard but the coding may change from department to department based on need.

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property and property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation – A value that is established for real or personal property for use as a basis to levy property taxes.

Bond – A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget – A plan for raising and spending money for specific purposes during a fiscal year.

Budget Amendment – A legal procedure utilized by the City staff and City Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the City's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budget Ordinance – The official enactment by the City Council to establish legal authority for the levying of taxes and appropriation of funds for specific purposes during a fiscal year.

Budgetary Control – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Asset – Tangible property with an expected useful life in excess of one year

Capital Outlay – Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Improvement Program – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Cash Accounting - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships.

Contingency Account – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise included in the budget.

Debt Services – The City’s obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Delinquent Taxes – Taxes that remain unpaid on and after the due date on which a penalty for non-payment is attached.

Department – An organizational unit responsible for carrying out a major governmental function.

Department Budget – A budget which uses departmental total as the basis for limiting expenditures. The City of Asheboro uses a departmental budget.

Depreciation – The process of estimating and recording the expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair.

Disbursement – Payment for goods and services in cash or by check.

Encumbrance-The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or commit funds for future expenditures.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund in Asheboro provides water and sewer services.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount revenue appropriated is the amount approved by the City Council.

Expenditure – This term refers to the outflow of funds paid or to be paid for an asset, debt-retired or goods and services obtained regardless of when the amount is actually paid. This term applies to all funds.

Expenses – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other non-capital charges.

Fiscal Year – The time period designating the beginning and ending period for recording financial transactions. The City of Asheboro’s fiscal year begins July 1st and ends June 30th.

Fixed Assets – Assets of long term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Fund – An accounting entity that has a set of self balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Fund balance is the excess of assets over liabilities and is sometimes referred to as fund surplus.

Function – A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

General Accepted Accounting Principles (GAAP) – Uniform minimum standards of, and guidelines for financial accounting and reporting. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices.

General Fund – The General Fund accounts for the financial resources of the government not required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, public works, general governmental administration, recreation, and economic and physical development.

General Ledger – A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds – Bonds that finance a variety of public projects such as water and sewer plants, buildings and improvements; the repayment of these bonds is usually made from the General Fund and the Water and Sewer Fund. These bonds are backed by the full faith and credit of the issuing government.

Grant – A contribution by a government or other organizations to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed by the grantee.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue – Revenue received from another government for a specific purpose.

Inventory– A detailed listing of non-capital, tangible property currently held by the government.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Line Item Budget – A budget that lists each expenditure category (salaries, materials, telephone, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local Governments within the State of North Carolina. (North Carolina General Statutes 159.7 through 159.42)

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues generally are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually “measurable” and “available for expenditure”.

Objectives – A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

Object Code – An expenditure category, such as salaries, supplies or vehicles.

Operations – The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as supplies, utilities, materials, and travel.

Operating Transfer – Routine and/or recurring transfers of assets between funds.

Property Tax – Property taxes are levied on both real and personal property according to the property’s valuation and the tax rate.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue – Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Restricted Fund Balance – An account used to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Service Level – Services(s) or product(s) which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Source of Revenue – Revenues are classified according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

State Shared Revenue – Funds remitted by the state to municipalities; mostly taxes collected by the state. Includes the utility franchise tax, Powell Bill allocation for state street expenditures, local option sales tax and food stamp sales tax and inventory tax rebate.

Unencumbered Balance – The amount of an appropriation which has not been expended or committed for use. It is essentially the amount of money still available for future purchases.